



GE VERNOVA

**PROFICY® SOFTWARE & SERVICES**

# **PROFICY iFIX HMI/SCADA**

Understanding iFIX

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# Table of Contents

<b>Understanding iFIX</b> .....	<b>1</b>
Reference Documents .....	1
<b>Introduction to iFIX</b> .....	<b>1</b>
iFIX Components .....	1
Using iFIX with Other GE Applications .....	2
Proficiency Historian .....	2
GE Batch Execution .....	2
GE Plant Applications .....	3
View - Machine Edition .....	3
Enabling Technologies .....	3
OLE for Process Control (OPC) .....	3
Visual Basic for Applications (VBA) .....	4
ActiveX .....	4
<b>System Architecture</b> .....	<b>5</b>
Understanding the iFIX Nodes .....	5
Nodes in iFIX .....	6
Universal Data Access .....	7
OLE, OPC, and ActiveX Support .....	7
Open Database Connectivity (ODBC) Support .....	8
I/O Drivers .....	8
Data Flow .....	8
Process Database .....	9
Scan, Alarm, and Control Program .....	10
Time-Based Processing .....	11
Exception-Based Processing .....	11
One-Shot Processing .....	11
Scheduler .....	11
Distributed Networking .....	12
Distributed Processing .....	12

Sessions .....	12
Dynamic Connections .....	13
On Demand Data Transfer .....	13
File Storing and Sharing .....	13
Centralized Processing .....	14
Alarming .....	14
Types of Alarms and Messages .....	15
Alarm Routing .....	15
Operator and Application Message Routing .....	16
Security .....	16
Security Areas .....	16
Security Application .....	17
Security Configuration .....	17
Login .....	18
<b>Using the iFIX WorkSpace .....</b>	<b>19</b>
Understanding the iFIX WorkSpace .....	19
Starting the iFIX WorkSpace .....	19
In Configure Mode .....	19
In Run Mode .....	20
Command Line Parameters for Starting the iFIX WorkSpace .....	20
List of Command Line Parameters .....	20
Shut Down the iFIX WorkSpace with a VBA Script .....	22
Example .....	22
Understanding the System Tree .....	23
Understanding the Work Area .....	24
Using the Virtual Keyboard .....	24
Activating the Keyboard .....	25
To activate the virtual keyboard from the Windows Startup folder: .....	25
Locating Classic View Menu Commands in Ribbon View .....	26
Using the System Tree .....	30
Understanding System Tree Paths .....	31

Showing and Hiding the System Tree .....	32
Navigating the System Tree .....	32
Opening and Closing Folders .....	33
Right-Clicking the System Tree .....	34
Dragging and Dropping Files .....	34
Starting Applications from the System Tree .....	35
Understanding WorkSpace Environments .....	35
Displaying the WorkSpace Full-Screen .....	35
Enabling Environment Protection .....	36
Disabling Error Dialog Boxes .....	36
Disabling Proficy Historian Errors in the WorkSpace .....	36
To edit the filterederrors.ini file: .....	36
Examples .....	36
Historian Server Connection Time-out .....	37
Working with Documents .....	37
Opening Documents .....	37
Deleting and Renaming Documents .....	37
Using Word and Excel in the WorkSpace .....	37
Understanding Toolbars .....	38
Showing and Hiding Toolbars .....	39
Understanding Toolbar Owners .....	39
Customizing Toolbars .....	40
Docking Toolbars .....	40
Resetting Toolbars .....	40
Creating Toolbars .....	40
Creating Toolbars with VBA .....	41
Creating Buttons .....	41
Modifying Buttons .....	42
Sharing Toolbars and Toolbar Buttons .....	42
Using Experts and the Task Wizard .....	42
Locating Toolbar Functions in Ribbon View .....	43

Locating Application Toolbar Functions in Ribbon View .....	43
Locating CAD Toolbar Functions in Ribbon View .....	44
Locating Chart Group Toolbar Functions in Ribbon View .....	44
Locating Dynamo Toolbar Functions in Ribbon View .....	45
Locating Edit Toolbar Functions in Ribbon View .....	45
Locating Expert Toolbar Functions in Ribbon View .....	46
Locating Web_HMI Toolbar Functions in Ribbon View .....	47
Locating Shapes Toolbar Functions in Ribbon View .....	49
Locating Standard Toolbar Functions in Ribbon View .....	49
Locating Toolbox Toolbar Functions in Ribbon View .....	50
Locating Tools Toolbar Functions in Ribbon View .....	52
Locating Utilities Toolbar Functions in Ribbon View .....	53
Locating VisiconX Toolbar Functions in Ribbon View .....	54
Understanding the Ribbon .....	54
Ribbon Structure .....	54
Quick Access Toolbar and WorkSpace Button .....	55
Understanding the Quick Access Toolbar .....	56
Understanding the WorkSpace Button .....	57
Understanding KeyTips .....	57
The Ribbon at Run Time .....	57
The Ribbon in Full Screen Run Mode .....	58
Setting User Preferences .....	58
Understanding Picture, Shape, Drawing, and Standard Chart Preferences .....	59
Saving Back-up Files .....	59
Configuring Run-time Preferences .....	59
Changing the Start-up Environment .....	60
Animation Error Preferences .....	60
Choosing the User Interface .....	60
Customizing the Ribbon User Interface .....	60
Displaying the Visual Basic Editor .....	61
Multiple Monitors and iFIX .....	61

Valid Monitor Settings Example .....	61
Invalid Monitor Settings Example .....	62
Configuration in iFIX .....	62
WorkSpace Dialog Boxes .....	62
Add Server Dialog Box .....	63
Data Server .....	63
OPC Server .....	63
Machine Name .....	63
Set As Default Server .....	63
Button Properties Dialog Box .....	63
Bitmaps List Box .....	63
Preview .....	63
Category .....	63
Name .....	63
Description .....	64
Screentip .....	64
Edit Script .....	64
Configure the Proficy Historian Server(s) Dialog Box .....	64
Enable Historian Aliases for All Sessions .....	64
Alias Name/Server Name List .....	65
Set Default .....	65
Add Server .....	65
Modify .....	65
Delete .....	65
Alias Name .....	65
Server Name .....	65
User Name .....	65
Password .....	65
Close .....	65
Get Collectors .....	66
Collector Name List .....	66

Set Default .....	66
Customize Toolbars Dialog Box .....	66
Toolbars Tab .....	66
Buttons Tab .....	66
Data Server Installer Dialog Box .....	67
Data Servers .....	67
OPC Server .....	67
Machine Name .....	67
Add .....	67
Remove .....	67
Modify .....	67
Expression Builder Dialog Box .....	67
FIX Database Tab .....	68
Pictures and Globals Tabs .....	69
Data Servers Tab .....	70
Alarm Counters Tab .....	72
Proficy Historian Tab .....	73
Find and Replace Dialog Box .....	74
Find Tab .....	75
Replace Tab .....	75
Get Project Dialog Box .....	76
Select Project .....	76
Project Destination .....	76
Get Options .....	76
SCU File .....	77
Base Path .....	77
Project Path .....	77
Import Toolbars Dialog Box .....	77
Toolbars Box .....	77
Owner .....	77
Import .....	77

Modify Server Dialog Box .....	77
Data Server .....	77
OPC Server .....	77
Machine Name .....	78
Set As Default Server .....	78
Multiple Command Script Wizard Dialog Box .....	78
Select Action to Append .....	78
Configured Actions .....	78
iFIX Project Backup Dialog Box .....	79
Project Backup Wizard Button .....	79
Backup Type .....	79
Project Restore Wizard Button .....	79
iFIX Project Backup Wizard .....	79
Custom Backup .....	79
Full Backup .....	80
iFIX Restore Wizard .....	80
Page 1 .....	80
Page 2 .....	80
Task Wizard Dialog Box .....	81
Task Categories .....	81
Tasks .....	81
Perform Task .....	82
Toolbars Dialog Box .....	82
Owner .....	82
Toolbars .....	82
Customize .....	82
Show ScreenTips On Toolbars .....	82
User Preferences Dialog Box .....	82
General Tab - User Preferences Dialog Box .....	82
WorkSpace Options .....	83
Electronic Signature Options .....	84

Security Options .....	84
Expression Editor Options .....	84
Animations Data Error Defaults Tab - User Preferences Dialog Box .....	84
Linear Animation Object Defaults .....	84
Format Animation Object Defaults .....	85
Lookup Animation Object Defaults .....	85
Shape Preferences Tab - User Preferences Dialog Box .....	87
Color .....	87
Font .....	87
General .....	87
Pipe .....	88
Datalink – Remove Leading and Trailing Spaces .....	88
Text – Remove Leading and Trailing Spaces .....	88
Historical Datalink – Show Time Stamp with Data .....	88
Picture Preferences Tab - User Preferences Dialog Box .....	88
Properties .....	89
Basic Animation Dialog .....	89
Create Picture Wizard .....	89
Picture Translation .....	89
Window Properties .....	90
Gradient .....	90
Thumbnail .....	90
Cache .....	90
Standard Picture Scaling .....	90
Picture Files Open Style .....	91
Standard Chart Preferences Tab - User Preferences Dialog Box .....	91
Scroll Direction .....	91
Time Axis .....	91
Value Axis .....	91
Time Axis Span .....	91
General .....	92

Drawing Options Tab - User Preferences Dialog Box .....	92
Geometry Helper Options .....	92
Graphics Connections .....	92
Environment Protection Tab - User Preferences Dialog Box .....	93
Enable Run Time Environment Protection .....	93
WorkSpace Title and Menu Options .....	93
WorkSpace File Menu Accelerators .....	94
Other Options .....	94
Background StartUp Tab - User Preferences Dialog Box .....	94
Background Task StartUp Schedules List Box .....	94
New Button .....	94
Delete Button .....	94
Move Up Button .....	94
Move Down Button .....	95
StartUp Pictures Tab - User Preferences Dialog Box .....	95
StartUp Pictures List Box .....	95
New Button .....	95
Delete Button .....	95
Move Up Button .....	95
Move Down Button .....	95
Change Management Tab - User Preferences Dialog Box .....	95
Enable Change Management Server Connection .....	95
Logon Info .....	95
Change Management Project Name .....	96
Require comments to check in and check out files .....	96
Electronic Signature Options .....	96
Operations Hub Tab - User Preferences Dialog Box .....	97
Operations Hub Configuration .....	97
SSL Security .....	97
Export Configuration .....	98
Historian Tab - User Preferences Dialog Box .....	98

Automatically Configure Tags for Collection in Historian .....	98
How Do I... .....	98
Using the System Tree .....	98
Displaying a System Tree Path .....	99
To display a system tree path: .....	99
Showing and Hiding the System Tree .....	99
To show and hide the system tree: .....	99
Opening or Closing a Folder in the System Tree .....	99
To open or close a folder in the system tree: .....	99
Copying and Moving Objects .....	99
To copy or move an object: .....	99
Viewing Thumbnails .....	99
To view picture and Dynamo set thumbnails: .....	99
Working with Files .....	100
Creating Files .....	100
Creating a New Picture, Schedule, or Dynamo Set .....	100
To create a new picture: .....	100
To create a new schedule: .....	100
To create a new Dynamo Set: .....	101
Creating a New File .....	101
To create a new file: .....	101
Opening Files .....	101
Opening a File .....	101
To open a file: .....	101
Opening a Backup File .....	101
To open a backup file: .....	101
Opening Pictures Automatically at Run Time .....	102
To open pictures automatically at run time: .....	102
Saving and Deleting Files .....	102
Saving a File .....	102
To save a file: .....	102

Saving Files Automatically .....	103
To automatically save open documents when switching to the run-time environment: .....	103
Renaming Files .....	103
To rename a file: .....	103
Deleting Files .....	103
To delete a file: .....	103
Starting Applications and Experts .....	103
Starting iFIX Applications .....	104
To start an iFIX application: .....	104
Starting the Visual Basic Editor .....	104
To start the Visual Basic Editor from the iFIX WorkSpace: .....	104
Running Experts With the Task Wizard .....	104
To run Experts with the Task Wizard: .....	104
Configuring a Button .....	104
To configure a button: .....	105
Working with the WorkSpace Environments .....	105
Switching Between Environments .....	105
To switch between the configuration environment and the run-time environments: .....	105
Accessing Menu Commands While in Full Screen Run Mode .....	105
To access menu commands while in full screen run mode: .....	106
Setting up the WorkSpace's Start-up Environment .....	106
Starting the iFIX WorkSpace in the Run-time Environment .....	106
To configure the iFIX WorkSpace to start in the run-time environment: .....	106
Starting the iFIX WorkSpace in the Configuration Environment .....	106
To configure the iFIX WorkSpace to start in the configuration environment: .....	106
Setting the Display Options for the Ribbon in Run Mode .....	106
Viewing the Ribbon in Run Mode .....	106
To view the Ribbon in run mode: .....	107
Minimizing the Ribbon in Run Mode .....	107
To minimize the Ribbon in run mode: .....	107
Disabling the Ribbon Auto Hide Feature in Full Screen Run Mode .....	107

To disable the Ribbon auto hide feature in full screen run mode: .....	107
Enabling the Ribbon Auto Hide Feature in Full Screen Run Mode .....	107
To enable the Ribbon auto hide feature in full screen run mode: .....	107
Configuring Environment Protection .....	107
Enabling Environment Protection .....	107
To enable environment protection: .....	107
Disabling Environment Protection .....	108
To disable environment protection: .....	108
Customizing the Ribbon User Interface .....	108
Showing KeyTips .....	108
To show KeyTips: .....	108
Disabling KeyTips .....	108
To disable KeyTips: .....	108
Changing the WorkSpace Color Scheme .....	109
To change the WorkSpace Color Scheme: .....	109
Changing the ScreenTip Style .....	109
To change the ScreenTip style: .....	109
Adding Commands to the Quick Access Toolbar .....	109
To add commands to the Quick Access toolbar (method 1): .....	109
To add commands to the Quick Access toolbar (method 2): .....	109
To add commands to the Quick Access toolbar (method 3): .....	110
Moving the Quick Access Toolbar .....	110
To move the Quick Access toolbar (method 1): .....	110
To move the Quick Access toolbar (method 2): .....	110
To move the Quick Access toolbar (method 3): .....	111
Removing Commands from the Quick Access Toolbar .....	111
To remove commands from the Quick Access toolbar (method 1): .....	111
To remove commands from the Quick Access toolbar (method 2): .....	111
To remove commands from the Quick Access toolbar (method 3): .....	111
Resetting the Quick Access Toolbar .....	111
To reset the default commands on the Quick Access toolbar: .....	111

Customizing Keyboard Shortcuts .....	111
To customize keyboard shortcuts: .....	112
Setting Preferences .....	112
Setting Monitor Preferences .....	112
To enable the use of multiple monitors: .....	112
Setting the iFIX WorkSpace User Interface .....	113
To set the iFIX WorkSpace User Interface: .....	113
Enabling Database Tag Collection by Historian .....	113
To enable database tag collection by Historian: .....	113
Setting Picture, Shape, Drawing, and Chart Preferences .....	113
Setting Picture Preferences .....	114
To set picture preferences: .....	114
Globally Translating Picture Text .....	115
To configure global picture language settings: .....	115
Enabling Picture Caching .....	115
To enable picture caching: .....	115
Setting Shape Preferences .....	115
To set shape preferences: .....	115
Setting Drawing Preferences .....	116
To set drawing preferences: .....	116
Setting Save Preferences .....	116
To set the save preferences: .....	117
Setting Standard Chart Preferences .....	117
To set standard chart preferences: .....	117
Setting Run-time Preferences .....	117
Displaying the WorkSpace Full-Screen .....	118
To display the WorkSpace at full-screen: .....	118
Running Schedules in the Background .....	118
To select the schedules you want to run in the background: .....	118
Setting OPC Connection Error Preferences .....	118
To set the OPC connection error preferences: .....	118

Selecting Data Sources and Building Expressions .....	119
Browsing the Process Database .....	119
To browse the process database: .....	119
Building an Expression .....	119
To build an expression: .....	120
Filtering Data Sources .....	120
To filter data sources: .....	120
Remembering the Last Filter .....	120
To remember the last filter: .....	121
Specifying the Tolerance, Deadband, and Refresh Rate .....	121
To specify the tolerance, deadband, and refresh rate: .....	121
Using the Proficiency Historian Tab .....	121
Sorting Fields in the Tag List .....	121
To sort a field in the tag list: .....	121
Applying a Filter to the Tag List .....	122
To apply a specified filter to the tag list: .....	122
Resetting Tag Filters .....	122
To reset filter specifications: .....	122
Managing Files and Nodes .....	122
Sharing iFIX Files .....	122
To share iFIX files: .....	122
Starting iFIX with an SCU File from a Different Path .....	122
To start iFIX with an SCU file from a different path: .....	123
Getting a Different iFIX Project from the Change Management Server .....	123
To get a different iFIX project from the Change Management Server: .....	123
To start iFIX with that project's SCU: .....	124
Creating a Factory Default Backup File .....	124
To create a factory default backup file: .....	124
Finding and Replacing Data .....	125
Finding Data in Pictures, Schedules, and Scripts .....	125
To find data in pictures, schedules, and scripts: .....	125

Replacing Data in Pictures, Schedules, and Scripts .....	125
To replace data in pictures, schedules, and scripts: .....	125
Using the Backup and Restore Wizard .....	125
Archiving Selected Files .....	126
To archive selected files, or create a new factory default file: .....	126
To create an archive of all your files: .....	126
Restoring Files From an Archive .....	126
To restore files from an archive: .....	127
Defining the Active Batch Execution Project .....	127
To define the active Batch Execution project: .....	127
Installing the Proficy Historian Server .....	127
Configuring Proficy Historian and iFIX .....	128
To configure Proficy Historian and iFIX: .....	128
Creating a Common Historian Server Configuration for All Users .....	129
To create a common Historian Server configuration (also known as global Historian ali- asing): .....	130
Adding a Server to the Proficy Historian Server List .....	130
To add a server to the Proficy Historian server list: .....	130
Deleting a Server from the Proficy Historian Server List .....	130
To delete a server from the Proficy Historian server list: .....	130
Modifying a Server on the Proficy Historian List .....	131
To modify a server on the Proficy Historian server list: .....	131
Setting the Default Proficy Historian Server .....	131
To set the default Proficy Historian server: .....	131
Setting the Default Collector .....	131
To set the default collector: .....	131
Troubleshooting Proficy Historian and iFIX .....	132
Working with Toolbars .....	134
Showing and Hiding Toolbars .....	134
To show or hide toolbars: .....	134
Customizing Toolbars .....	134
Adding a Button to a Toolbar .....	135

To add a button to a toolbar: .....	135
Removing a Button From a Toolbar .....	135
To remove a button from a toolbar: .....	135
Arranging Buttons on a Toolbar .....	135
To arrange buttons on a toolbar: .....	135
Enabling and Disabling Toolbar Docking .....	136
To enable and disable toolbar docking: .....	136
Resetting Standard Toolbars .....	136
To reset a standard toolbar: .....	136
Creating Toolbars .....	136
Creating a Toolbar .....	136
To create a toolbar: .....	137
Deleting a Toolbar .....	137
To delete a toolbar: .....	137
Modifying Toolbar Properties .....	137
To modify a toolbar's properties: .....	138
Editing the Script of a Toolbar Button .....	138
To edit the script of a toolbar button: .....	138
Creating Buttons .....	138
Creating or Renaming a Category .....	139
To create or rename a category: .....	139
Deleting a Category .....	139
To delete a category: .....	139
Creating a Button .....	139
To create a button: .....	139
Deleting a Button .....	140
To delete a button: .....	140
Modifying Button Properties .....	140
To modify a button's properties: .....	140
Displaying a Toolbar .....	141
To display a toolbar: .....	141

Importing a Toolbar .....	141
To import a toolbar: .....	141
Installing a Third-Party OPC Server .....	141
Adding or Modifying an OPC Server .....	142
To add or modify an OPC server: .....	142
Deleting an OPC Server .....	142
To delete an OPC server: .....	142
Troubleshooting OPC Server Installations .....	142
To troubleshoot your OPC Server installation: .....	142
Setting up DCOM Support in the WorkSpace .....	143
To setup DCOM support in the WorkSpace: .....	143
<b>System Functions .....</b>	<b>143</b>
Basic Functions .....	144
HMI and SCADA Functions .....	144
Monitoring .....	145
Supervisory Control .....	145
Alarming .....	145
Control .....	146
Reporting Functions .....	146
Data Archiving .....	146
Reports .....	147
Open Architecture Functions .....	147
Application Functions .....	148
User Configuration Applications .....	148
System Applications .....	149
User Applications .....	149
<b>Managing iFIX Nodes .....</b>	<b>149</b>
Configuring the Local Computer .....	149
Creating a New Project .....	150
To create a new project in the SCU: .....	150
Notes on Security Configuration for Multiple Projects .....	151

Sharing Files .....	151
Configuring the Picture Path .....	152
Finding and Replacing Data .....	152
Find Options .....	152
Replace Options .....	153
Notes on Special Characters in Search Strings .....	153
Example: Finding and Replacing Data .....	153
To perform a whole word find and replace: .....	153
Using Wildcards .....	153
Finding and Replacing Data in Scripts .....	154
Using Find and Replace with User Globals .....	154
Backing up and Restoring Files .....	155
Overview of Files .....	155
Accessing the Backup and Restore Wizard .....	156
Overview of the Backup Process .....	157
To perform a custom backup: .....	157
To perform a full backup: .....	159
To create a new factory default file: .....	159
Overview of the Restore Process .....	161
To restore an archive: .....	161
To restore a factory default file: .....	162
Restore Destination Options .....	162
Destination Info .....	163
Restore File Options .....	163
Security File Option .....	164
Restore File Selection .....	165
Using the Command Line Options .....	165
Syntax for Backup .....	165
Syntax for Restore .....	165
Notes on the Syntax .....	165
Examples .....	166

Return Code .....	167
Using and Creating Factory Default Files .....	167
Files Included in the Factory Default Backup File .....	168
Sample BackupRestore.ini .....	174
Specifying a Batch Execution Project .....	178
<b>Using the Electronic Books .....</b>	<b>179</b>
Accessing Information in Electronic Books .....	179
Electronic Book Buttons .....	179
Using the Table of Contents .....	180
Searching Electronic Books .....	181
To find a topic using the index: .....	181
To find a topic using full-text search: .....	181
Refining Your Search .....	181
Using Quotes to Define a Phrase .....	182
Searching with Wildcard Expressions .....	182
Defining Search Terms .....	182
Using Nested Expressions .....	182
Using Other Searching Methods .....	183
Determining Your Location within the Electronic Books .....	183
Printing Electronic Books .....	183
To print a single section: .....	183
To print a topic from the Search or Index tab: .....	183
Displaying or Hiding the Left Frame .....	183
Copying and Pasting Text from an Electronic Book to Another Application .....	184
To copy selected text in a topic: .....	184
To copy all of the text in a topic: .....	184
Using the Favorites Tab .....	184
To create a list of favorite Help topics: .....	184
<b>Index .....</b>	<b>185</b>

# Understanding iFIX

The Understanding iFIX manual is intended for all iFIX® users. It provides an overview of the structure and functions of iFIX, the iFIX WorkSpace, and the iFIX Help and electronic books.

## Reference Documents

For related information on subjects discussed in this manual, refer to the following documents:

- [Setting up the Environment](#)
- [Building a SCADA System](#)
- [Implementing Alarms and Messages](#)
- [Configuring Security Features](#)
- [Using Electronic Signatures](#)
- [Creating Pictures](#)
- [Writing Scripts](#)
- [Trending Historical Data](#)
- [Mastering iFIX](#)

## Introduction to iFIX

iFIX® is a Windows-based HMI/SCADA component of the GE family of software automation products. Based on open, component-based technology, iFIX is designed to allow easy integration and interoperability between your plant floor and business systems. It includes functional and architectural features that reduce the design time for automation projects, allow simple system upgrades and maintenance, provide seamless integration with third-party applications, and increase productivity.

The SCADA portion of iFIX provides monitoring, supervisory control, alarming, and control functions. It guarantees the absolute integrity of data and provides complete distributed networking capabilities.

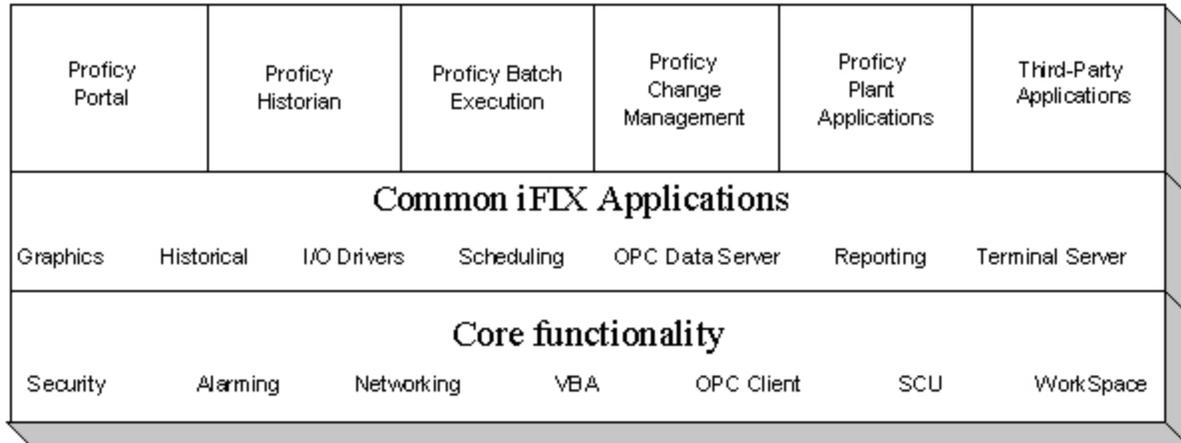
The HMI portion of iFIX is the window into your process. It provides all the tools you need to develop pictures that operators can use to monitor your process.

This manual covers several fundamental concepts in iFIX:

- For information on the structure and capability of iFIX, refer to the [System Architecture](#) and the [System Functions](#) chapters.
- For information on the iFIX WorkSpace, refer to the [Using the iFIX WorkSpace](#) chapter.
- For information on managing your nodes, refer to the [Managing iFIX Nodes](#) chapter.
- For information on the electronic books, refer to the [Using the Electronic Books](#) chapter.

## iFIX Components

At the heart of iFIX is an enabling technology that provides a distributed architecture. iFIX is built on standard technologies, such as ActiveX, OPC, VBA, and Component Object Model (COM), to provide easy integration of third-party applications across wide area networks and the Internet. The iFIX platform hosts a number of GE and third-party application components, some of which are illustrated in the following figure.



*iFIX Platform*

An important component of iFIX is the iFIX WorkSpace. This interface organizes all system components into one integrated development environment (IDE). The iFIX WorkSpace allows you to navigate through, access, and manipulate all the components of your system.

The iFIX WorkSpace includes two fully-integrated environments known as configuration and runtime. The configuration environment provides all of the graphic, text, data, animation, and charting tools necessary to create displays that are attractive, organized, and easy to use and understand. The run-time environment provides the means necessary to view these displays in real-time. Switching between the run-time and configuration environments allows you to quickly test changes to displays while real-time alarming and data acquisition continue.

It is important to note that while you are in the configuration environment, there is no interruption to your process. All the functions that control and monitor your system, such as alarming, reporting, and scheduling, continue to run in the background. For more information on creating and viewing displays in the iFIX WorkSpace, refer to the [Creating Pictures](#) manual.

## Using iFIX with Other GE Applications

iFIX works with the following GE software applications, as well as many third-party applications.

### **Proficy Historian**

Proficy Historian is a high performance data archiving system designed to collect, store, and retrieve time-based information efficiently.

### **GE Batch Execution**

GE Batch Execution is the high-performance automation application that lets you model your plant, manage recipes, execute batches, create electronic batch records, and generate reports based on any batch

process. With Batch Execution, you'll have the tools necessary to reduce cycle time, increase flexibility, comply with regulatory demands, and track batch production.

### **GE Plant Applications**

Equipment use and downtime are typically tracked and reported as key performance indicators in manufacturing companies. GE Plant Applications allows you to accurately report equipment efficiency, and extends your ability to analyze, understand, and address each source of downtime.

### **View - Machine Edition**

The View - Machine Edition OPC Server can provide data directly into iFIX. You can display this data in your iFIX pictures, as you would with any other OPC data.

## **Enabling Technologies**

As the solutions required by end users and system integrators become more complex, it becomes increasingly difficult to anticipate the individual needs of each customer. With this in mind, we incorporated the following industry-standard technologies into iFIX to provide a development environment that you can tailor to meet your specific requirements:

- [OLE for Process Control \(OPC\)](#)
- [Visual Basic for Applications \(VBA\)](#)
- [ActiveX](#)

## **OLE for Process Control (OPC)**

OPC is a software standard designed to provide automation applications with easy access to industrial plant floor data. We have led the development of OPC through our active role in the founding of the OPC Task Force, a consortium of leading industrial automation suppliers formed to speed the development of an OLE-based communication standard. The goal of OPC is to define a standard interface based on Microsoft's Component Object Model (COM) technology that allows greater interoperability between automation and control applications; control devices; and business and office applications.

Using OPC, the iFIX WorkSpace can communicate directly with any OPC server. You can add an OPC server to your iFIX node using the Data Server Installer program. This utility, located in the Tools subfolder of your iFIX Windows program folder, lets you add, modify, and remove OPC servers from the list of data servers available to iFIX. For more information about the Data Server Installer, refer to the [Data Server Installer Dialog Box](#) topic.

If you need to communicate with a remote OPC server, specify the machine where the remote server resides in the Machine Name field when you add an OPC Server using the Data Server Installer. Alternatively, you can also use the OPC Client driver to communicate with a remote OPC server. This driver lets you communicate with any local or remote OPC server and store the information in the process database.

## Visual Basic for Applications (VBA)

VBA is a powerful scripting tool that is fully integrated into iFIX to let you quickly and easily automate operator tasks and create automation solutions. VBA scripts can be as simple or complex as you need them to be, allowing you to add custom functionality and extend iFIX as needed to accommodate your automation strategy. Its powerful and easy-to-use development environment allows you to reuse existing Visual Basic code.

VBA replaces the scripting engine used in previous versions of iFIX to provide a complete, integrated development environment that is familiar to millions of developers already using Visual Basic. It provides virtually unlimited power and extensibility for accessing other iFIX components and external objects and data. The GE implementation of VBA provides:

- Access to all exposed properties, methods, and events for iFIX objects
- Support for multiple data sources, including the iFIX process database, any OPC server, properties of other objects, and SQL databases
- ODBC support
- Support for ActiveX controls
- Script Authoring Wizards and iFIX commands to help you write scripts for common tasks
- Secure Containment™ for third-party ActiveX controls

The iFIX WorkSpace provides access to the Visual Basic Editor (VBE), a built-in editor and debugger that allows you to view, halt, suspend, and resume active scripts. In the VBE, you can write scripts for all iFIX objects, create VBA forms, access any available data source, display objects using the Object Browser, and debug your scripts. You can also use VBA to write scripts for toolbar buttons and write scripts for entries in the Scheduler.

iFIX exposes a global library of common global subroutines that can be easily changed in one place. It provides full support for thousands of commercially available objects and ActiveX controls.

This implementation of VBA includes a powerful find and replace feature, a high speed persistence feature that greatly reduces file retrieval time, and an enhanced cut and paste feature that copies all forms, modules, and scripts associated with a selected object. These enhancements significantly reduce development time and increase your system's overall performance. The unique architecture of iFIX has also allowed us to dramatically increase the speed and performance of VBA.

## ActiveX

ActiveX is a set of programming technologies created by Microsoft that enables software components created in different languages to interact with one another in a networked environment. It evolved from the OLE development standard, which in recent years has expanded far beyond the concepts of object linking and embedding that formed the original acronym. iFIX is a container for ActiveX controls.

Like OLE, ActiveX is built on the COM programming model to support the full integration of software components. It supports Distributed COM (DCOM) for the transparent integration of those same components across distributed networks, including the Internet and intranets. However, ActiveX has been optimized for size and speed to allow developers to use subsets of the complex OLE interface to create highly interactive applications. ActiveX allows any OCX (ActiveX control) developed by a third-party to behave just like any object created by GE.

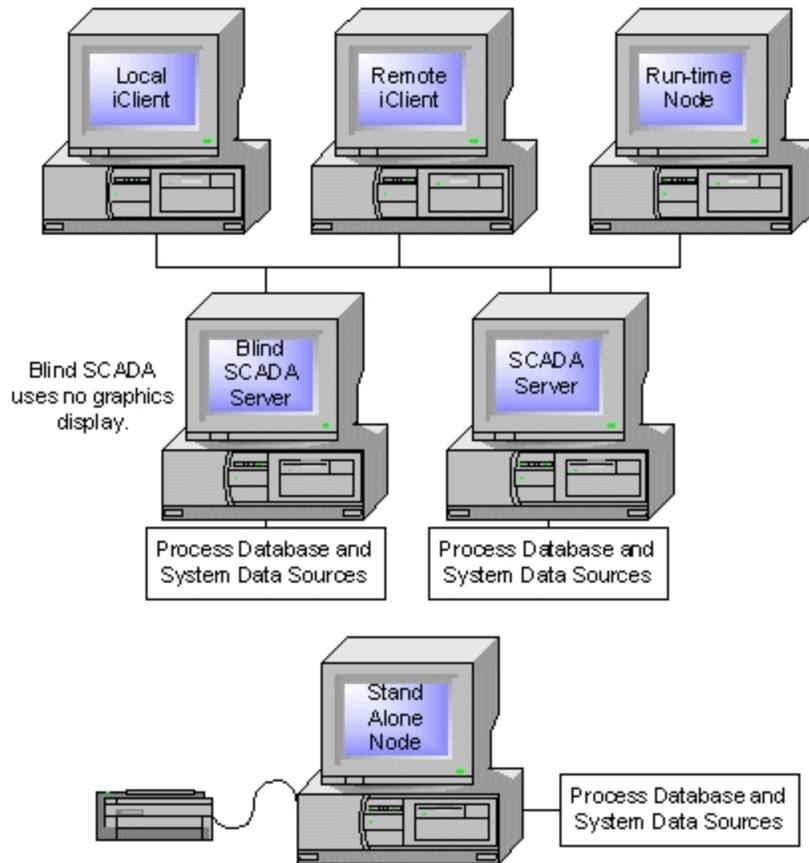
To protect your system from possible problems with ActiveX controls, iFIX provides Secure Containment. Unlike most systems that support ActiveX controls, if an ActiveX control crashes while iFIX is running, it is sealed off and your system continues to run normally. With Secure Containment, there is no loss of data or interruption to your control process.

## System Architecture

This chapter describes the system architecture of iFIX. It includes information about:

- [Understanding the iFIX Nodes](#)
- [Universal Data Access](#)
- [Scan, Alarm, and Control Program](#)
- [Scheduler](#)
- [Distributed Networking](#)
- [Alarming](#)
- [Security](#)

### Understanding the iFIX Nodes



Access to the...	SCADA Server	iClient	Run-Time Node
Run-time environment	Yes	Yes	Yes
Configuration environment	Yes	Yes	No

**NOTE:** All SCADA Servers have a process database and are directly connected to data sources. Blind SCADA Servers use no graphics display. iClients are networked to a SCADA Server. They act as clients to the SCADA Server.

### *iFIX Node Types*

A node is any computer running iFIX. An actual node can be any of the node types described in the following section. To learn more about iFIX nodes, refer to the chapter [Managing iFIX Nodes](#).

## Nodes in iFIX

There are several types of nodes available using iFIX.

### Types of Nodes

Type	Description
Local Remote	When working with a distributed iFIX system, local refers to the node on which you are currently working and remote refers to any node that you need a communication link to access.
Stand Alone	When working with a centralized iFIX SCADA system, stand alone refers to a node that performs all functions. Stand alone nodes do not use a network.
SCADA	SCADA Server (or SCADA node) runs the data acquisition and management component of

Server	iFIX. Usually, a SCADA node resides on the plant floor and has direct connections to the process hardware.
Blind SCADA Server	A blind SCADA Server (or blind SCADA node) uses no graphics display. This configuration frees up more of a computer's resources for data acquisition and network management functions. Graphics can be viewed using an iClient.
Run-time	A run-time node does not let you modify graphic displays or the process database. Pre-configured files are installed on these nodes so that you can monitor the process, change process settings, and acknowledge alarms.
iClient	An iClient (or view node) is the most common type of node. View nodes display the real-time graphics that come with iFIX. The term view node means that the node runs the graphics display program, but the node can run other applications, as well.
iClient Read Only	The iClient Read Only has the same functionality as an iClient, except that you cannot write to the iFIX database or to OPC servers. You also cannot construct SQL Insert or Update commands in an iClient Read Only node. You can, however, write to a relational database. The iClient Read Only is similar in functionality to PlantTV® for iFIX, with the added benefit of leveraging the iClient features, such as the event scheduler, VBA, and ActiveX controls.

## Universal Data Access

Typically, a plant is controlled through a network of sensors and controls connected to I/O devices, such as programmable logic controllers (PLCs). Although this type of system provides the automatic control that keeps the plant running, it is often difficult for plant personnel to see what's actually going on in the control process at any time. iFIX solves this problem by making data from various sources available to plant workers and managers in formats that are useful and easy to understand.

A data source includes the data you want to access and the information needed to get that data. The data sources available with iFIX include tags, I/O addresses, object properties, historical data, picture properties, VBA events, global variables, and expressions.

With the open architecture of iFIX, data can be accessed from a wide variety of sources using OLE, OPC, ActiveX, and ODBC. With comprehensive client and server support for these object technologies, iFIX is able to read data from and write data to the following sources:

- Third-party applications
- Other iFIX databases
- I/O drivers

It is this ability to access data universally that gives iFIX its remarkable power and versatility.

## OLE, OPC, and ActiveX Support

iFIX includes comprehensive OLE, OPC, and ActiveX client and server support as the foundation for providing an integrated plug and solve architecture. This technology is the primary mechanism that lets you easily integrate third-party objects and controls into iFIX and embed iFIX objects into other applications.

OLE Automation server support allows you to expose the properties of iFIX components. For example, it allows you to generate pictures without accessing the software's user interface.

## Open Database Connectivity (ODBC) Support

ODBC support allows iFIX to access data from a database using Structured Query Language (SQL) as a standard language. Each database management system (DBMS) requires an ODBC driver, which is a dynamic-link library (DLL) used to gain access to a data source.

Among the database management systems used by iFIX are Microsoft Access (local install only), Microsoft SQL Server, and Oracle. Refer to the [Using SQL](#) manual and [Writing Scripts](#) manual for more information on ODBC support.

## I/O Drivers

GE provides a wide variety of high-performance I/O drivers that support best-selling and specialty I/O devices. We also offer the OPC Toolkit, a plug-in component to iFIX that lets you easily write high performance, reliable I/O servers that communicate between your process hardware and your iFIX, OLE Automation, and OPC client applications.

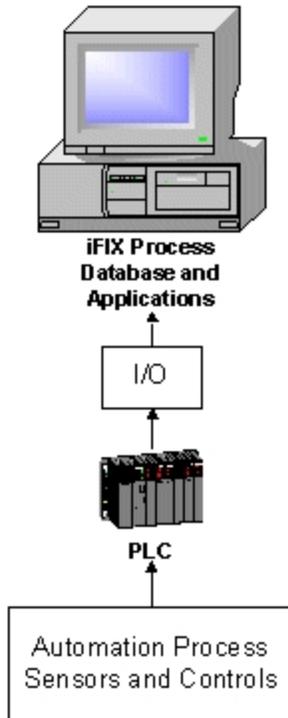
High performance I/O drivers provide such capabilities as automatic communication error detection, reporting, and recovery; built-in datascopes; and support for redundant communications. Receiving information from third-party servers is also supported, but typically does not offer any of the high data integrity of a high-performance I/O driver from GE.

## Data Flow

The flow of process data is summarized as follows:

1. iFIX reads data from various data sources.
2. Internal iFIX database access functions read the data from local or remote databases and transfer it to the requesting software applications. This transfer occurs without any operator interaction. For example, the Scan, Alarm, and Control (SAC) program processes the data and transfers the data to the process database or the Historical Chart presents the data directly to you.

Data may also be written to the data sources by executing these steps in reverse.



*Typical Data Flow Diagram*

## Process Database

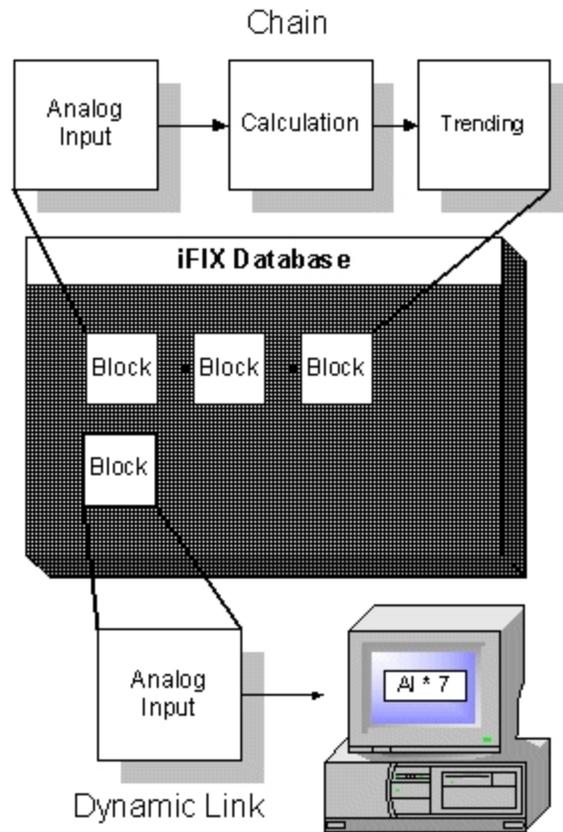
The iFIX process database is a representation of the process created by linking together blocks of process control logic. The process database consists of blocks and chains. A block (also called a tag) is a coded set of process control instructions provided by GE that perform a specific task. Most blocks can hold only one data point. Each block requires you to provide several parameters. In general, there are two types of blocks:

**Primary blocks** – start a logical chain and provide the scheduling for the chain. Typically have a scan time and handle all input and output from the database.

**Secondary blocks** – take data from the upstream block and perform some type of action or calculation.

A chain is a series of connected blocks that create a control or monitoring loop. For example, in a particular control loop, you need to read a data point, manipulate it with a standard formula, and write it out. The chain that executes this control strategy might consist of an Analog Input block connected to a Calculation block connected to an Analog Output block.

In iFIX, calculations needed for scaling or combining multiple I/O data points can also be handled directly in the graphics dynamic links. The following figure displays both control strategies.



### *Database Control Strategies*

For complete information on creating and maintaining a database, refer to the [Building a SCADA System](#) manual.

## Scan, Alarm, and Control Program

The Scan, Alarm, and Control program (SAC) is a system application that runs on a SCADA node. This program is responsible for executing the logic of the database chains. SAC performs the following functions:

- Retrieves data from various data sources
- Translates the data into the format expected by the database
- Checks the data against the alarm limits and generates alarm messages
- Executes the control logic
- Detects exceptions
- Makes requested writes to the database

Each database chain also contains the information that determines whether SAC processes the chain based on time-based, exception-based, or one-shot processing. A node can perform both time-based

and exception-based processing simultaneously. This feature gives you the ability to use the best processing strategy for each data point in your system.

## Time-Based Processing

Most applications work by acquiring and calculating data at regular intervals, defined in seconds, minutes, or hours. iFIX can perform any combination of time-based processing. This allows you to balance system resources between data that needs to be acquired quickly and data that can be acquired over longer intervals.

SAC can perform time-based processing in:

- Subseconds (0.05 seconds to 0.95 seconds)
- Seconds
- Minutes
- Hours

The frequency with which SAC retrieves data is called the scan time. For more information on scan times, refer to the [Building a SCADA System](#) manual.

## Exception-Based Processing

Often, it is more efficient to process data after key events occur, such as the changing of a set point or the closing of a contact. Processing that is triggered by events rather than time is known as exception-based processing.

Exception-based processing is essential for true distributed SCADA applications that monitor a large number of I/O devices. For example, an oil field may be monitoring pipelines through a large network of remote terminal units (RTUs). The data from the RTUs changes infrequently, so there's no need to acquire data at a fixed interval. However, when the data does change, oil field operators need to know about it immediately. iFIX senses the changed value and processes it immediately.

SAC can perform exception-based processing on the following events:

- Data changes in the database.
- Unsolicited messages from the process hardware.
- Operator actions.
- Instructions from software applications.

## One-Shot Processing

When the first block in a chain has a scan time of zero, SAC processes the chain only when the primary block goes on scan. This is known as one-shot processing.

## Scheduler

There are certain tasks that you will want to perform at a specified time or interval or when a change occurs in the process. To schedule these tasks, you will need to define the time or event that triggers the action that you want to occur. The Scheduler is a iFIX application that runs in the foreground or background, monitoring the system and triggering actions based on timers or events. It can be run as a service under Windows, allowing you to log in and out of a Windows node without affecting or triggering scheduled events regardless of whether or not the iFIX WorkSpace is running.

The spreadsheet design of the Scheduler lets you easily create and edit schedules in the configuration environment and view the status and statistics in the run-time environment. It provides you with the ability to create as many schedules as you need to organize your work logically and efficiently, and to run multiple schedules at the same time. Within each schedule you can create as many tasks, known as entries, as you need to run as often as you require. The Scheduler can trigger actions based on five events. These events can use most available data sources as a trigger. Time-based entries are not tied to data sources, and actions are triggered based on a monthly, daily, continuous, or one-shot basis.

Script Authoring Experts are provided for common events, such as opening a picture, running a report, or closing a contact. These Experts prompt you for information pertinent to the operation, generate a Visual Basic script, and tie the script to the appropriate event. For complete information on using the Scheduler, refer to the [Scheduler](#) section in the Mastering iFIX manual. For more information on VBA scripting, refer to the [Writing Scripts](#) manual.

## Distributed Networking

iFIX networking design incorporates two basic principles: true distributed processing and on-demand data transfer. The following sections provide more information on:

- [Distributed Processing](#)
- [On Demand Data Transfer](#)
- [Centralized Processing](#)

## Distributed Processing

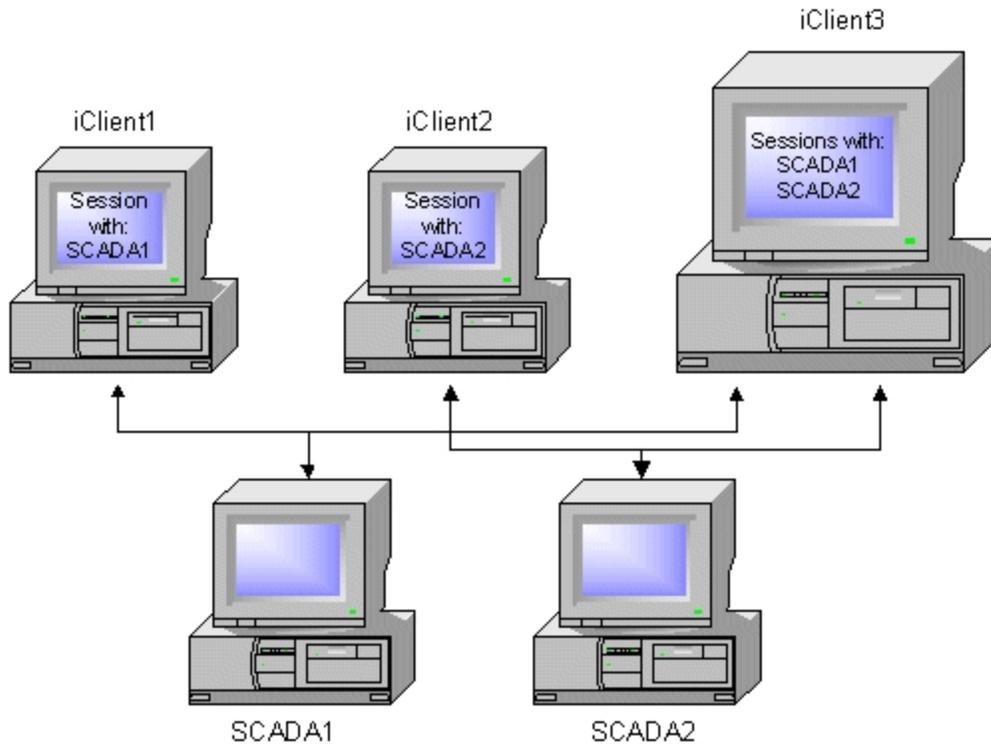
Many systems operate in a hierarchical fashion that leave individual computers vulnerable to system failures anywhere on the network. The architecture of iFIX allows plants to distribute critical functions among all nodes on the network.

In a distributed processing network, each node independently executes the tasks assigned to it. One advantage of this strategy is that nodes can be taken off-line without bringing the whole network down. When a node looks for data from an off-line node, the networking application notifies the requesting node, so that the node handles the missing data gracefully. Even though each node has integrity as an independent station, nodes can also access data anywhere on the network. For example, an iClient can display a picture with links to many different SCADA nodes without requiring additional configuration work or the need to have a local copy of the database.

### Sessions

With iFIX, you can selectively configure which nodes can access data from a SCADA node on the network. A communication link between two nodes over a network is called a session. When a node

establishes a session with a SCADA node, data and alarms can be sent between the nodes. The following figure illustrates session communication.



*Network Session*

### **Dynamic Connections**

You can also configure your node to automatically make connections online to remote SCADA nodes that are not specifically configured on your node. These connections, called dynamic connections, are described in more detail in the [Configuring Remote Nodes](#) section in the Setting up the Environment manual.

### **On Demand Data Transfer**

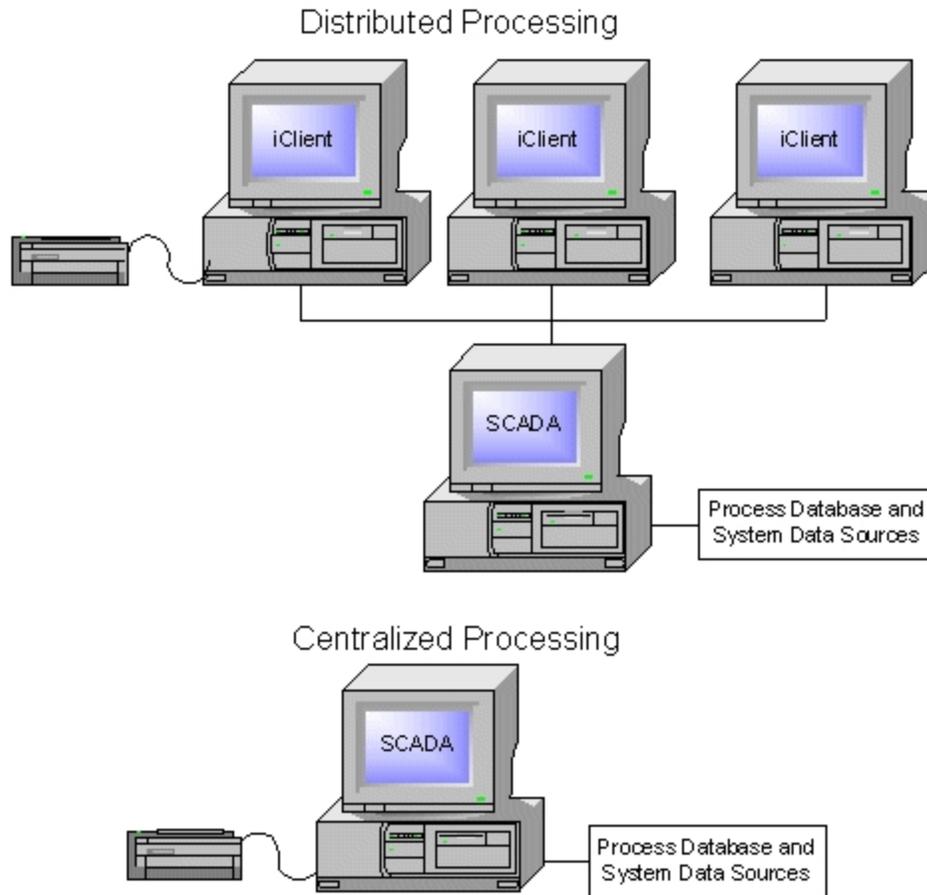
Most industrial automation software systems require every node that uses data from a SCADA node to have a copy of the entire database stored locally. The resulting network traffic can use significant system resources. To conserve system resources for local tasks, iFIX reads and writes data on demand and only moves requested data over the network.

### **File Storing and Sharing**

Using iFIX and the built-in file sharing capabilities of Windows, you can store data that is needed by several nodes in one convenient location. Using the Windows Explorer, you can establish a networked drive connection to any other node in your local network. Once established, you have instant access to any shared files on that node, including databases, pictures, schedules, and other important iFIX files. Access to shared iFIX files by other computers can be controlled by implementing Windows security features. Refer to your Windows documentation for more information on file sharing and security.

## Centralized Processing

Some applications only need one node to perform the required functions. It is easy to convert a distributed node to a stand alone node or a stand alone node to a distributed node. iFIX operates just as smoothly in a single computer environment as it does in a distributed computer environment. The following figure shows a distributed and centralized process.



*Distributed and Centralized Processing*

## Alarming

iFIX has a sophisticated system for generating, displaying, and storing alarms and messages. You may selectively route alarms and messages to the following:

- Any node on the network.
- Printers connected to a node.
- Disk-based files.
- Alarm summary displays.

- Alarm history windows.
- Relational databases.

For more information, refer to [Alarm Routing](#).

On a local node, the programs that perform these alarm functions are called alarm tasks. iFIX also provides built-in support for the following functions:

- Acknowledging remote alarms.
- Suspending alarms (for example, during startup).
- Delaying alarms.
- Triggering scripts based on alarms.
- Filtering alarms based on type, priority, sender, etc.

## Types of Alarms and Messages

iFIX generates one type of alarm and four types of messages:

**Block Alarm** – database blocks generate alarms when block values fall outside pre-defined limits, when a change of state occurs, or when communication errors occur.

**Event Message**– blocks can also send messages to printers and the alarm history file to indicate that an event occurred at that block. These messages do not appear in operator displays and do not require operator acknowledgment.

**Operator Message**– applications generate messages that create a history of important operator actions. These include messages that are generated by electronic signatures.

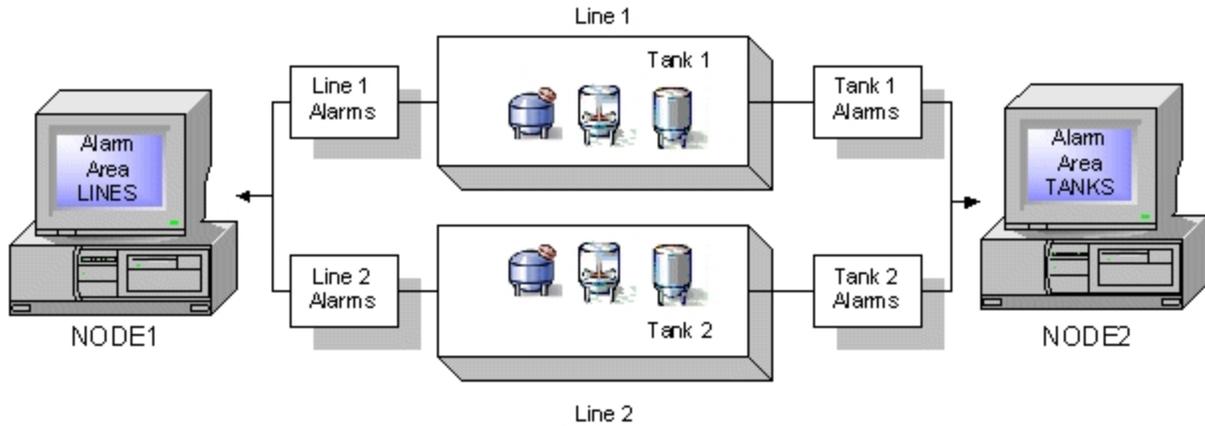
**SystemMessage**– applications generate alarm messages that track system alerts and problems.

**Application Message**– applications, such as Recipe, can also send messages to printers and the alarm history file to provide records of activity on that application.

## Alarm Routing

iFIX uses a selective alarm configuration based on alarm areas, which are physical or functional divisions of your plant. An unlimited number of alarm areas are provided to serve as distribution points for alarms and messages. Each of these alarm areas can be custom named to easily identify it within your system. The first 16 alarm areas in iFIX are labeled A through P by default. Each alarm area can then be routed to send alarms and messages to selected alarm destinations.

For example, suppose you have two production lines and want to show all the alarms generated on these lines. You also want to show a separate alarm whenever the level of the tank in either production line falls below a certain level. One way to do this is to create two separate alarm areas called LINES and TANKS. Assign all the blocks that monitor these production lines to LINES and only the blocks that monitor the tanks to TANKS, as shown in the following figure. If an alarm occurs on either line, but not in the tanks, only NODE1 would receive the alarm.



*Alarm Areas*

For detailed information about alarm routing refer to the [Implementing Alarms and Messages](#) manual.

## Operator and Application Message Routing

Operator and application messages can be independently routed to alarm areas. This feature allows you to separate operator and application messages from alarms.

SCADA nodes act as alarm servers and distribute alarms and messages over the network. Other nodes act as alarm clients and receive alarms. When you set up a SCADA node to distribute alarms over the network, it sends the alarms and messages to every node that has a session established with it.

A non-SCADA node that generates operator messages and system alarms directs those messages to its respective SCADA nodes.

## Security

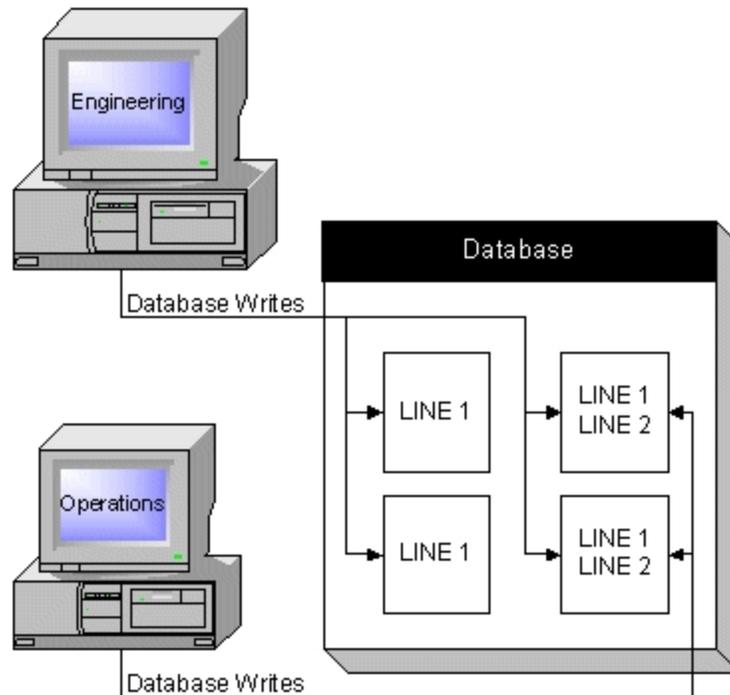
iFIX provides a powerful and sophisticated user-based security system which allows you to protect against unauthorized:

- Access to iFIX applications.
- Access to critical application functions.
- Access to operator display files (pictures) and recipes.
- Write access to database blocks.

## Security Areas

To protect database blocks from unauthorized writes, iFIX employs security areas. You can think of a security area as a group of database blocks with the same security level. Operators with rights to a particular security area can write to any database block that is a member of that security area.

The following figure illustrates how iFIX uses security areas.



### Security Areas

In this example, there are two security areas known as LINE1 and LINE2. All four database blocks shown belong to LINE1, but only the two database blocks on the right belong to LINE2. The Engineering group is assigned rights to LINE1 and the Operations group is assigned rights to LINE2. Since all database blocks belong to LINE1, the Engineering group can write to all four database blocks. The Operations group is assigned rights to LINE2, but not to LINE1. Therefore, the Operations group can only write to the two database blocks on the right.

## Security Application

The Security application consists of two parts: Security Configuration and Login. For complete information on configuring security and logging in, refer to the [Configuring Security Features](#) manual.

### Security Configuration

The Security Configuration program allows you to do the following:

- Enable or disable security on a node.
- Create and edit user and group accounts.
- Establish automatic login at startup.
- Assign users rights to use programs and program functions, as well as write access to database blocks.
- Assign user names and passwords.
- Assign security area names.

**NOTE:** You can assign security protection to individual pictures in the iFIX WorkSpace and recipes in Recipe Builder.

### **Login**

Once a node has security protection, operators must access the Login program and enter their user name and password. After logging in, operators can access the protected features of the node to which they have rights.

## Using the iFIX WorkSpace

The iFIX WorkSpace is your starting point for using iFIX. It provides an integrated and flexible configuration environment that lets you create and modify documents for the local node. As part of this environment, the iFIX WorkSpace also launches and is integrated with iFIX applications, eliminating the need to switch to other programs. Instead the iFIX WorkSpace provides a work area with all the necessary tools to add a picture, create a schedule, or change a script.

Using the iFIX WorkSpace, you can also integrate ActiveX documents from other programs, such as Word and Excel, with your iFIX files. Like iFIX documents, ActiveX documents appear in the work area that the iFIX WorkSpace supplies. And if you create your own custom ActiveX documents, the WorkSpace automatically displays the menus and toolbars that these documents define when you open them.

You can display a hierarchical view of your files with the iFIX WorkSpace. This view serves as a navigational tool to help you locate iFIX documents and acts as a launch pad for iFIX and third-party applications.

The iFIX WorkSpace also lets you access the Visual Basic Editor (VBE). This editor lets you integrate Visual Basic for Applications (VBA) scripts into your iFIX files. By writing a VBA script, you can customize and automate the behavior of iFIX. For example, you can write a script to handle custom run-time data entry instead of using the data entry mechanisms provided with iFIX.

But the iFIX WorkSpace is not only a configuration tool. It also provides a run-time environment as well that lets operators display and run your iFIX documents. This environment lets you enable security restrictions that lock operators into a pre-defined set of pictures.

This chapter discusses how to use the iFIX WorkSpace and navigate the system tree. It also explains the available options and describes the two iFIX WorkSpace environments.

## Understanding the iFIX WorkSpace

Before you begin using the iFIX WorkSpace, you should understand certain key concepts. Within the WorkSpace are the system tree and the work area.

Before you use either one, you should use the System Configuration Utility (SCU) to properly configure the nodes on which you will use the WorkSpace. To learn more about the SCU, refer to the [Setting up the Environment](#) manual.

## Starting the iFIX WorkSpace

After you install and configure iFIX, you can begin using the iFIX WorkSpace.

### **In Configure Mode**

By default, the WorkSpace starts when you start iFIX. This is because the WorkSpace is configured to run as a startup task, by default. When the iFIX WorkSpace opens in the default mode, it starts in configure mode.

You can also start the WorkSpace in configure mode by clicking Start and pointing to Programs, iFIX, and then the iFIX WorkSpace.

Additionally, you can start the iFIX WorkSpace in configure mode using this command line:

```
WORKSPACE "C:\My Path\Filename.grf"
```

Use this command to open a specified picture on startup. For more information on configuring startup tasks, refer to the [iFIX Background Tasks](#) section.

### In Run Mode

You can start the iFIX WorkSpace in run mode by using additional command line parameters. For example, here you use the /fo command to specify a picture that you want to open in run mode:

```
WORKSPACE /fo "C:\My Path\Filename.grf"
```

For more information, refer to the [Command Line Parameters for the iFIX WorkSpace](#) section.

Once you start the WorkSpace, you can toggle between configure mode and run mode by using the Ctrl+W shortcut, or by clicking WorkSpace and then Switch to Run (or Switch to Configure) (Classic view) or on the Home tab, in the WorkSpace group, click Switch to Run (or Switch to Configure) (Ribbon view).

## Command Line Parameters for Starting the iFIX WorkSpace

You can start the iFIX WorkSpace (WorkSpace.exe) in run mode, from a command line, by using the parameters listed in the following table. To open a specific picture within the WorkSpace use the /FileOpen or /FO command. Additionally, you can use other command line parameters to specify the size of the WorkSpace window, and whether the menu and status bar display when the WorkSpace opens. For example:

```
workspace /fo "C:\Program Files (x86)\Proficy\iFIX\PIC\filename.grf" /WL 50 /WT 100 /WB 700 /WR 800 /MT n
```

Be aware that if you use these command line parameters to open an iFIX WorkSpace picture on startup, the command line parameters override the settings defined in the StartUp Pictures tab of the User Preferences dialog box. These settings also override any configured Window Properties (Title Bar, Resizable, Always on Top fields) in the Picture Preferences tab of the User Preferences dialog box. It does not change the User Preferences; it just overrides them.

**NOTE:** Do not use startup commands after the iFIX Workspace is already running.

### List of Command Line Parameters

The following table lists the command line parameters available for starting the iFIX WorkSpace.

iFIX WorkSpace Command Line Parameters		
Parameter	Alternative	Description
/FileOpen <i>file-name</i>	/FO <i>file-name</i>	Opens a specified iFIX picture in run mode, where <i>filename</i> is the path and file name of the picture you want to open.  Use the full path when specifying the picture name to open. Use quotes to surround a path with spaces. For example:  <pre>workspace /fo "C:\Program Files (x86)\Proficy\iFIX\PIC\filename.grf"</pre>

If you do not specify a file name, the Open dialog box appears when the WorkSpace opens, so you can browse and select a file to open.

**NOTE:** When you use the /FileOpen command line parameter, the WorkSpace starts up without using the settings saved in the UserPreferences.ini file. Instead, the WorkSpace starts with the attributes provided by the command line parameters of the /FileOpen command.

/WindowLeft <i>num</i> /WL <i>num</i>	Indicates the x-coordinate of the screen's top left corner, where <i>num</i> is the number of pixels between the left-side of the desktop screen and the left-side of the Workspace window you open.
/WindowTop <i>num</i> /WT <i>num</i>	Indicates the y-coordinate of the screen's top left corner, as a positive number, where <i>num</i> is the number of pixels between the top of the desktop screen and the top of the Workspace window you open.
/WindowBottom <i>num</i> /WB <i>num</i>	Indicates the y-coordinate of the screen's bottom right corner, as a positive number, where <i>num</i> is the number of pixels from the top of the desktop screen to the bottom of the Workspace window you open.
/WindowRight <i>num</i> /WR <i>num</i>	Indicates the x-coordinate of the screen's bottom right corner, where <i>num</i> is the number of pixels from the left-side of the desktop screen to the right-side of the Workspace window you open.
/MenuAndTitleBar /MT (y n) (y n)	Indicates whether the WorkSpace hides or displays the main menu and title bars in the window when it opens.  Use y to show the title bar and menus. Use n to hide the title bar and menus.
/StatusBar (y n) /SB (y n)	Indicates whether the WorkSpace hides or displays the status bar when it opens.  Use y to show the status bar. Use n to hide the status bar.
/Help /?	Displays a help dialog with all the supported options for the /FileOpen command.  For example, this command would display the help dialog box:  <code>workspace /?</code>

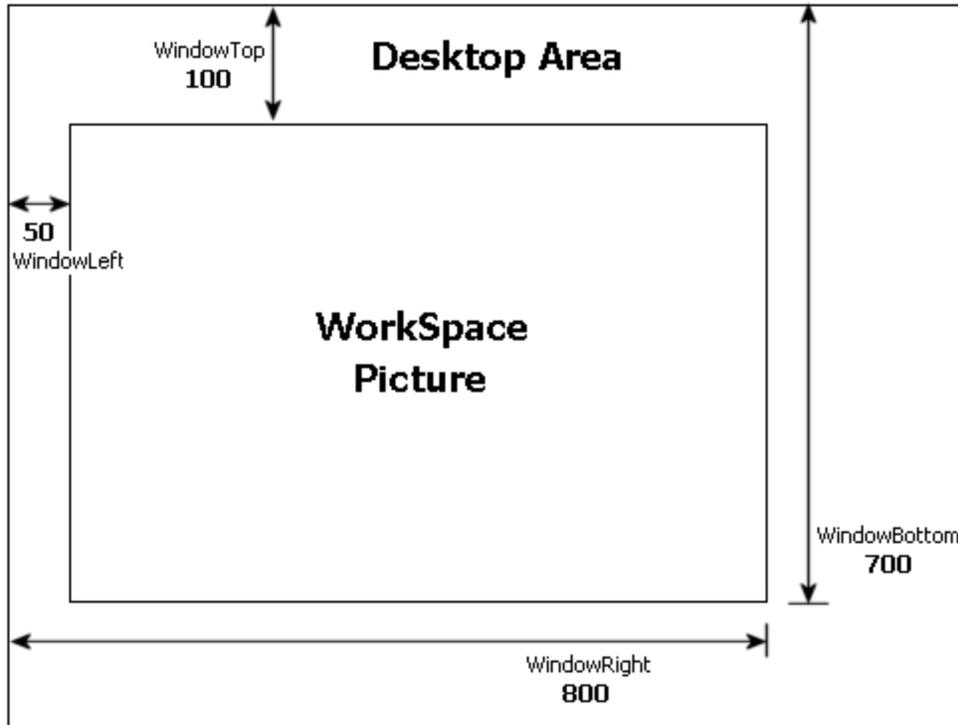
## Example

This example uses the command-line options to open the iFIX WorkSpace in run mode:

```
workspace.exe /FO "C:\Program Files (x86)\Proficy\iFIX\PIC\ChartGroupDemo.grf" /WL 50 /WT 100 /WB 700 /WR 800 /MT n
```

In this example, the iFIX Workspace displays the picture's top left corner at 50 pixels across, 100 pixels down. The width of the Workspace is 750 pixels (WindowRight - WindowLeft). The height of the Workspace is 600 pixels (WindowBottom-WindowTop).

The following figure illustrates the WindowTop, WindowLeft, WindowBottom, and WindowRight values for this example.



## Shut Down the iFIX WorkSpace with a VBA Script

When the iFIX WorkSpace is open in run mode, one way to shut down the WorkSpace is through a VBA command script using the Quit Method. This method is helpful when you restrict other portions of the WorkSpace, such as the title bar and menus, that you would normally use to exit the WorkSpace application in run mode.

For instance, if Environment Protection is enabled with menu and title bar restrictions, you may want to provide a button that shuts down the WorkSpace in run mode.

Be aware that if security is enabled, the logged-in user must have the WorkSpace Runtime Exit security feature.

For more information about configuring security features, refer to the Application Features section of the Configuring Security Features manual.

**TIP:** You can also shut down the WorkSpace in run mode by using the ALT+F4 keyboard shortcut, provided your Environment Protection and security is configured to allow the user to shut down the WorkSpace.

### Example

The following script uses the Quit method from a push button in an iFIX picture. The push button includes a caption "Close Window" within the picture. When the Close Window button is clicked in run

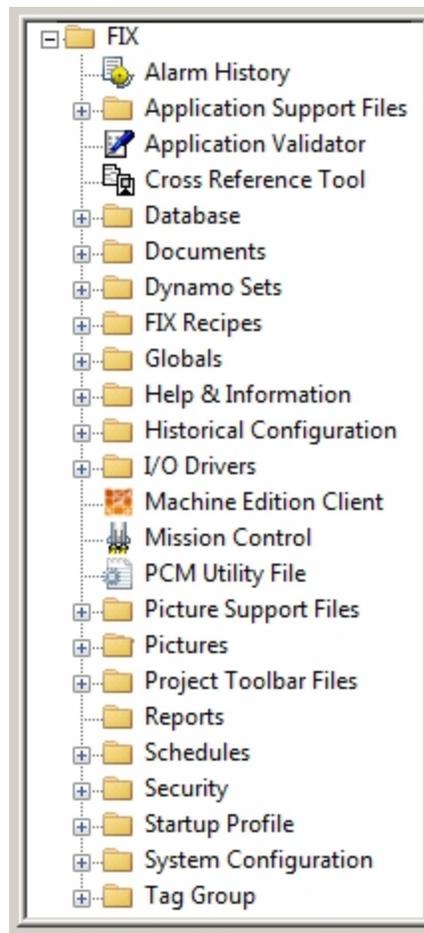
mode, the script displays a message box indicating whether you want to close the WorkSpace. Click Yes to close the WorkSpace window.

```
Private Sub CommandButton1_Click()  
Dim lAccess As Long  
Dim Msg, Style, Title, Response  
Msg = "Are you SURE you want to exit the workspace?"  
Style = vbYesNo + vbQuestion  
Title = "Workspace Exit"  
Response = MsgBox(Msg, Style, Title)  
If Response = vbYes Then  
Application.Quit 3  
End If  
End Sub
```

**NOTE:** It is not required to include a message box with a confirmation when you create this script. You can use the Quit method without a message box.

## Understanding the System Tree

Your main navigational tool for locating files is the system tree. This tool appears as a hierarchical display of folders, as the following figure shows. By opening and closing folders, you can locate and display your documents in one step.

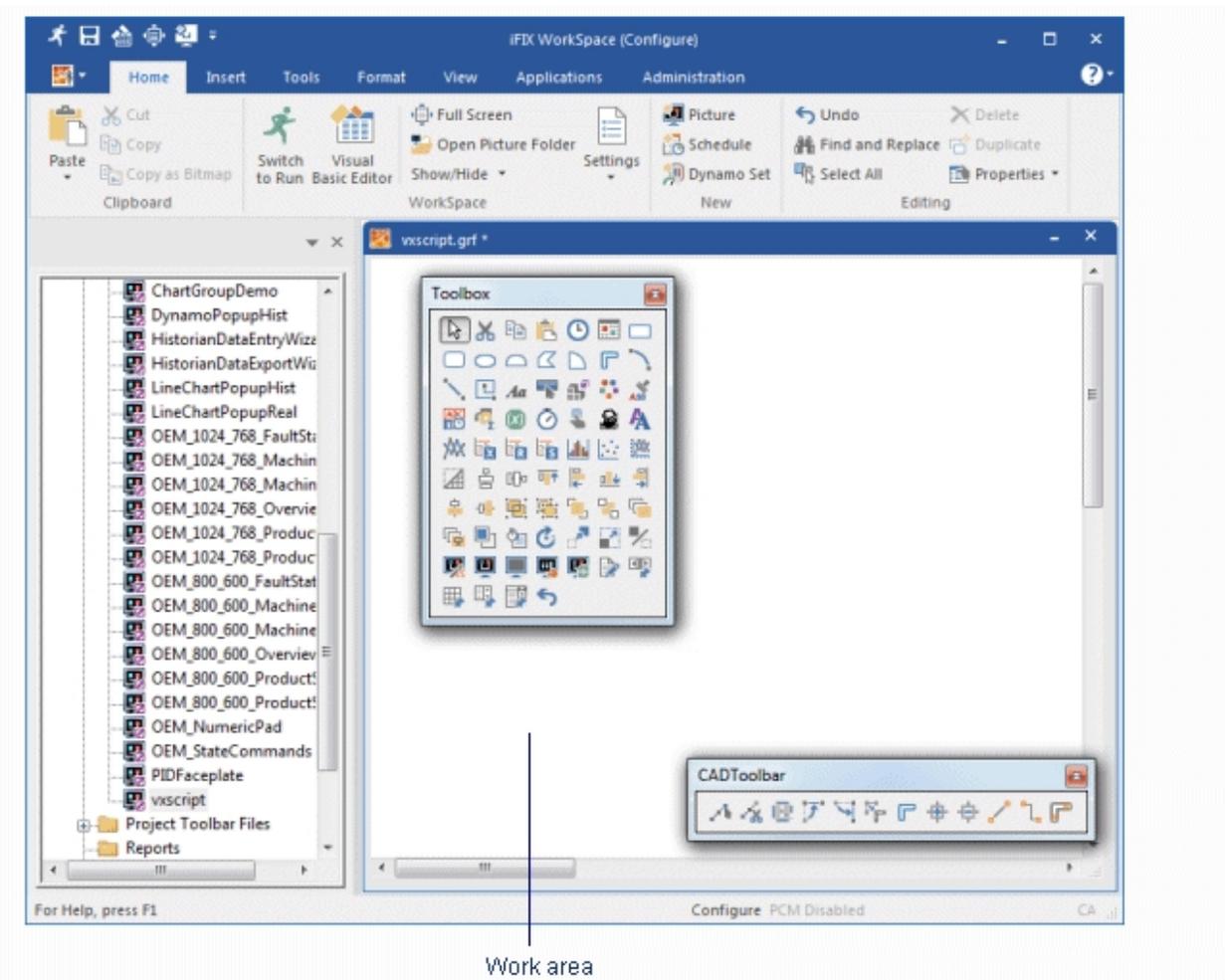


*iFIX WorkSpace System Tree*

The system tree also acts as a program launcher. By double-clicking an application in the system tree, you can start any iFIX or third-party application.

## Understanding the Work Area

The work area, shown in the following figure, is the window that displays your iFIX and ActiveX documents. Whenever you open a document, the iFIX WorkSpace displays the file in the work area and automatically activates the tools needed to modify it.



*iFIX WorkSpace*

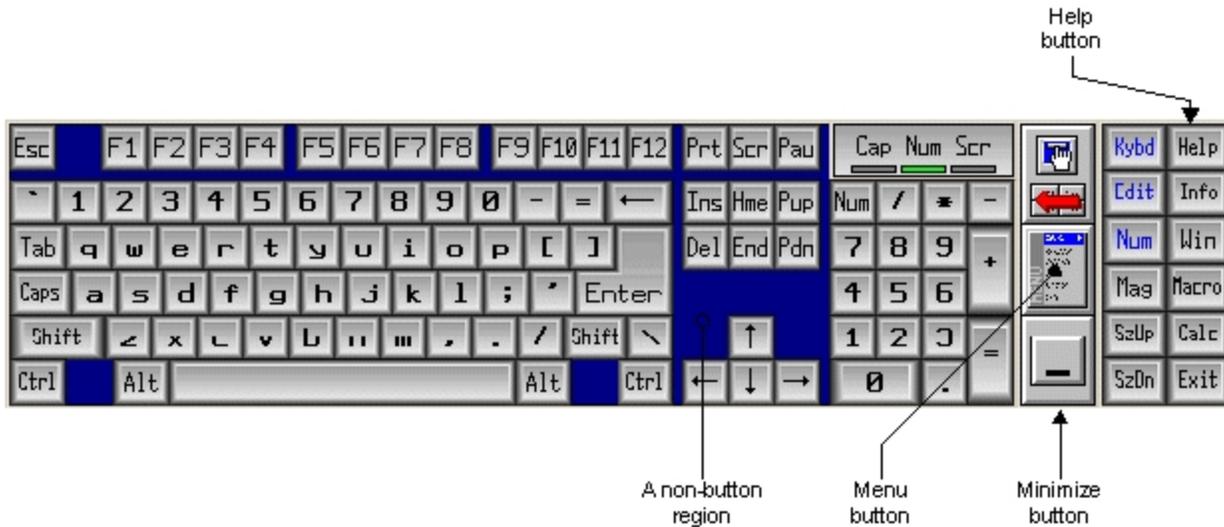
For example, when you double-click a picture, it appears in the work area window and all the tools associated with modifying a picture become active. It's almost as if you started a separate graphics program and opened the picture. This feature makes creating and modifying iFIX documents fast and easy because you do not need to leave the iFIX WorkSpace or search for the appropriate application to launch. All of the tools you need are built-in and ready to use.

## Using the Virtual Keyboard

iFIX provides a virtual alpha-numeric keyboard that installs with iFIX installation. This keyboard allows you to work in touch-screen environments or to use a mouse to enter passwords and other data. When you activate the virtual keyboard, it is available by clicking the following button:



This button is on the right side of the current window's title bar. Clicking the button brings up the keyboard, as shown in the following figure.



*Virtual Keyboard*

To resize the keyboard and configure keyboard options:

- Use the SzUp and SzDn buttons to resize the keyboard to one of the twelve available sizes.
- Use the minimize button to dock the keyboard on the right side of the current application window's title bar.
- Use the Kybd, Help, Edit, Info, Num, Win, Mag, Macro and Calc buttons to toggle display of the options.
- Click and drag any non-button area of the keyboard to move the keyboard on your desktop.
- Access the Help and the tutorial for the virtual keyboard, as well as general setup and configuration information, through the Menu button on the keyboard.

To use the virtual keyboard, you must have a valid hardware key for iFIX 3.0 or higher. If you are using Terminal Server, each licensed client has access to a copy of the virtual keyboard.

### **Activating the Keyboard**

It is recommended that you activate the virtual keyboard by adding it to your Windows Startup folder.

► **To activate the virtual keyboard from the Windows Startup folder:**

1. In your iFIX directory, right-click on the MYTSOFT.EXE file and select Copy.
2. In Explorer, navigate to the C:\Documents and Settings folder.
3. Drill down to the following folder:

C:\Users\Administrator\AppData\Roaming\Microsoft\Windows\Start Menu\Programs\Startup

4. Right-click the white space area of the Startup folder, and select Paste Shortcut.
5. If you want, rename the shortcut.

The next time you start your computer, the keyboard will activate automatically.

**NOTES:**

- If you want to start the virtual keyboard when you start iFIX on Windows XP machines, in the SCU in the Task Configuration dialog box, add the Mytsoft2.exe application (startup mode Normal). The next time you start iFIX, the My-T-Soft virtual keyboard appears.
- If you want to display the My-T-Soft startup screen when you start iFIX, in the SCU in the Task Configuration dialog box, add the MTSOPEN.EXE application (startup mode Normal). The next time you start iFIX, the My-T-Soft screen appears and you can click Run My-T-Soft to launch the virtual keyboard. Do not add MYTSOFT.EXE to the startup task list in the SCU. If you do so, errors display when you start iFIX.
- For Windows XP, you can also use Mytsoft2.exe.
- The MTSTUTOR program can only be run as an Administrator. When logged on as another user, including an Administrator with a different user name, you must right-click the shortcut and choose "Run as Administrator."
- Be aware that if you try to run DVTKINST.EXE more than once a unzipping error message will appear.

**Locating Classic View Menu Commands in Ribbon View**

If you are switching from using Classic view to Ribbon view, you will notice that the location of many of the commands is different. As an aid, use the following table to determine the locations of Classic view menu items in Ribbon view.

Classic View Menu Item		Ribbon View Location	
File	New	Picture	WorkSpace button, select New, or Home tab, New group
		Schedule	WorkSpace button, select New, or Home tab, New group
		Dynamo Set	WorkSpace button, select New, or Home tab, New group
		Others	WorkSpace button, select New, or Home tab, New group
	Open	WorkSpace button	
	Close	WorkSpace button	
	Save	WorkSpace button	
	Save As	WorkSpace button	
	Print	WorkSpace button	
	Recent File	WorkSpace button, Recent Documents list	
Exit	WorkSpace button		

Edit	Undo	Home tab, Editing group
	Cut	Home tab, Clipboard group
	Copy	Home tab, Clipboard group
	Copy as Bitmap	Home tab, Clipboard group
	Paste	Home tab, Clipboard group, Paste list
	Paste Special	Home tab, Clipboard group, Paste list
	Delete	Home tab, Editing group
	Duplicate	Home tab, Editing group
	Select All	Home tab, Editing group
	Find and Replace	Home tab, Editing group
	Animations	Tools tab
	Picture	Home tab, Editing group, Properties list, or Format tab, Picture group, Edit Picture
	WorkSpace	Switch to Run
System Tree		Home tab, WorkSpace group, Show/Hide list, or View tab, Show/Hide group
Status Bar		Home tab, WorkSpace group, Show/Hide list, or View tab, Show/Hide group
Toolbox		Home tab, WorkSpace group, Show/Hide list
Visual Basic Editor		Home tab, WorkSpace group, or Tools tab
User Preferences		Home tab, WorkSpace group, Settings list
Toolbars		Home tab, WorkSpace group, Settings list
Full Screen		Home tab, WorkSpace group

Object	Resize		Right-click object	
	Rotate		Right-click object	
	Fill Style	Solid		Format tab, Styles group, Fill Style gallery
		Hollow		Format tab, Styles group, Fill Style gallery
		Horizontal		Format tab, Styles group, Fill Style gallery
		Vertical		Format tab, Styles group, Fill Style gallery
		Downward		Format tab, Styles group, Fill Style gallery
		Diagonal		
		Upward Diagonal		Format tab, Styles group, Fill Style gallery
		Cross Hatch		Format tab, Styles group, Fill Style gallery
		Diagonal Cross Hatch		Format tab, Styles group, Fill Style gallery
		Gradient		Format tab, Styles group, Fill Style gallery
	Edge Style	Solid		Format tab, Styles group, Edge Style gallery
		Dash		Format tab, Styles group, Edge Style gallery
		Dot		Format tab, Styles group, Edge Style gallery
		Dash Dot		Format tab, Styles group, Edge Style gallery
		Dash Dot Dot		Format tab, Styles group, Edge Style gallery
		No Edge		Format tab, Styles group, Edge Style gallery
		Inside Frame		Format tab, Styles group, Edge Style gallery
	Background Style	Opaque		Format tab, Styles group, Background Style gallery
Transparent			Format tab, Styles group, Background Style gallery	
Fade Type	Linear		Format tab, Styles group, Fade Type gallery	
	Reflected		Format tab, Styles group, Fade Type gallery	
	Radial		Format tab, Styles group, Fade Type gallery	
	Concentric		Format tab, Styles group, Fade Type gallery	
View	Zoom	50%	Format tab, Picture group, or View tab, Zoom group	
		100%	Format tab, Picture group, or View tab, Zoom group	
		150%	Format tab, Picture group, or View tab, Zoom group	
		200%	Format tab, Picture group, or View tab, Zoom group	
	Zoom to Fit		View tab, Zoom group	
	Default View		View tab, Picture group, View list	
	Full View		View tab, Picture group, View list	
	Fit Picture to Window		View tab, Picture group, Window list	
	Fit Window to Picture		View tab, Picture group, Window list	
	Update Window Location		View tab, Picture group, Window list	
	Refresh		View tab, Picture group, View list	
	Color Selections		Format tab, Styles group	
	Property Window		View tab, Window group	
Screen Regions		View tab, Picture group		

Insert	OLE Object	Insert tab, Objects/Links group, Object/Links list	
	Rectangle	Insert tab, Shapes group, Shapes list	
	Rounded Rectangle	Insert tab, Shapes group, Shapes list	
	Oval	Insert tab, Shapes group, Shapes list	
	Line	Insert tab, Shapes group, Shapes list	
	Polyline	Insert tab, Shapes group, Shapes list	
	Polygon	Insert tab, Shapes group, Shapes list	
	Arc	Insert tab, Shapes group, Shapes list	
	Chord	Insert tab, Shapes group, Shapes list	
	Pie	Insert tab, Shapes group, Shapes list	
	Text	Insert tab, Shapes group, Shapes list	
	Chart	Standard Chart	Insert tab, Charts group
		Line Multiline Chart	Insert tab, Charts group
		SPC - X-Bar Chart	Insert tab, Charts group
		SPC - R-BarChart	Insert tab, Charts group
		SPC - S-Bar Chart	Insert tab, Charts group
		Histogram Chart	Insert tab, Charts group
		Bitmap	Insert tab, Objects/Links group, Object/Links list
		Datalink	Insert tab, Objects/Links group, Object/Links list
		Pipe	Insert tab, Objects/Links group, Object/Links list
		Current Time	Insert tab, Objects/Links group, Object/Links list
	Current Date	Insert tab, Objects/Links group, Object/Links list	
	Alarm Summary	Insert tab, Objects/Links group, Object/Links list	
Push Button	Insert tab, Objects/Links group, Object/Links list		
Portal Control	Insert tab, Objects/Links group, Object/Links list		

Format	Bring to Front		Format tab, Arrange group	
	Send to Back		Format tab, Arrange group	
	Group		Format tab, Arrange group	
	Align	Top		Format tab, Arrange group, Arrange list
		Bottom		Format tab, Arrange group, Arrange list
		Vertical Center		Format tab, Arrange group, Arrange list
		Left		Format tab, Arrange group, Arrange list
		Right		Format tab, Arrange group, Arrange list
		Horizontal Center		Format tab, Arrange group, Arrange list
	Flip	Horizontal		Format tab, Arrange group, Flip list
		Vertical		Format tab, Arrange group, Flip list
	Space Evenly	Horizontal		Format tab, Arrange group, Space Evenly list
		Vertical		Format tab, Arrange group, Space Evenly list
	Make Space Even	Height		Format tab, Arrange group, Make Space Even list
		Width		Format tab, Arrange group, Make Space Even list
		Both		Format tab, Arrange group, Make Space Even list
Snap to Grid		Format tab, Arrange group, Grid list		
Grid Settings		Format tab, Arrange group, Grid list		
Snap Objects to Grid		Format tab, Arrange group, Grid list		
Window	Cascade		View tab, Window group	
	Tile Horizontal		View tab, Window group	
	Tile Vertical		View tab, Window group	
	Close All		View tab, Window group	
	Switch Windows		View tab, Window group	
Help	iFIX	Electronic	Help button	
	WorkSpace	Books		
	Help	Glossary	Help button	
	GE on the Web	Home		WorkSpace button, Options, Resources page
		Tech Support		WorkSpace button, Options, Resources page
		Register		WorkSpace button, Options, Resources page
	iFIX	Electronic	Help button	
	WorkSpace	Books		
	Help	Glossary		Help button
About			WorkSpace button, Options, Resources page	

## Using the System Tree

The system tree provides a hierarchical view of the files on the local node. When you first start the iFIX WorkSpace, the system tree shows the local node name at the top of the tree and the following folders and applications:

### System Tree Description

#### Item

Alarm His- Lets you display the last 200 alarms and messages received by the local com-

tory	puter.
Database Manager	Lets you create and modify process databases.
Documents folder	Lets you create any Word and Excel documents. If you save these documents in the Application path, they appear in the system tree. Only Word files with the extension .DOC and Excel files with the extension .XLS appear.
Dynamo Sets folder	Contains Dynamo sets.
FIX Recipes folder	Contains your control and master recipes.
Globals folder	Contains global variables, user-defined variables, and threshold tables.
Help & Information folder	Contains iFIX Help and electronic books.
I/O Drivers folder	Contains I/O drivers configured for the local node.
Mission Control	Lets you monitor background tasks. These tasks include: I/O Control, Auto Alarm Manager, Alarm ODBC services, and the Scan, Alarm, and Control (SAC) program.
Pictures folder	Contains your pictures.
Reports folder	Contains reports generated by your reporting package.
Schedules folder	Contains your schedules.
Security folder	Contains the Security Configuration and Login programs. These programs let you define your security configuration and login to the local node once security is enabled.
System Configuration	Lets you configure the local node.

If your computer has Batch Execution or greater installed, you will also see the following items:

System Tree Item	Description
Batch Execution Books	Opens the Batch Execution electronic books.
Batch Execution Configuration	Lets you configure Batch Execution.
Batch Execution Equipment	Contains your equipment database.
Batch Execution Recipes	Contains the Batch Execution procedures, unit procedures, and operations.

## Understanding System Tree Paths

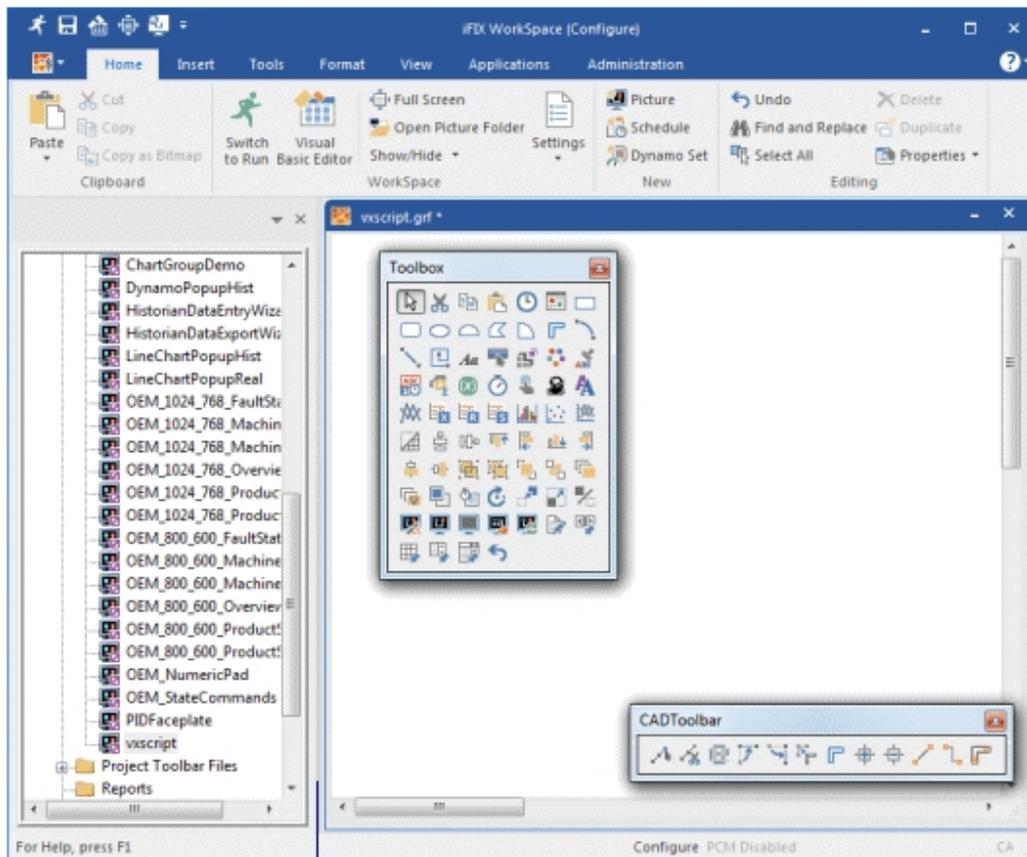
Associated with each application and folder in the system tree is an iFIX path. These paths show where the files reside on your computer and are defined in the System Configuration Utility (SCU).

To learn how to change an iFIX path, refer to the [Setting up the Environment](#) manual.

## Showing and Hiding the System Tree

By default, the system tree is docked on the left side of the screen. You can dock it on the other side of the screen by dragging it. Likewise, if you want more screen space for your pictures and schedules, you can set the system tree to float on top of your open documents by dragging it away from the sides of the screen. You can resize the system tree while it floats by dragging its edges.

When the system tree is docked, you can only resize its width, as the following figure shows.



Click here and drag left or right to resize the system tree.

### *Resizing the System Tree*

If resizing the system tree does not give you the space you need, you can hide the tree completely.

## Navigating the System Tree

You can move up and down the system tree by selecting items with the mouse or by using the following keys:

Use	To...
-----	-------

### the...

Up arrow key Move up the system tree.

Down arrow key Move down the system tree.

Page Up key Move up through the system tree quickly. If you have resized the system tree, you can move over the visible portion of the system tree with the Page Up key.

Page Down key Page down through the system tree quickly. If you have resized the system tree, you can move over the visible portion of the system tree with the Page Up key.

Left arrow key Close a folder.

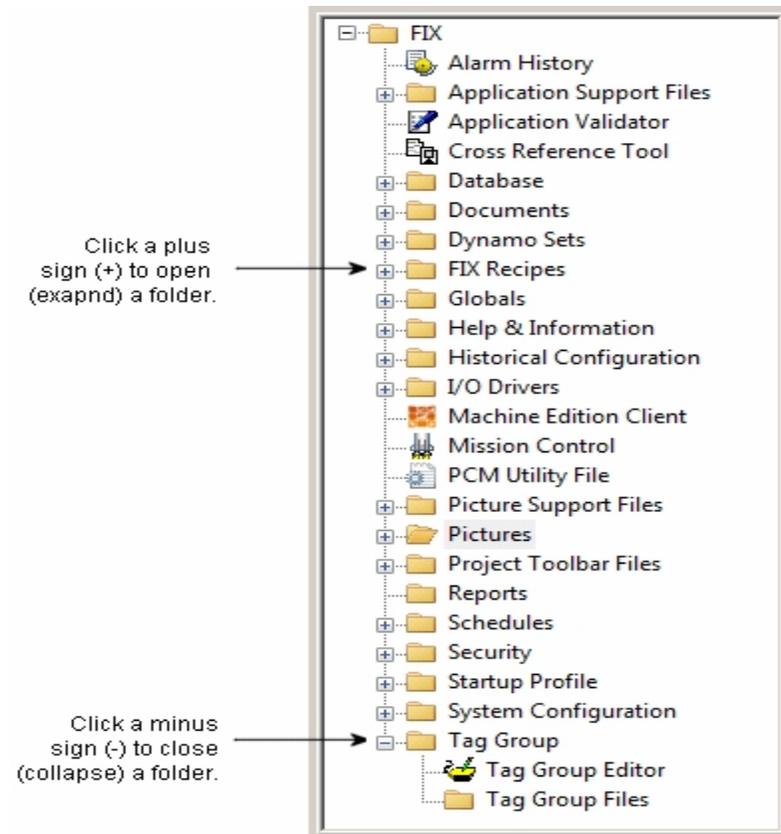
Right arrow key Open a folder.

Home key Move to the top of the tree.

End key Move to the bottom of the tree.

## Opening and Closing Folders

Opening and closing folders is similar to using Windows Explorer, as the following figure shows:



## Right-Clicking the System Tree

You can right-click any item in the system tree to display a pop-up menu. The contents of the menu depends on the item you select. For example, the pop-up menu of the Picture folder lets you create a new picture and display the folder's path. The pop-up menu of a rectangle, on the other hand, lets you edit the object's scripts, change the object's properties, and modify the object by cutting, copying, pasting, deleting, and duplicating it.

## Dragging and Dropping Files

With the iFIX WorkSpace, you can copy and move objects by dragging and dropping them into open documents. In general, you can drag an object, such as a Dynamo object, from an open picture, an open Dynamo set, or the system tree and drop it into:

- An open picture.
- An open Dynamo set.
- A user-defined global file.

For more information on Dynamo objects, refer to the [Creating Pictures](#) manual. For information on user-defined variables and the global page, refer to the [Writing Scripts](#) manual.

## Starting Applications from the System Tree

You can start any application in the system tree by double-clicking its icon. The iFIX WorkSpace starts the associated application and, when possible, displays the application in the workarea. In some cases, the application opens in its own window on top of the iFIX WorkSpace.

## Understanding Workspace Environments

The WorkSpace provides both a configuration and a run-time environment. The configuration environment provides all necessary development tools, including access to toolbars and the files in the system tree. In addition, any process-monitoring background tasks that may be running, such as your I/O drivers and enabled alarm services, continue to run while the configuration environment is active.

The run-time environment, on the other hand, is designed for operators. With this environment, operators can display pictures and monitor your process. Typically, the run-time environment is configured to restrict operator access to other parts of iFIX by hiding menu bars and disabling the ability to task switch.

You can toggle between the two environments to test and run your pictures and schedules. As you switch environments, the status bar updates. In the configuration environment, the text Configure appears. When you switch to the run-time environment, the text changes to Run.

Documents open in one environment remain open even when you switch to the other environment. For example, if you have two pictures and one schedule open in the configuration environment, these files remain open when the run-time environment becomes active. If you close one of the pictures in the run-time environment and switch back, the picture that you closed is now closed in the configuration environment. The other picture and the schedule both remain open.

You cannot switch to the configuration environment in the iFIX WorkSpace while a script is running. Similarly, you cannot exit the application. Once the script completes, you can switch environments and exit normally.

The same restrictions apply to scripts running in pictures. You cannot close a picture until all running scripts complete.

Switching to the run-time environment also hides the system tree, if it is displayed, and your toolbars. Switching back reverses the process.

**NOTES:** To improve performance, close unnecessary, open documents before switching between environments to test a picture.

## Displaying the Workspace Full-Screen

You can display the WorkSpace full-screen in either or both of its environments. Displaying the WorkSpace full-screen lets you see the exact same scale and display sizes that operators will experience.

When you display the WorkSpace full-screen, it hides its menu bar and any docked toolbars. Floating toolbars remain visible. The WorkSpace also hides the system tree in the configuration environment if it is docked. In the run-time environment, the system tree and all toolbars are always hidden.

## Enabling Environment Protection

You can restrict operator access to the menu bar and pop-up menus, and prevent task switching by enabling environment protection. Once enabled, environment protection takes effect when you switch to the run-time environment.

For a detailed description of environment protection and how to enable it, refer to the [Setting Up the Environment](#) manual.

## Disabling Error Dialog Boxes

If an error occurs in the run-time environment, an error dialog box displays requiring user intervention. You can disable error dialog boxes for particular errors by editing the FILTEREDERRORS.INI file in the Local path. For example, you may want to suppress the error dialogs when network sessions are lost. In order to do this, add the error codes you want filtered in the INI file as follows:

```
;To add an error code to be filtered increment the count and set
;the Error equal to the return code

[ErrorCodes]
Count = 4
Error1 = 1620
Error2 = 1914
Error3 = 1915
Error4 = 8517
```

In this example, all typical network session errors are suppressed.

After you edit the FILTEREDERRORS.INI file, restart the WorkSpace to ensure your changes take effect.

## Disabling Proficy Historian Errors in the WorkSpace

To suppress the Proficy Historian errors, you need to edit the filterederrors.ini file found in the C:\Program Files (x86)\Proficy\iFIX\local path and add the Historian error codes you want filtered.

### ► To edit the filterederrors.ini file:

1. Add a new section [iHistErrorCodes] if it is not already present in the .ini file.
2. Add a new key Count = the number of error codes you want to suppress.
3. Add a new key iHistError and set it equal to the return code.

### Examples

If you want to suppress two Historian errors, you would modify the filterederrors.ini file as follows:

```
[iHistErrorCodes]
Count =2
iHistError1 = -3
```

```
iHistError2 = -2
```

If you want to suppress additional errors, increment the key value of Count as follows:

```
Count = 3
```

Add a new iHistError3, and set it equal to the error code.

### Historian Server Connection Time-out

During a failed write attempt to the Proficy Historian Server, the iFIX WorkSpace becomes inactive. You can control how long this lasts by setting the number of seconds you allow for the connection time-out. The default is 90 seconds.

To configure the time-out, add this setting to the FixUserPreferences.ini file in the iFIX Local folder:

```
[Historian]  
TimeoutSecs=10
```

Here, the time-out is set to 10 seconds. The valid range is 5 to 300 seconds, though not enforced.

## Working with Documents

Once the iFIX WorkSpace starts and the system tree appears, you can create and open documents. The iFIX WorkSpace Standard toolbar provides buttons for creating new pictures, schedules, and Dynamo sets. In Classic view, you can create other types of ActiveX documents with the New command from the File menu. Or, in Ribbon view, you can access these functions by clicking the WorkSpace button and selecting New.

### Opening Documents

To open a document, double-click the document's icon in the system tree. The iFIX WorkSpace activates the associated tools or starts the required application depending on the selected document.

If you want to open a document that is not in the system tree, click the Open button from the Standard toolbar (Classic view) or click the WorkSpace button and click Open (Ribbon view) and select the file you want to open.

### Deleting and Renaming Documents

You can delete or rename any closed document in the system tree by right-clicking it and selecting Delete or Rename from the pop-up menu.

When you rename a document, the iFIX WorkSpace prompts you for the new name. Once you enter a name, it appears in the system tree.

**IMPORTANT:** Only 31 characters are allowed when renaming (and naming) files in the Documents folder in the system tree in the iFIX WorkSpace.

### Using Word and Excel in the WorkSpace

Using the iFIX WorkSpace, you can integrate documents from Word and Excel with your iFIX files. When you open the documents, they appear in the iFIX WorkSpace.

In Classic view, you can perform all of the functions associated with each application directly in the WorkSpace. However, in Ribbon view, there are some limitations. They include:

- Global commands, which are those that apply to any open document, such as Print, are not accessible. However, all formatting commands are available.
- When working in Full Screen mode, you must have a picture open so that you can activate it, which allows you to access the WorkSpace menu and keyboard shortcuts.

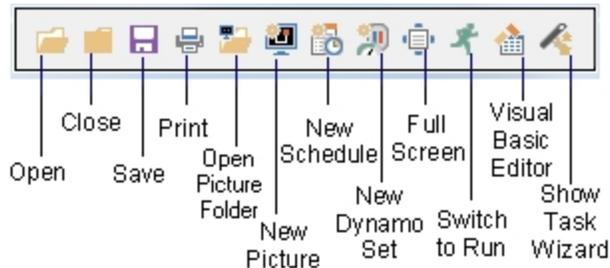
## Understanding Toolbars

With the iFIX WorkSpace, you can customize the toolbars provided with iFIX. You can also create custom toolbars and toolbar buttons, and share them among multiple computers. This section explains how to complete these tasks.

### NOTES:

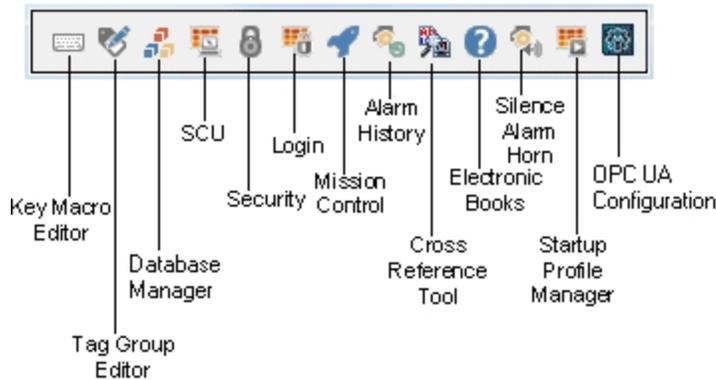
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- In Ribbon view, toolbars cannot be docked.
- In Ribbon view, if you open a MS Word or Excel document in the WorkSpace, some of the menu items associated with those documents will not appear in the WorkSpace. If you need to edit an MS Word or Excel document, we recommend that you do in so in Classic view.

Toolbars provides buttons for common operations. For example, the Standard toolbar, shown in the following figure, lets you create, open, and print documents.



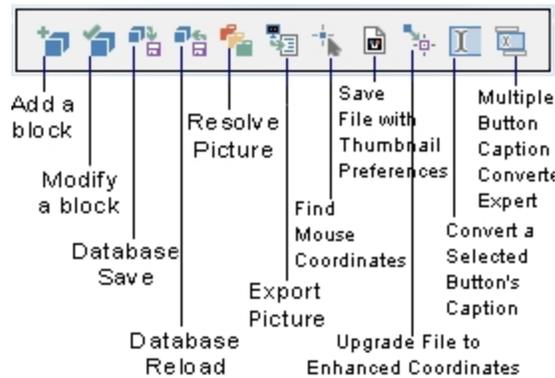
iFIX WorkSpace Standard Toolbar

The Application toolbar also lets you complete common tasks. The buttons on this toolbar allow you to launch iFIX applications without the system tree and to access information from the iFIX electronic books and the GE web site.



*Application Toolbar*

The other WorkSpace toolbar, the Utilities toolbar, lets you complete common database operations without Database Manager, as the following figure shows. You can update the connection between a picture's I/O points and the process database. This process is called resolving your pictures..



*Utilities Toolbar*

## Showing and Hiding Toolbars

You can show or hide any toolbar by selecting or deselecting it from the Toolbars dialog box in the configuration environment. Switching to the run-time environment hides all toolbars displayed in the configuration environment.

## Understanding Toolbar Owners

All toolbars are owned by an application or a document. The toolbar's owner defines when the toolbar appears. For example, WorkSpace toolbars appear while the WorkSpace runs, picture toolbars appear only while the WorkSpace displays one or more pictures, and Scheduler toolbars are available when you open a schedule. If you switch from a picture to a schedule, the WorkSpace hides the picture toolbars and displays the Scheduler toolbars.

**NOTE:** Picture toolbars are available to all pictures and Scheduler toolbars are available to all schedules. You cannot assign specific toolbars to individual pictures or schedules.

## Customizing Toolbars

The iFIX WorkSpace provides toolbars with buttons that provide access to frequently-used functions, such as creating pictures and starting iFIX applications. You can customize the toolbars by arranging or removing these buttons as needed. Typically, you should remove buttons that you do not need. For example, if you set up a workstation dedicated to creating pictures and Dynamo objects, you may want to remove the New Schedule button from the Standard toolbar.

Once you remove a button, you can always add it back. Adding a button requires you to select a toolbar category. A toolbar category is a logical grouping of buttons. For example, the Standard category contains the buttons on the Standard WorkSpace toolbar and the CreateObjects category contains the buttons on the Shapes toolbar.

The iFIX WorkSpace provides many toolbar categories from which you can select buttons. These categories cannot be renamed or deleted. Likewise, the buttons in these categories cannot be modified or deleted. However, you can modify any button you add to a toolbar. The WorkSpace treats the added button as a copy of the original and lets you modify the new button in the toolbar with the Visual Basic Editor. Any changes to the copy do not affect the original.

### Docking Toolbars

In addition to adding, removing, and arranging buttons, you can customize a toolbar by enabling or disabling a toolbar's docking option. When enabled, this option lets you dock a toolbar by dragging it to any edge of the screen. To keep the toolbar floating regardless of its screen position, you can disable the option.

**NOTE:** In Ribbon view, toolbars cannot be docked.

### Resetting Toolbars

You can restore any standard iFIX toolbar to its default state using the Reset button. Typically, these toolbars should be reset if you have customized the standard toolbars and you want to undo these changes. When you reset a toolbar, the WorkSpace:

- Deletes any custom buttons you have added.
- Adds any standard buttons you have deleted.
- Resets the toolbar's docking option back to its default state. This means if you reset a toolbar that has the docking option disabled, the WorkSpace enables the option.
- Moves the toolbar back to its default screen position. Consequently, if you reset a floating toolbar that is docked by default the toolbar, the WorkSpace docks the toolbar when you reset it.

**NOTE:** Resetting a standard toolbar does not affect any custom toolbar you have created.

## Creating Toolbars

While you can customize the toolbars supplied with the iFIX WorkSpace, you cannot modify their properties. In addition, WorkSpace toolbars cannot be renamed or deleted. To eliminate these restrictions, you can create your own toolbars.

Creating a toolbar is similar to customizing one. Both tasks require you to click and drag the buttons you want onto your toolbar. However, when you create a toolbar, you also define its properties. These properties include the toolbar's owner and name.

The owner identifies the document or application that owns the toolbar. This owner must be active for the toolbars it owns to appear. For example, picture toolbars appear while you have one or more pictures open. If you subsequently open a schedule, the WorkSpace hides the picture toolbars and shows the Scheduler toolbars. The iFIX WorkSpace, pictures, and schedules are the available owners.

A toolbar name conforms to VBA naming conventions. These rules require the first character to begin with a letter, prohibit the use of a space, period (.), exclamation mark (!), or the characters @, &, \$, # in the name. The name is limited to 31 characters. In addition, toolbar names cannot match the name of any other toolbar, category, picture, schedule, or Dynamo set.

However, it is possible to create a toolbar with the name of a closed document. Similarly, you can save a picture or schedule with the name of a hidden toolbar. When either situation occurs, the WorkSpace can only open one of these items at a time. For example, if you open a picture named ALARMS.GRF, the WorkSpace cannot show a toolbar named Alarms. You must close the picture first. Once the toolbar is displayed, you cannot open the picture until you hide the toolbar.

### **Creating Toolbars with VBA**

iFIX does not contain the automation interfaces necessary to create toolbars. Do not use VBA to create toolbars in the WorkSpace. Doing so causes unpredictable results.

**NOTE:** The WorkSpace saves the position of top left corner of the each floating and docked toolbar on the screen. If you move a toolbar outside the 800x600 portion of the screen, you may not be able to see it if you reduce the screen resolution or move the toolbar to another computer. Consequently, it is recommended that you keep your toolbars within the 800x600 portion of your screen.

In addition, the iFIX WorkSpace does not wrap docked toolbars. Consequently, if you dock a large toolbar, it appears as a long line of buttons. Depending on the toolbar's size, some buttons may not be visible and may move other toolbars beyond the visible portion of the screen.

## **Creating Buttons**

You can create custom buttons with the iFIX WorkSpace. Typically, these buttons provide custom features. For example, you could create a button to launch a custom application.

Creating a button requires you to create a category for it. Remember, categories supplied with the iFIX WorkSpace cannot be modified.

You can create a new category by entering a name for it. Like toolbar names, category names must conform to VBA conventions. These rules require that the first character begin with a letter, prohibit the use of a space, period (.), exclamation mark (!), or the characters @, &, \$, # in the name, and limits the name to 255 characters. In addition, category names cannot match the name of another toolbar, category, picture, schedule, or Dynamo set.

However, it is possible to create a category with the name of a closed document. Similarly, you can save a picture or schedule with the name of an existing category. When either situation occurs, the WorkSpace can only display one of these items at a time. For example, if you open a picture named OVERVIEW.GRF, the category Overview does not appear in the WorkSpace category list. To display it, close the picture. When you finish modifying the category, you can re-open the picture.

You can make button categories appear in the Task Wizard by including the text "tasks" to the end of the name. For example, a category called Sample displays in the Task Wizard when you create a category with the name SampleTasks; the category's buttons also appear as tasks you can perform.

Once you create a category, you can add custom buttons to it. Each button you add has properties that you can configure. These properties include the button's name, description, and ScreenTips. You can also edit the button's script. For more information on writing scripts for custom buttons, refer to the [Writing Scripts](#) manual.

### **Modifying Buttons**

When you drag a button to a toolbar, the iFIX WorkSpace duplicates the button and its properties. However, no association exists between the two buttons. As a result, if you modify either button, the other is not updated. However, if you modify the button in the category, all future buttons you create with it will contain your changes.

## **Sharing Toolbars and Toolbar Buttons**

You can share any custom toolbar among your iFIX nodes. Using the WorkSpace, you can share them by:

- Importing a toolbar's TBX file.
- Copying a toolbar category's TBC file.

Typically, you import a toolbar when you want to add toolbars created by a toolbar developer but you do not want others to reuse the toolbar's buttons. Copying a toolbar category, on the other hand, is done when you want to create one or more toolbars locally from the buttons in the toolbar category.

Each TBX and TBC file defines a toolbar or a toolbar category, respectively. These files reside in the Local path on the source computer. You can share the TBX and TBC files by copying them to the target computer's Local path. When sharing toolbars, you must subsequently import the TBX file with the WorkSpace. Toolbar files (\*.TBX, \*.TBC, \*.XBT, ASSOCIATION.DAT) saved as read-only cannot be used in the iFIX WorkSpace.

**NOTE:** If you use a toolbar button to launch a custom ActiveX control, the OCX must be installed and registered on the target computer.

## **Using Experts and the Task Wizard**

iFIX provides many Experts that automate the configuration of objects in pictures or the creation of an object's script. For example, the Foreground Color Expert can dynamically change the foreground color of an object. The Enable Alarm Expert, on the other hand, adds a script to the selected object. The script enables alarms for the data source you specify.

You can access many Experts from picture toolbars (Classic view) or on the Tools tab in the Animations and Tasks/Experts group (Ribbon view) or the Toolbox. However, with the Task Wizard, you can access every Expert through an easy-to-use menu that does not require toolbars. Consequently, if your toolbars occupy valuable screen space, you can hide them without losing functionality.

You can also use multiple Experts to create a scripted command sequence with the Multiple Command Script Wizard. The script can be triggered by a mouse click on an object, a Scheduler entry, or a keyboard macro.

For more information on Experts, the Task Wizard, and the Multiple Command Script Wizard, refer to the [Creating Pictures](#) ebook.

## Locating Toolbar Functions in Ribbon View

In Ribbon view, all functions, with the exception of Translation and Migration, are available directly from the Ribbon. This makes the use of toolbars, in Ribbon view, virtually unnecessary.

The following sections detail the locations of the various toolbar functions in Ribbon view.

- [Application Toolbar](#)
- [CAD Toolbar](#)
- [Chart Group Toolbar](#)
- [Dynamo Toolbar](#)
- [Edit Toolbar](#)
- [Expert Toolbar](#)
- [Web\\_HMI Toolbox Toolbar](#)
- [Shapes Toolbar](#)
- [Standard Toolbar](#)
- [Toolbox Toolbar](#)
- [Tools Toolbar](#)
- [Utilities Toolbar](#)
- [VisiconX Toolbar](#)

## Locating Application Toolbar Functions in Ribbon View

The following table details the location of the various Application functions in Ribbon view.

### NOTES:

- The following table includes only the default functions available on the Application toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Function	Ribbon View Location
Key Macro Editor	Applications tab, Utilities group
Tag Group Editor	Applications tab, Utilities group
Database Manager	Applications tab, Process Database group
System Configuration Utility	Applications tab, System & Security group
Security Configuration Utility	Applications tab, System & Security group, Security

	list
Security Login	Applications tab, System & Security group, Security list
Mission Control	Applications tab, Utilities group
Alarm History	Applications tab, Utilities group
Cross Reference Tool	Applications tab, Utilities group, Utilities list
Electronic Books	Help button
GE Home Page	WorkSpace button, Options, Resources page
Technical Support	WorkSpace button, Options, Resources page
Silence Alarm Horn	Applications tab, Utilities group, Utilities list
Startup Profile Manager	Applications tab, Utilities group, Utilities list
OPC UA Configuration	Applications tab, System & Security group

### Locating CAD Toolbar Functions in Ribbon View

The following table details the location of the CAD toolbar functions in Ribbon view.

#### NOTES:

- The following table includes only the default functions available on the CAD toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
CAD	Extend Lines	Format tab, Picture group, Drawing Tools list
	Trim Lines	Format tab, Picture group, Drawing Tools list
	Convert Lines to Polyline	Format tab, Picture group, Drawing Tools list
	Make Lines Horizontal	Format tab, Picture group, Drawing Tools list
	Make Lines Vertical	Format tab, Picture group, Drawing Tools list
	Convert Lines and Polylines to Pipe	Format tab, Picture group, Drawing Tools list
	Modify Pipe	Format tab, Styles group, Pipe Styles gallery
	Add Connection Point	Format tab, Picture group, Drawing Tools list
	Delete Connection Point	Format tab, Picture group, Drawing Tools list
	Line Connector Tool	Format tab, Insert group, Connectors list
	Right Angle Line Connector Tool	Format tab, Insert group, Connectors list
	Pipe Connector	Format tab, Insert group, Connectors list

### Locating Chart Group Toolbar Functions in Ribbon View

The following table details the location of the Chart Group toolbar functions in Ribbon view.

**NOTES:**

- The following table includes only the default functions available on the Chart Group toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
Chart Group	Apply Chart Group Wizard to Chart	Tools tab, Charts Group, Chart Groups list
	Apply Chart Group File	Tools tab, Charts Group, Chart Groups list
	Configure Chart Group Files	Tools tab, Charts Group, Chart Groups list

**Locating Dynamo Toolbar Functions in Ribbon View**

The following table details the location of the Dynamo toolbar functions in Ribbon view.

**NOTES:**

- The following table includes only the default functions available on the Dynamo toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
Dynamo	Build Dynamo	Tools tab, Dynamos Group, Dynamos list
	Quick Dynamo Updater	Tools tab, Dynamos Group, Dynamos list
	Dynamo Updater Wizard	Tools tab, Dynamos Group, Dynamos list
	Convert Dynamo Sets	Tools tab, Dynamos Group, Dynamos list
	Quick Dynamo Converter	Tools tab, Dynamos Group, Dynamos list
	Dynamo Converter Wizard	Tools tab, Dynamos Group, Dynamos list

**Locating Edit Toolbar Functions in Ribbon View**

The following table details the location of the Edit toolbar functions in Ribbon view.

**NOTES:**

- The following table includes only the default functions available on the Edit toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
Edit	Copy	Home tab, Clipboard group
	Cut	Home tab, Clipboard group
	Paste	Home tab, Clipboard group, Paste list
	Undo	Home tab, Editing group

### Locating Expert Toolbar Functions in Ribbon View

The following table details the location of the Expert toolbar functions in Ribbon view.

#### NOTES:

- The following table includes only the default functions available on the Expert toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
Expert	Fill	Tools tab, Animation group, Animations list
	Rotate	Tools tab, Animation group, Animations list
	Position	Tools tab, Animation group, Animations list
	Scale	Tools tab, Animation group, Animations list
	Visibility	Tools tab, Animation group, Animations list
	Edge Color	Tools tab, Animation group, Animations list
	Foreground Color	Tools tab, Animation group, Animations list
	Background Color	Tools tab, Animation group, Animations list
	Data Entry Expert	Tools tab, Tasks/Experts group
	Create Picture	Tools tab, Tasks/Experts group, Picture list
	Open Picture	Tools tab, Tasks/Experts group, Commands list
	Close Picture	Tools tab, Tasks/Experts group, Commands list
	Replace Picture	Tools tab, Tasks/Experts group, Commands list
	Open Digital Tag	Tools tab, Tasks/Experts group, Commands list
	Close Digital Tag	Tools tab, Tasks/Experts group, Commands list
	Toggle Digital Tag	Tools tab, Tasks/Experts group, Commands list
	Acknowledge Alarm	Tools tab, Tasks/Experts group, Commands list
	Alarm Horn	Tools tab, Tasks/Experts group, Commands list

## Locating Web\_HMI Toolbar Functions in Ribbon View

The Web\_HMI group is available in Ribbon View and allows you to select to:

- Toolbox - toggles the display of the Web\_HMI Toolbox.
- Export Picture - lets you select one or more pictures to export to a folder for later viewing in Operations Hub.

The following table details the location of the Web\_HMI Toolbox toolbar functions in Ribbon View. For more information this toolbar function, refer to the Creating High Performance Pictures e-book.

### NOTES:

- The following table includes only the default functions available on the Web\_HMI Toolbox toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the Workspace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the Workspace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
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Web_HMI Toolbox	Object Selection Tool	Not available
	Cut	Home tab, Clipboard group
	Copy	Home tab, Clipboard group
	Paste	Home tab, Clipboard group, Paste list
	Rectangle	Insert tab, Shapes group, Shapes gallery
	Rounded Rectangle	Insert tab, Shapes group, Shapes gallery
	Oval	Insert tab, Shapes group, Shapes gallery
	Chord	Insert tab, Shapes group, Shapes gallery
	Polygon	Insert tab, Shapes group, Shapes gallery
	Pie	Insert tab, Shapes group, Shapes gallery
	Arc	Insert tab, Shapes group, Shapes gallery
	Line	Insert tab, Shapes group, Shapes gallery
	Polyline	Insert tab, Shapes group, Shapes gallery
	Line Connector Tool	Insert tab, Connectors group
	Right Angle Line Connector	Insert tab, Connector group
	Text	Insert tab, Objects/Links group, Objects/Links list
	Datalink Stamper	Insert tab, Objects/Links group, Objects/Links list
	Bitmap	Insert tab, Objects/Links group, Objects/Links list
	Color	Format tab, Styles group
	Toggle Grid	Format tab, Arrange group, Grid list
	Space Evenly Vertical	Format tab, Arrange group, Space Evenly list
	Space Evenly Horizontal	Format tab, Arrange group, Space Evenly list
	Align Top	Format tab, Arrange group, Align list
	Align Left	Format tab, Arrange group, Align list
	Align Bottom	Format tab, Arrange group, Align list
	Align Right	Format tab, Arrange group, Align list
	Align Horizontal Center	Format tab, Arrange group, Align list
	Align Vertical Center	Format tab, Arrange group, Align list
	Group	Format tab, Arrange group
	Ungroup	Format tab, Arrange group
	Bring to Front	Format tab, Arrange group
	Send to Back	Format tab, Arrange group
	Set Layer	Format tab, Picture group, Layers list
	Display Layers	Format tab, Picture group, Layers list
	Fill Expert	Tools tab, Animation group, Animations list
	Rotate Expert	Tools tab, Animation group, Animations list
	Foreground Color Expert	Tools tab, Animation group, Animations list
	Visibility Expert	Tools tab, Animation group, Animations list
	Undo	Home tab, Editing group

## Locating Shapes Toolbar Functions in Ribbon View

The following table details the location of the Shapes toolbar functions in Ribbon view.

### NOTES:

- The following table includes only the default functions available on the Shapes toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
Shapes	Object Selection Tool	N/A
	Rectangle	Insert tab, Shapes group, Shapes gallery
	Line	Insert tab, Shapes group, Shapes gallery
	Oval	Insert tab, Shapes group, Shapes gallery
	Arc	Insert tab, Shapes group, Shapes gallery
	Rounded Rectangle	Insert tab, Shapes group, Shapes gallery
	Polygon	Insert tab, Shapes group, Shapes gallery
	Polyline	Insert tab, Shapes group, Shapes gallery
	Chord	Insert tab, Shapes group, Shapes gallery
	Pie	Insert tab, Shapes group, Shapes gallery
	Pipe	Insert tab, Shapes group, Shapes gallery
	Text	Insert tab, Objects/Links group, Objects/Links list
	Chart	Insert tab, Charts group
	Bitmap	Insert tab, Objects/Links group, Objects/Links list
	Datalink Stamper	Insert tab, Objects/Links group, Objects/Links list
	Alarm Summary	Insert tab, Objects/Links group, Objects/Links list
	Push Button	Insert tab, Objects/Links group, Objects/Links list
	Variable	Insert tab, Objects/Links group, Objects/Links list
	OLE Object	Insert tab, Objects/Links group, Objects/Links list
	Timer	Insert tab, Objects/Links group, Objects/Links list
	Event	Insert tab, Objects/Links group, Objects/Links list
Time	Insert tab, Objects/Links group, Objects/Links list	
Date	Insert tab, Objects/Links group, Objects/Links list	

## Locating Standard Toolbar Functions in Ribbon View

The following table details the location of the Standard toolbar functions in Ribbon view.

### NOTES:

- The following table includes only the default functions available on the Standard toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
Standard	Open	WorkSpace button
	Close	WorkSpace button
	Save	WorkSpace button
	Print	WorkSpace button
	Open Picture Folder	Home tab, WorkSpace group
	New Picture	Home tab, New group
	New Schedule	Home tab, New group
	New Dynamo Set	Home tab, New group
	Full Screen	Home tab, WorkSpace group
	Switch to Run	Home tab, WorkSpace group
	Visual Basic Editor	Home tab, WorkSpace group
	Task Wizard	Tools tab, Tasks/Experts group, Tasks/Experts dialog box launcher

### Locating Toolbox Toolbar Functions in Ribbon View

The following table details the location of the Toolbox toolbar functions in Ribbon view.

#### NOTES:

- The following table includes only the default functions available on the Toolbox toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbox Function	Ribbon View Location
Object Selection Tool	Not available
Cut	Home tab, Clipboard group
Copy	Home tab, Clipboard group
Paste	Home tab, Clipboard group, Paste list
Time	Insert tab, Objects/Links group, Objects/Links list
Date	Insert tab, Objects/Links group, Objects/Links list
Rectangle	Insert tab, Shapes group, Shapes gallery
Rounded Rectangle	Insert tab, Shapes group, Shapes gallery
Oval	Insert tab, Shapes group, Shapes gallery

Chord	Insert tab, Shapes group, Shapes gallery
Polygon	Insert tab, Shapes group, Shapes gallery
Pie	Insert tab, Shapes group, Shapes gallery
Pipe	Insert tab, Shapes group, Shapes gallery
Arc	Insert tab, Shapes group, Shapes gallery
Line	Insert tab, Shapes group, Shapes gallery
Polyline	Insert tab, Shapes group, Shapes gallery
Text	Insert tab, Objects/Links group, Objects/Links list
Push Button	Insert tab, Objects/Links group, Objects/Links list
OLE Object	Insert tab, Objects/Links group, Objects/Links list
Datalink Stamper	Insert tab, Objects/Links group, Objects/Links list
Alarm Summary	Insert tab, Objects/Links group, Objects/Links list
Variable	Insert tab, Objects/Links group, Objects/Links list
Timer	Insert tab, Objects/Links group, Objects/Links list
Event	Insert tab, Objects/Links group, Objects/Links list
Chart	Insert tab, Charts group
Bitmap	Insert tab, Objects/Links group, Objects/Links list
Color	Format tab, Styles group
Font	Format tab, Font group
Toggle Grid	Format tab, Arrange group, Grid list
Space Evenly Vertical	Format tab, Arrange group, Space Evenly list
Space Evenly Horizontal	Format tab, Arrange group, Space Evenly list
Align Top	Format tab, Arrange group, Align list
Align Left	Format tab, Arrange group, Align list
Align Bottom	Format tab, Arrange group, Align list
Align Right	Format tab, Arrange group, Align list
Align Horizontal Center	Format tab, Arrange group, Align list
Align Vertical Center	Format tab, Arrange group, Align list
Group	Format tab, Arrange group
Ungroup	Format tab, Arrange group
Bring to Front	Format tab, Arrange group
Send to Back	Format tab, Arrange group
Set Layer	Format tab, Picture group, Layers list
Display Layer	Format tab, Picture group, Layers list
Foreground Color Expert	Tools tab, Animation group, Animations list
Fill Expert	Tools tab, Animation group, Animations list
Rotate Expert	Tools tab, Animation group, Animations list
Position Expert	Tools tab, Animation group, Animations list
Scale Expert	Tools tab, Animation group, Animations list
Visibility Expert	Tools tab, Animation group, Animations list

Create Picture Expert	Tools tab, Tasks/Experts group, Picture list
Open Picture Expert	Tools tab, Tasks/Experts group, Commands list
Close Picture Expert	Tools tab, Tasks/Experts group, Commands list
Replace Picture Expert	Tools tab, Tasks/Experts group, Commands list
Refresh Rate Expert	Tools tab, Tasks/Experts group, Picture list
Data Entry Expert	Tools tab, Tasks/Experts group
VisiconX Data Control	Insert tab, VisiconX group, VisiconX list
VisiconX Grid Control	Insert tab, VisiconX group, VisiconX list
VisiconX List Box Control	Insert tab, VisiconX group, VisiconX list
VisiconX Combo Box Control	Insert tab, VisiconX group, VisiconX list
Undo	Home tab, Editing group

### Locating Tools Toolbar Functions in Ribbon View

The following table details the location of the Tools toolbar functions in Ribbon view.

#### NOTES:

- The following table includes only the default functions available on the Tools toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
---------	----------	----------------------

Tools	Align Top	Format tab, Arrange group, Align list
	Align Left	Format tab, Arrange group, Align list
	Align Bottom	Format tab, Arrange group, Align list
	Align Right	Format tab, Arrange group, Align list
	Align Horizontal Center	Format tab, Arrange group, Align list
	Align Vertical Center	Format tab, Arrange group, Align list
	Group	Format tab, Arrange group
	Ungroup	Format tab, Arrange group
	Bring to Front	Format tab, Arrange group
	Send to Back	Format tab, Arrange group
	Space Evenly Vertical	Format tab, Arrange group, Space Evenly list
	Space Evenly Horizontal	Format tab, Arrange group, Space Evenly list
	Color	Format tab, Styles group
	Font	Format tab, Font group
	Toggle Grid	Format tab, Arrange group, Grid list
	Set Layer	Format tab, Picture group, Layers list
	Display Layer	Format tab, Picture group, Layers list
	Refresh Rate Expert	Tools tab, Tasks/Experts group, Picture list

### Locating Utilities Toolbar Functions in Ribbon View

The following table details the location of the Utilities toolbar functions in Ribbon view.

#### NOTES:

- The following table includes only the default functions available on the Utilities toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
Utilities	Add Database Block	Applications tab, Process Database group, Blocks list
	Modify Database Block	Applications tab, Process Database group, Blocks list
	Database Save	Applications tab, Process Database group
	Database Reload	Applications tab, Process Database group
	Resolve Files	Application tab, Utilities group, Utilities list
	Export Picture	Application tab, Utilities group, Utilities list
	Find Mouse Coordin-	Application tab, Utilities group, Utilities list

	ates	
	Save Files with Thumbnail Preferences	Application tab, Utilities group, Utilities list

## Locating VisiconX Toolbar Functions in Ribbon View

The following table details the location of the VisiconX toolbar functions in Ribbon view.

### NOTES:

- The following table includes only the default functions available on the VisiconX toolbar.
- Although hidden by default, you can access and use toolbars in Ribbon view. To access a toolbar in Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
- You can also open a toolbar from the WorkSpace tree, by opening the Project Toolbar Files folder and double-clicking the toolbar you want to open.

Toolbar	Function	Ribbon View Location
VisiconX	VisiconX Data Control	Insert tab, VisiconX group, VisiconX list
	VisiconX Grid Control	Insert tab, VisiconX group, VisiconX list
	VisiconX List Box Control	Insert tab, VisiconX group, VisiconX list
	VisiconX Combo Box Control	Insert tab, VisiconX group, VisiconX list

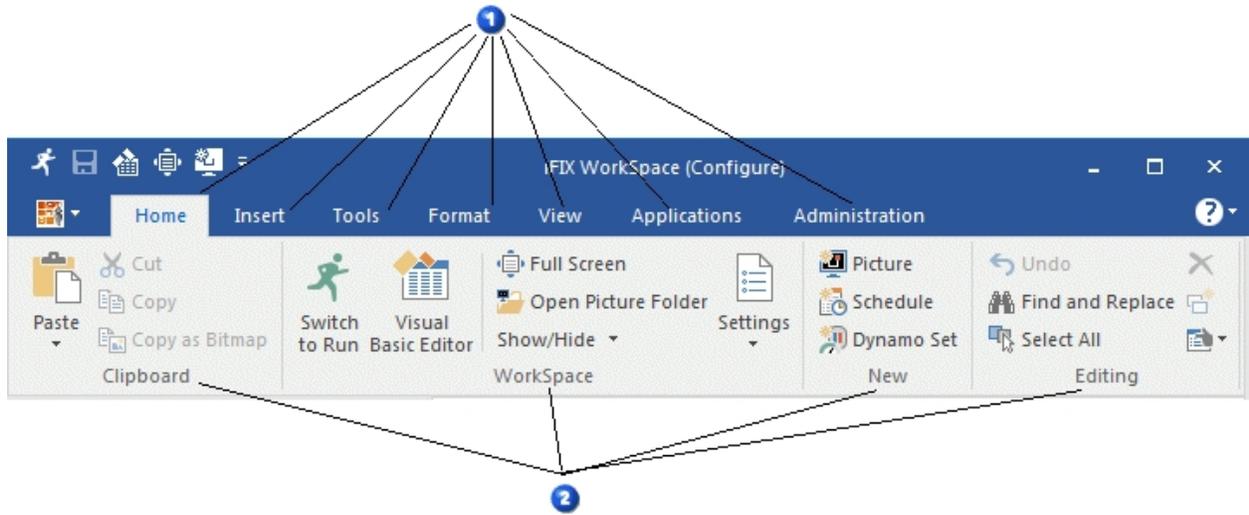
## Understanding the Ribbon

Beginning with iFIX 5.0, you can choose either Classic view or Ribbon view for your user interface.

The Ribbon contains all of the commands associated with the menus in Classic view, as well as almost all of the options previously only available on the toolbar. Not only does this make toolbars almost unnecessary in Ribbon view, it makes the Ribbon easier to use than Classic view.

### Ribbon Structure

The Ribbon is organized in tabs. Each tab contains groups, as the following figure illustrates.

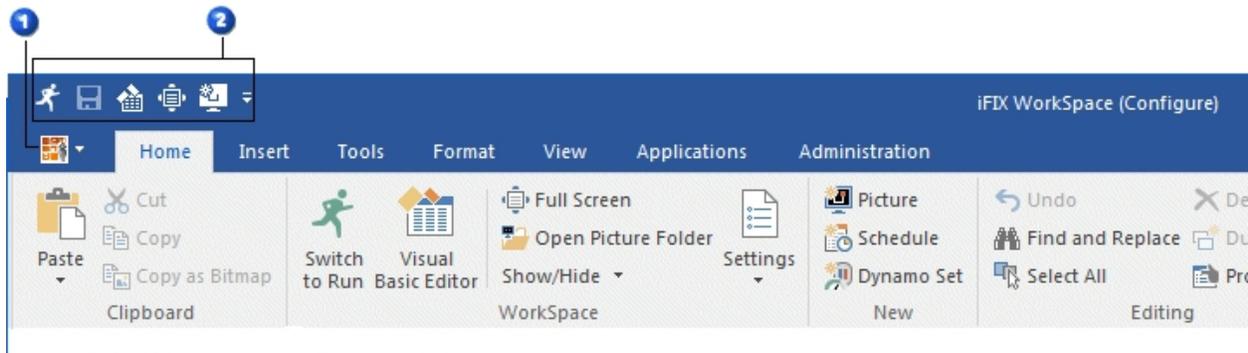


*iFIX Ribbon - Tabs and Groups*

- 1 Tabs – includes the following:
  - Home
  - Insert
  - Tools
  - Format
  - View
  - Applications
  - Administration
- 2 Groups – for the illustrated tab, includes the following:
  - Clipboard
  - WorkSpace
  - New
  - Editing

### Quick Access Toolbar and WorkSpace Button

The Ribbon has a customizable Quick Access toolbar, which allows you to easily access the commands you use most often with just the click of the mouse. The Quick Access toolbar is located in the upper left corner of the toolbar, as seen in the following figure.



*iFIX Ribbon - Workspace Button and Quick Access Toolbar*

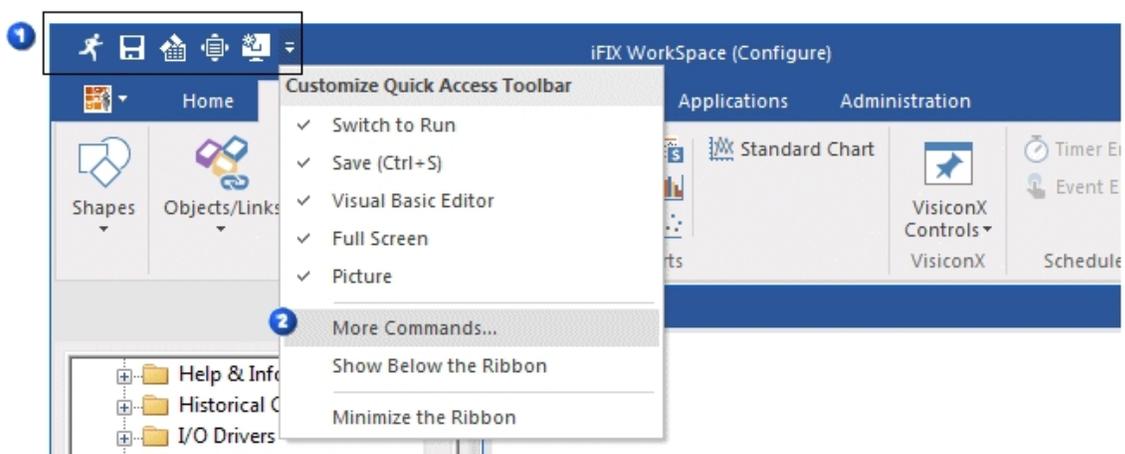
- 1 Workspace button
- 2 Quick Access Toolbar – default commands include the following:
  - Switch modes
  - Save
  - Activate Visual Basic Editor
  - Full Screen
  - Create a new picture

The Workspace button, illustrated in the preceding figure, provides access to commands as well as options for customizing the user interface.

## Understanding the Quick Access Toolbar

The Quick Access toolbar provides a way to quickly execute frequently used commands. The Quick Access toolbar is customizable, allowing you to add as many or as few commands to the toolbar as you want.

In the following figure, commands have been added to the Quick Access toolbar, indicated by the number one. Typically, the five default commands that appear on toolbar are those listed in the toolbar list, indicated by number two.



*iFIX Ribbon - Quick Access Toolbar*

- 1 Commands added to the Quick Access Toolbar
- 2 Customize Quick Access Toolbar list. Commands that appear on the Quick Access Toolbar by default are listed above the command separator.

To use the commands on the Quick Access toolbar, click the desired command on the toolbar or click the Customize Quick Access Toolbar list and click one of the default commands listed there.

## Understanding the WorkSpace Button

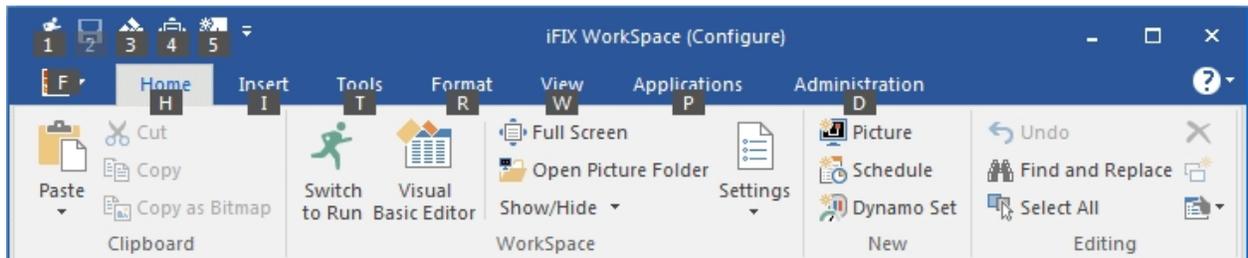
The WorkSpace button, located in the upper left corner of the WorkSpace, provides access to commands located on the File menu in Classic view, such as New, Open, and Save. It also provides access to further options, such as ways to customize the user interface in Ribbon view, or contact Technical Support.

## Understanding KeyTips

In Ribbon view, KeyTips replace underlined menu letters as indicators of keys to press to invoke a command. They appear when you press the ALT or F10 key.

The following figure illustrates KeyTips. Each KeyTip corresponds to the command, tab or button to which it is closest.

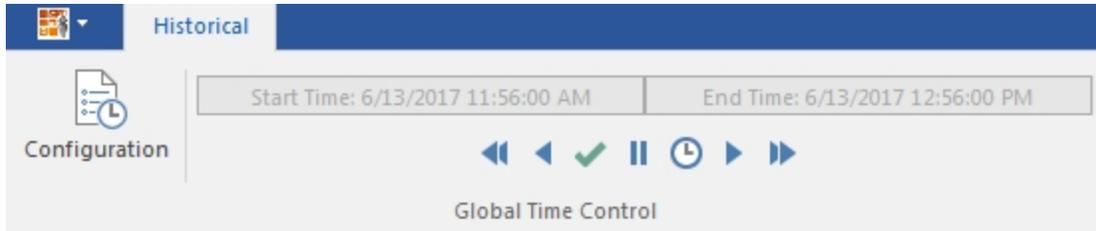
To access a command, tab or button, press <ALT>+<KeyTip>. For example, to access the Administration tab using the KeyTips illustrated in the following figure, you would press <ALT>+<D>.



*iFIX Ribbon - KeyTips*

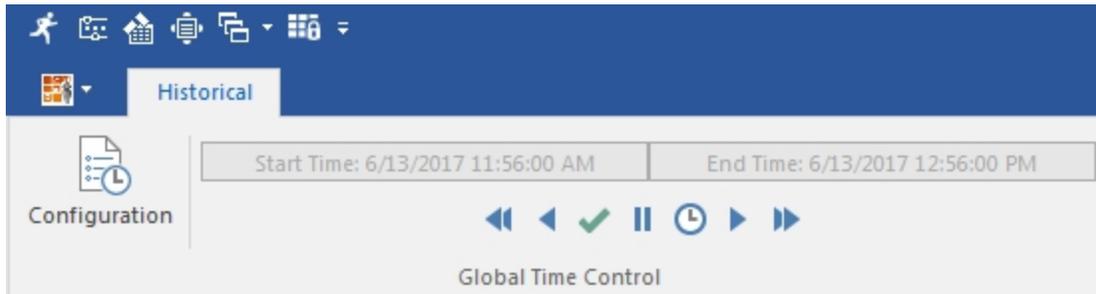
## The Ribbon at Run Time

In run mode, you can access the Ribbon, which displays the Historical tab and the Global Time Control, as seen in the following figure. By default, the Ribbon is minimized in run mode, which allows for a larger display area for pictures. To display the Ribbon, click the Historical tab.



*The Ribbon in Run Mode*

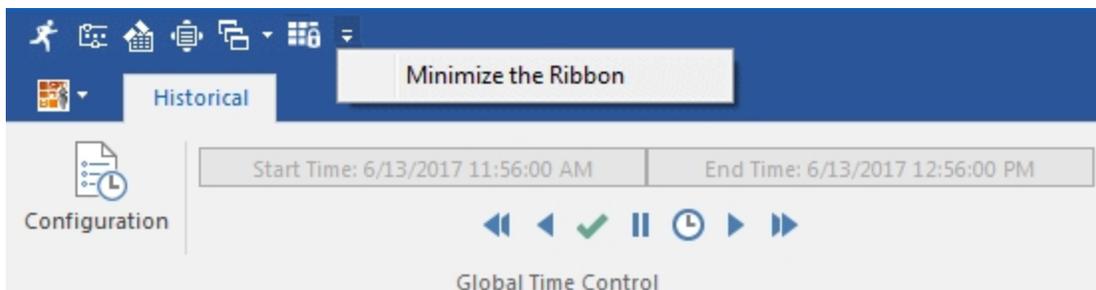
If the Ribbon is hidden and you want to use the Global Time Control or any other feature available on the Ribbon at run time, you only need to clear the Minimize the Ribbon option on the Quick Access Tool list while in run mode, as illustrated in the following figure.



*The Minimize the Ribbon Option for the Ribbon in Run Mode*

### The Ribbon in Full Screen Run Mode

While in full screen run mode, the Ribbon is not visible, by default. However, you can use the Alt key to display it. Clicking on a picture causes the Ribbon, if it is visible, to return to a non-visible state. To always display the Ribbon when in full screen run mode, clear the Minimize the Ribbon options on the Quick Access Tool list while in run mode, as illustrated in the following figure.



*The Quick Access Tool list in Full Screen Run Mode*

## Setting User Preferences

The iFIX WorkSpace provides several options that you can configure. These options include:

- Picture, shape, drawing, and standard chart preferences. Refer to the [Understanding Picture, Shape, Drawing, and Standard Chart Preferences](#) section for more information.
- Save preferences. Refer to the [Saving Back-up Files](#) section for more information.

- Run-time preferences. Refer to the [Configuring Run-time Preferences](#) section for more information.
- The iFIX WorkSpace's start-up environment. Refer to the [Changing the Start-up Environment](#) section for more information.
- OPC connection (animation error) preferences. Refer to the [Animation Error Preferences](#) section for more information.
- Monitor preferences. Refer to the [Multiple Monitors and iFIX](#) section for more information.

## Understanding Picture, Shape, Drawing, and Standard Chart Preferences

Picture preferences include the default size and background color, and whether the picture includes a title bar, system bar, and the ability to resize. You can also specify whether your pictures will use a gradient fill, will save a thumbnail, can be cached, and can be auto scaled.

Shape preferences let you specify the default colors of new objects in a picture and default styles, such as fill and edge style. If the fill style is Gradient, you can specify fade type. You can define default pipe properties, and the default font name, point size, and styles.

Drawing preferences let you specify the line extension and line trimming options and whether or not to display connection nodes on objects.

Standard Chart preferences let you select the defaults for Standard Chart objects only. These defaults include the number of ticks per axis, the number of labels per axis, the direction in which the chart scrolls, and the length of time the chart displays. To learn more about all picture, shapes, drawing, and chart preferences, refer to the [Creating Pictures](#) manual.

## Saving Back-up Files

Each time you save a file, the iFIX WorkSpace copies the previous version to a back-up subfolder and saves the new version. If a back-up file already exists for the current file, the new back-up replaces it.

Back-up subfolders reside inside the system tree folders but do not appear in the system tree. For example, the Pictures back-up subfolder resides inside the Pictures folder and contains back-ups of modified pictures.

Depending on the amount of free disk space you have and the size of your pictures, you may want to disable the back-up option to save space.

## Configuring Run-time Preferences

The iFIX WorkSpace has several run-time preferences, which include:

- Saving your open documents automatically when you switch to the run-time environment. Using this feature, you can toggle between the two environments without worrying about saving your changes. By default, this option is disabled. If you enable it and you want to test a change to a picture or schedule without saving the modification, you must disable the preference before

switching to the run-time environment. If you do not, the WorkSpace automatically saves the change.

- Displaying the iFIX WorkSpace full-screen. This feature provides maximum screen space for creating and displaying pictures. When you display the WorkSpace full-screen, it hides its menu bar, system tree, and any docked toolbars. Floating toolbars remain visible.
- Opening specific pictures automatically when the iFIX WorkSpace starts in the run-time environment. Use this option to define the specific files you want to open automatically for your operators.
- Opening specific schedules you want to open in the background. Use this option to indicate the specific files you want the FixBackgroundServer task to load on start-up.

## Changing the Start-up Environment

The start-up environment option lets you specify the environment in which the iFIX WorkSpace starts. By default, the iFIX WorkSpace starts in the configuration environment.

However, when you have finished configuring each node, you may want to configure the iFIX WorkSpace to start up in the run-time environment automatically.

## Animation Error Preferences

Each animated object in a picture uses OPC protocols to receive data and report errors. The animation error preferences define the default error strings and values that the object uses when an error occurs. For example, by default, when a communication error occurs, Data links display the text "@@@@".

You can customize the animation error defaults by entering new values in the Animations Data Error Defaults tab. By changing the defaults, you make the default error messages more intuitive for your industry. For example, when a communication error occurs, you can have Data links display the following text by entering it into the Comm field of the Format Animation Object Defaults area:

```
Cannot communicate with server
```

## Choosing the User Interface

The iFIX WorkSpace provides two options for user interfaces. They are:

- Classic view – this user interface was the only one available prior to iFIX 5.0. It uses a number of toolbars in addition to menu driven commands.
- Ribbon view – this user interface is available beginning with iFIX 5.0. Almost all functions previously available in Classic view via the toolbar can now be accessed on the Ribbon, without opening or importing toolbars.

## Customizing the Ribbon User Interface

In Ribbon view, you can customize the look and feel of the user interface. Customization choices include:

- Changing the color scheme of the WorkSpace.
- Determining how ScreenTips are displayed.
- Customizing the Quick Access toolbar.
- Creating and customizing keyboard shortcuts.
- Deciding whether or not to show KeyTips.

## Displaying the Visual Basic Editor

You can write Visual Basic for Applications scripts for any picture, toolbar button, schedule, or iFIX object. Using VBA gives you complete control over your process automation solution because it lets you create custom scripts and automate iFIX for your needs.

You can begin writing scripts by displaying the Visual Basic Editor. The VBE provides access to all the available methods, properties, and events for your iFIX objects.

You can display the VBE in many ways, such as by selecting Visual Basic Editor from the WorkSpace menu (Classic view) or on the Home tab, in the WorkSpace group, click Visual Basic Editor (Ribbon view), or right-clicking an object and selecting Edit Script from the pop-up menu, and creating a schedule and clicking VB Editor from the Add Event Entry or Add Timer Entry dialog box.

To learn how to use the VBE, refer to its online Help. To learn how to write scripts for iFIX objects, buttons, pictures, and schedules, refer to the [Writing Scripts](#) manual. For information on iFIX methods, properties, and events, refer to the iFIX Automation Interfaces Help file.

## Multiple Monitors and iFIX

The iFIX WorkSpace supports the use of multiple monitors for displaying pictures in an expanded (or independent) and spanned (or stretched) space. You must configure your video driver (following the instructions from your hardware vendor) to enable your desktop space to be expanded (or independent) or spanned (or stretched) for all your monitors.

For multiple monitors to work properly with iFIX, you must have the identical resolution set on all monitors. The primary monitor (Monitor 1) should always be set to the topmost, and leftmost area in the Windows Display Properties dialog box.

### Valid Monitor Settings Example

The following figures display valid dual monitor settings for the iFIX WorkSpace, as shown in the Windows Display Properties dialog box:



### Invalid Monitor Settings Example

The following graphics display *invalid* dual monitor settings the iFIX WorkSpace, as shown in the Windows Display Properties dialog box:



### Configuration in iFIX

When using expanded (or independent) display settings, in the User Preferences dialog box on the General tab, select the Extend WorkSpace to support multiple monitors check box and click OK. Be aware that if you later disable this user preference, the WorkSpace shrinks to one monitor (Monitor 1), but it does not move any child windows back into the single monitor view. The child windows remain in the same location. To view the child windows again, change the picture's WindowLeftPercentage and WindowTopPercentage to 0 to get them back into the Monitor 1 area.

For help with opening pictures across multiple monitors, you can use the Track Mouse Coordinates Tool in the iFIX WorkSpace. For more information, refer to the [Using the Find Mouse Coordinates Tool](#) section in the Creating Pictures e-book. This tool whelp you quickly locate the coordinates of the upper left corner where you want a picture to open.

### WorkSpace Dialog Boxes

The WorkSpace application includes the following dialog boxes (listed in alphabetical order):

- [Add Server Dialog Box](#)
- [Button Properties Dialog Box](#)
- [Customize Toolbars Dialog Box](#)
- [Data Server Installer Dialog Box](#)
- [Expression Builder Dialog Box](#)
- [Find and Replace Dialog Box](#)
- [Get Project Dialog Box](#)
- [Import Toolbars Dialog Box](#)
- [Modify Server Dialog Box](#)

- [iFIX Project Backup Dialog Box](#)
- [iFIX Project Backup Wizard](#)
- [iFIX Restore Wizard](#)
- [Task Wizard Dialog Box](#)
- [Toolbars Dialog Box](#)
- [User Preferences Dialog Box](#)

## Add Server Dialog Box

The Add Server dialog box displays the following items:

### Data Server

Specifies a name for the OPC driver. This name identifies the driver to iFIX and is used in data sources to access the selected OPC driver. Make sure the name you enter contains no spaces and is not already used by another data server.

### OPC Server

Specifies the OPC driver you want use.

### Machine Name

Specifies the local computer name, or the remote computer name that the OPC Server resides on.

### Set As Default Server

Select this check box to set the current OPC server as the default server. iFIX will use this server when you do not explicitly enter a server name in a data source.

## Button Properties Dialog Box

The Button Properties dialog box displays the following items:

### Bitmaps List Box

Displays a list of bitmaps in the iFIX Local path. You can select one of these bitmaps for the button or you can select a custom bitmap of your own by browsing to it. If you select a custom bitmap, the image can be no more than 20 x 20 pixels and use no more than 16 colors.

### Preview

Displays a preview of the bitmap highlighted in the Current Directory bitmap list.

### Category

Specifies the current category.

### Name

Specifies the name of the button you are configuring. You can edit this name by entering the text you want.

### Description

Lets you enter a text description for the button you are configuring. This text appears on the Buttons tab when you select the button.

### Screentip

Lets you enter a text description of up to 128 characters for the button you are configuring. This text pops up when you place the cursor over the button.

### Edit Script

Lets you open the Visual Basic Editor, and enter or edit the current button's script.

## Configure the Proficy Historian Server(s) Dialog Box

The Configure the Proficy Historian Server(s) dialog box displays the following items. Be aware that you must restart the iFIX Workspace to apply changes from this dialog box.

### Enable Historian Aliases for All Sessions

Select this check box to create a common Historian Server configuration that can be used across multiple Windows user accounts. The common Historian server configuration is available in any session type including: iClient, iClientTS, and WebSpace clients. When the option is disabled, you can create a custom Historian Server configuration for each Windows user.

For example, say you are logged into Windows with a user account named "Joe" and you save the Historian Server configuration with the option enabled. Then, you log in with a user account called "Tom" and start iFIX and the WorkSpace. The WorkSpace will be able to use the Historian Server configuration you created earlier, even though you are logged in with a different user account. Conversely, if you are logged in to Windows as "Joe" and you save the Historian Server configuration with the option disabled, when you log in as "Tom" and start iFIX and the WorkSpace, you will need to create the Historian Server configuration. This Historian Server configuration will only be available when the "Tom" user account is logged in to Windows.

There are some special considerations when iFIX runs in a Terminal Server environment. When iFIX runs in an iClientTS session, there is another option, TSCCommonHistConfig\*, that comes into play. When the "Enable Historian aliases for all sessions" option is enabled, it overrides the TSCCommonHistConfig option. When it is disabled, when iFIX run as an iClientTS it uses the common Historian Server configuration if TSCCommonHistConfig is enabled; it uses the user-based Historian Server configuration if TSCCommonHistConfig is disabled.

WebSpace client sessions use the common Historian sSvrer configuration that was created on the WebSpace server. WebSpace client sessions are not affected by the "Enable Historian aliases for all sessions" or TSCCommonHistConfig options.

The following table summarizes how the "Enable Historian aliases for all sessions" and TSCCommonHistConfig options work in different session types:

iFIX is Run- ning as an...	and the "Enable His- torian aliases for all ses- sions" option	and the TSCom- monHistConfig option* is...	the Historian Server con- figuration is...
-------------------------------	--	---	---

is...			
iClient	enabled	enabled or disabled	common
iClient	disabled	enabled or disabled	user-based
iClientTS	enabled	enabled or disabled	common
iClientTS	disabled	enabled	common**
iClientTS	disabled	disabled	user-based
Webspace Cli-ent	enabled or disabled	enabled or disabled	common

\* The TSCommHistConfig option is configured in the [Historian] section of the FixUserPreferences.ini file.

\*\* When using iFIX in a Terminal Server environment with “Enable Historian aliases for all sessions” disabled and TSCommHistConfig enabled, take care to save the Historian Server configuration from the Terminal Server console. Changes made to the Historian Server configuration from an iClientTS session will be saved as user-based.

### Alias Name/Server Name List

Lists the alias and server name of the configured Historian.

#### Set Default

Use this button to set the server selected in the Alias Name/Server Name list as the default Historian server.

#### Add Server

Use this button to add a Historian server.

#### Modify

Use this button to modify server characteristics.

#### Delete

Use this button to delete the selected server from the Alias Name/Server Name list.

#### Alias Name

Enter the alias name in this field. This field is unavailable if the default server is selected. Do not use special characters, such as @, \$, a period (.), or #, in this field.

#### Server Name

Enter the server name in this field.

#### User Name

Enter the user name for the Historian server.

#### Password

Enter the password for the Historian server.

#### Close

Use this button to close the Configure the Proficy Historian Server(s) dialog box.

### Get Collectors

Use this button to populate the Collector Name list.

### Collector Name List

Lists only the collectors that use iFIX EDA, which includes the following :

- iFIX Native Collector
- OPC EDA Collector
- iFIX OPC Collector

**NOTE:** The Collector Name List only displays local collectors, even if you set a remote server as the default server.

### Set Default

Use this button to set the collector in the Collector Name list as the default.

## Customize Toolbars Dialog Box

The Customize Toolbars dialog box displays the following items:

### Toolbars Tab

Item	Description
Owner	Lets you select a toolbar owner. Only active owners appear in the list.
Toolbars	Lets you show and hide the selected toolbar.
Enable Docking for Selected Toolbar	Lets you enable or disable toolbar docking.
Show ScreenTips on Toolbars	Lets you enable or disable text descriptions for every button on every toolbar. When enabled, you can display a description by placing the cursor over a button.
Add Toolbar	Lets you create a toolbar.
Modify Properties	Lets you modify the properties of the selected toolbar. Toolbars supplied with iFIX cannot be modified.
Delete Toolbar	Lets you delete the selected toolbar. Toolbars supplied with iFIX cannot be deleted.
Reset	Lets you reset the selected toolbar to its default state. Any buttons removed from the toolbar and supplied by default are added back. All buttons not supplied with the toolbar are removed. Resetting a toolbar affects toolbars supplied with iFIX; toolbars you create are not affected.
Import	Lets you import custom toolbars shared among your iFIX nodes or created by a toolbar developer.

### Buttons Tab

Item	Description
Categories	Lets you select a toolbar category.
Add Category	Lets you add a toolbar category.
Rename Category	Lets you rename the selected toolbar category. Categories supplied with

Delete Category	iFIX cannot be renamed. Lets you delete the selected toolbar category. Categories supplied with iFIX cannot be deleted.
Buttons Area	Drag and drop a button from this group box onto a toolbar, or double-click a button in the toolbar to edit the VBA script.
Description	Displays a description of the selected button.
Add Button	Lets you add a button to the selected category.
Modify Button	Lets you modify the selected button's properties. You cannot modify a button supplied with iFIX.
Delete Button	Lets you delete the selected toolbar button. Buttons supplied with iFIX cannot be deleted.

## Data Server Installer Dialog Box

The Data Server Installer dialog box displays the following items:

### Data Servers

Displays the available OPC servers and lets you select the server you want to modify or delete.

### OPC Server

Specifies the OPC driver of the selected server.

### Machine Name

Specifies the local computer name, or the remote computer name that the OPC Server resides on.

### Add

Use this button to add (install) an OPC server.

### Remove

Use this button to delete the selected OPC server.

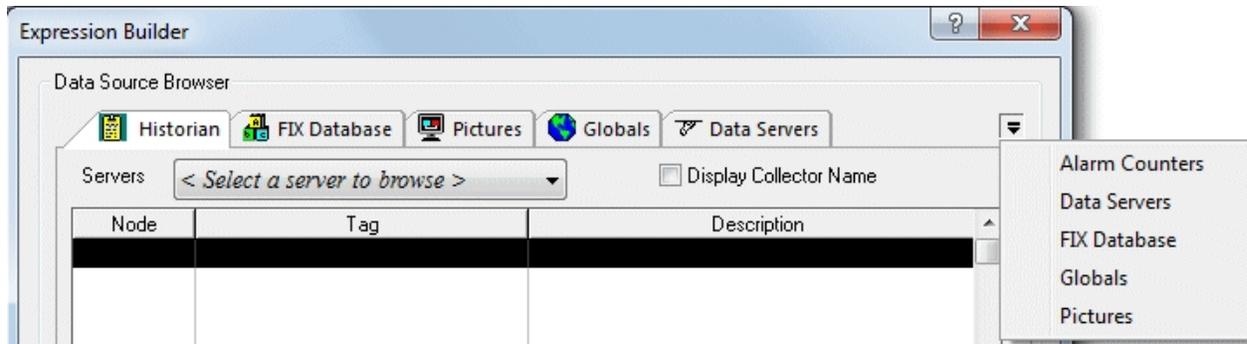
### Modify

Use this button to modify the selected OPC server.

## Expression Builder Dialog Box

The Expression Builder dialog box displays the following items:

**NOTE:** If a tab is not displayed, you can click the Available Data Sources drop-down  to select the applicable one that you want to bring into view. The following figure illustrates where the Available Data Sources drop-down appears in the Expression Builder dialog box.



## FIX Database Tab

Item	Description
Node Names List Box	Displays a filtered list of SCADA servers that the local node is communicating with. By default, all SCADA servers are displayed.
Node Names Filter	Specifies the current SCADA server filter. You can edit the filter or select one from the list. You can also include in the filter the wildcards ? (to represent a single character) or * (to represent two or more characters).
Node Names Filter Button	Use this button to update the list of nodes based on the current SCADA server filter.
Tag Names List Box	Displays a filtered list of database blocks (tags) on the selected SCADA server. By default, all blocks are displayed.
Tag Names Filter	Specifies the current block name filter. You can edit the filter or select one from the list. You can also include in the filter the wildcards ? (to represent a single character) or * (to represent two or more characters).
Tag Names Filter Button	Use this button to update the list of blocks based on the current block filter.
Field Names List Box	Displays a filtered list of fields available from the selected block. By default, all blocks are displayed.  You can receive help on any field displayed in this list box by using the Block Field Reference and selecting the field's block from the list that appears.
A_* Button	Use this button to change the block field filter to display all A_ fields and selects the A_CV field, if available.
F_* Button	Use this button to change the block field filter to display all F_ fields and selects the F_CV field, if available.
E_* Button	Use this button to change the block field filter to display all E_ fields and selects the E_CV field, if available.
Block Field Filter	Specifies the current block field filter. You can edit the filter or select one from the list. You can also include in the filter the wildcards ? (to represent a single character) or * (to represent two or more characters).
Block Field Filter Button	Use this button to update the list of fields based on the current block field filter.
Current Expression Box	Specifies the current expression. You can enter the expression directly or build it by making selections from the other fields and buttons on the tabbed page.

	<p><b>Valid Characters:</b> all alphanumeric characters, hyphen (-), underscore (_), exclamation point (!), less than (&lt;), greater than (&gt;), pound (#), percent (%), dollar sign (\$), ampersand (&amp;), forward slash (/), backslash (\), pipe ( ), opening bracket ([), closing bracket (]), and single quote (').</p> <p>If a single quote (') or a backslash (\) is a literal part of the addressing string syntax, it must be preceded by a backslash (\) in order for the character to be passed to the server as part of the address. For example, to enter a tag with the name 'TEST', you would enter the data source FIX32.THISNODE.\'TEST'.F_CV.</p>
Tolerance	Specifies the current connection's rounding factor. Typically, iFIX uses this value when comparing a process value to a target value. If the process value is within the specified tolerance, iFIX assumes the two values are equal. For example, if the target value is 1.0, the tolerance is 0.1, and the current value of a data source is 0.8, iFIX does not assume the two values are equal because the data source is not within the specified tolerance. The value must be within the range 0.9 to 1.1 to equal the target value. Seven digits of precision are allowed for accuracy.
Deadband	Specifies the maximum fluctuation you want for the current connection before iFIX updates it. By entering a dead band value, you create a +/- dead zone around the connection's current value. As long as the value is within this range, iFIX does not update the value. However, once the value exceeds the maximum or minimum dead band, the value is updated. Seven digits of precision are allowed for accuracy.
Refresh Rate	Specifies the rate at which iFIX updates the current connection. iFIX updates the connection no faster than the specified speed. For speeds less than 1 second, iFIX updates no faster than once every 50 milliseconds. For speeds greater than 60 seconds, iFIX updates no faster than once every 60 seconds.
Check Syntax Button	Use this button to check the syntax of your expression. A valid expression displays the message "Syntax check successful!" An error message appears if the syntax is invalid.
Mathematical Functions Button	Use this button to show or hide a keypad of numbers, and mathematical and Boolean operators you can use in your expressions.

### Pictures and Globals Tabs

Item	Description
Objects List Box	Displays a list of the open pictures (Pictures tab) or the global objects (Globals tab) available on this node. By expanding a picture or the user globals, you can display a filtered list of objects in the pictures or in the User Globals folder.
Object Filter	Specifies the current filter for the selected item. You can edit the filter or select one from the filter list. You can also include in the filter the wildcards ? (to represent a single character) or * (to represent two or more characters).
Object Filter Button	Use this button to update the item list based on the current filter.
Properties List Box	Specifies the properties for the currently selected picture or object.

**NOTE:** If you have created an object-to-object connection, such as the fill percentage of one tank to another, or created a connection to a data

Properties Filter	<p>source, the animated properties display in boldface.</p> <p>Specifies the current property filter. You can edit the filter or select one from the list. You can also include in the filter the wildcards ? (to represent a single character) or * (to represent two or more characters).</p>
Properties Filter Button	Use this button to update the list of properties based on the current property filter.
Current Expression Box	<p>Specifies the current expression. You can enter the expression directly or build it by making selections from the other fields and buttons on the tabbed page.</p> <p><b>Valid Characters:</b> all alphanumeric characters, hyphen (-), underscore (_), exclamation point (!), less than (&lt;), greater than (&gt;), pound (#), percent (%), dollar sign (\$), ampersand (&amp;), forward slash (/), backslash (\), pipe ( ), opening bracket ([), closing bracket (]), and single quote (').</p> <p>If a single quote (') or a backslash (\) is a literal part of the addressing string syntax, it must be preceded by a backslash (\) in order for the character to be passed to the server as part of the address. For example, to enter a tag with the name 'TEST', you would enter the data source FIX32.THISNODE.'TEST'.F_CV.</p>
Tolerance	Specifies the current connection's rounding factor. Typically, iFIX uses this value when comparing a process value to a target value. If the process value is within the specified tolerance, iFIX assumes the two values are equal. For example, if the target value is 1.0, the tolerance is 0.1, and the current value of a data source is 0.8, iFIX does not assume the two values are equal because the data source is not within the specified tolerance. The value must be within the range 0.9 to 1.1 to equal the target value.
Deadband	Specifies the maximum fluctuation you want for the current connection before iFIX updates it. By entering a dead band value, you create a +/- dead zone around the connection's current value. As long as the value is within this range, iFIX does not update the value. However, once the value exceeds the maximum or minimum dead band, the value is updated.
Refresh Rate	Specifies the rate at which iFIX updates the current connection. iFIX updates the connection no faster than the specified speed. For speeds less than 1 second, iFIX updates no faster than once every 50 milliseconds. For speeds greater than 60 seconds, iFIX updates no faster than once every 60 seconds.
Check Syntax Button	Use this button to check the syntax of your expression. A valid expression displays the message "Syntax check successful!" An error message appears if the syntax is invalid.
Mathematical Functions Button	Use this button to show or hide a keypad of numbers, and mathematical and Boolean operators you can use in your expressions.

### Data Servers Tab

Item	Description
Data Servers Box	Displays a list of the SCADA servers collecting historical data for the local node (Historical tab) or the third-party OPC servers that support browsing (Data Servers tab). By expanding a node, you can display a

	<p>filtered list of the historical values being collected or the I/O points being monitored. Refer to the Entering Data Source Syntax section in the Creating Pictures electronic book for additional information about using third-party OPC servers.</p>
Data Servers Filter	<p>Specifies the current filter for the selected item. You can edit the filter or select one from the filter list. You can also include in the filter the wild-cards ? (to represent a single character) or * (to represent two or more characters).</p>
Data Servers Filter Button	<p>Use this button to update the item list based on the current filter.</p>
Current Expression Box	<p>Specifies the current expression. You can enter the expression directly or build it by making selections from the other fields and buttons on the tabbed page.</p> <p><b>Valid Characters:</b> all alphanumeric characters, hyphen (-), underscore ( _ ), exclamation point (!), less than (&lt;), greater than (&gt;), pound (#), percent (%), dollar sign (\$), ampersand (&amp;), forward slash (/), backslash (\), pipe ( ), opening bracket ([), closing bracket (]), and single quote (').</p> <p>If a single quote (') or a backslash (\) is a literal part of the addressing string syntax, it must be preceded by a backslash (\) in order for the character to be passed to the server as part of the address. For example, to enter a tag with the name 'TEST', you would enter the data source FIX32.THISNODE.\'TEST'.F_CV.</p> <p><b>Note on Tag Group Substitution and your Expression</b></p> <p>If you use tag group substitution and the object of your substitution is an element in an OPC server address that includes double quotes surrounding its data items, it is recommended that you add single quotes surrounding the tag group symbol. For example, the following substitution for the PDS driver will fail:</p> <pre>'PDS.&lt;Item Project=@PRJT@ Device="Device1" id="%R00001" dataType="VT_12" FGUSpan="0.00" EGULow="0.00"/&gt;'</pre> <p>However, the modified string ("@PRJT@") in this example, is one that will resolve properly:</p> <pre>'PDS.&lt;Item Project="@PRJT@" Device="Device1" id="%R00001" dataType="VT_12" FGUSpan="0.00" EGULow="0.00"/&gt;'</pre>
Tolerance	<p>Specifies the current connection's rounding factor. Typically, iFIX uses this value when comparing a process value to a target value. If the process value is within the specified tolerance, iFIX assumes the two values are equal. For example, if the target value is 1.0, the tolerance is 0.1, and the current value of a data source is 0.8, iFIX does not assume the two values are equal because the data source is not within the specified tolerance. The value must be within the range 0.9 to 1.1 to equal the target value.</p>
Deadband	<p>Specifies the maximum fluctuation you want for the current connection before iFIX updates it. By entering a dead band value, you create a +/- dead zone around the connection's current value. As long as the value</p>

	is within this range, iFIX does not update the value. However, once the value exceeds the maximum or minimum dead band, the value is updated.
Refresh Rate	Specifies the rate at which iFIX updates the current connection. iFIX updates the connection no faster than the specified speed. For speeds less than 1 second, iFIX updates no faster than once every 50 milliseconds. For speeds greater than 60 seconds, iFIX updates no faster than once every 60 seconds.
Check Syntax Button	Use this button to check the syntax of your expression. A valid expression displays the message "Syntax check successful!" An error message appears if the syntax is invalid.
Mathematical Functions Button	Use this button to show or hide a keypad of numbers, and mathematical and Boolean operators you can use in your expressions.

## Alarm Counters Tab

Item	Description
Node Names List Box	Displays a filtered list of SCADA servers that the local node is communicating with. By default, all SCADA servers are displayed.
Node Names Filter	Specifies the current SCADA server filter. You can edit the filter or select one from the list. You can also include in the filter the wildcards ? (to represent a single character) or * (to represent two or more characters).
Node Names Filter Button	Use this button to update the list of nodes based on the current SCADA server filter.
Alarm Area Tag Names List Box	Displays a filtered list of alarm areas on the selected SCADA server. Also displays the alarm counter (ALARMCOUNTERS) tag. By default, all areas are displayed.
Alarm Area Tag Names Filter	Specifies the current area name filter. You can edit the filter or select one from the list. You can also include in the filter the wildcards ? (to represent a single character) or * (to represent two or more characters).
Alarm Area Tag Names Filter Button	Use this button to update the list of areas based on the current area filter.
Alarm Counter Field Names List Box	Displays a filtered list of fields available from the selected area. By default, all fields are displayed.
A_* Button	Use this button to change the field filter to display all A_ fields.
F_* Button	Use this button to change the field filter to display all F_ fields.
Alarm Counter Field Names Filter	Specifies the current area field filter. You can edit the filter or select one from the list. You can also include in the filter the wildcards ? (to represent a single character) or * (to represent two or more characters).
Alarm Counter Field Names Filter Button	Use this button to update the list of fields based on the current field filter.
Current Expression Box	Specifies the current expression. You can enter the expression directly or build it by making selections from the other fields and buttons on the tabbed page.
	<b>Valid Characters:</b> all alphanumeric characters, hyphen (-), underscore (_), exclamation point (!), less than (<), greater than (>), pound (#), percent (%), dollar sign (\$), ampersand (&), forward slash (/), backslash (\), pipe ( ), opening bracket ([), closing bracket (]), and single quote (').

	<p>If a single quote (') or a backslash (\) is a literal part of the addressing string syntax, it must be preceded by a backslash (\) in order for the character to be passed to the server as part of the address. For example, to enter a tag with the name 'TEST', you would enter the data source FIX32.THISNODE.\'TEST'.F_CV.</p>
Tolerance	<p>Specifies the current connection's rounding factor. Typically, iFIX uses this value when comparing a process value to a target value. If the process value is within the specified tolerance, iFIX assumes the two values are equal. For example, if the target value is 1.0, the tolerance is 0.1, and the current value of a data source is 0.8, iFIX does not assume the two values are equal because the data source is not within the specified tolerance. The value must be within the range 0.9 to 1.1 to equal the target value.</p>
Deadband	<p>Specifies the maximum fluctuation you want for the current connection before iFIX updates it. By entering a dead band value, you create a +/- dead zone around the connection's current value. As long as the value is within this range, iFIX does not update the value. However, once the value exceeds the maximum or minimum dead band, the value is updated.</p>
Refresh Rate	<p>Specifies the rate at which iFIX updates the current connection. iFIX updates the connection no faster than the specified speed. For speeds less than 1 second, iFIX updates no faster than once every 50 milliseconds. For speeds greater than 60 seconds, iFIX updates no faster than once every 60 seconds.</p>
Check Syntax Button	<p>Use this button to check the syntax of your expression. A valid expression displays the message "Syntax check successful!" An error message appears if the syntax is invalid.</p>
Mathematical Functions Button	<p>Use this button to show or hide a keypad of numbers, and mathematical and Boolean operators you can use in your expressions.</p>

### Proficiency Historian Tab

**NOTE:** This tab only appears if the data source selected permits historical data.

Item	Description
Servers	Displays a selection list of servers.
Display Collector Name Check Box	Allows you to select whether Collector names are displayed.
Node Names List Box	Displays a filtered list of SCADA servers that the local node is communicating with. By default, all SCADA servers are displayed.
Tag Names List Box	Displays a filtered list of database blocks (tags) on the selected SCADA server. By default, all blocks are displayed.
Description List Box	Displays a filtered list of descriptors of the selected SCADA server. By default, all descriptions are displayed.
Collector Names List Box	Displays a filtered list of Collector Names for the selected SCADA server. By default, all Collector Names are displayed.
Filter fields	<p>Displays four drop-down lists that you can use filter what displays in the tag list. Any combination of four filters can be selected at one time:</p> <ul style="list-style-type: none"> <li>• <b>Node</b> - Specifies the current node name for the SCADA server you want to filter on. Leave it set to All (*), or enter a node name</li> </ul>

	<p>or expression to filter by.</p> <ul style="list-style-type: none"> <li>• <b>Tag</b> - Specifies the current description filter. Leave it set to All (*), or enter a tag name or expression to filter by.</li> <li>• <b>Description</b> - Specifies the current description filter. Leave it set to All (*), or enter a tag description or expression to filter by.</li> <li>• <b>Collector Type</b> - Specifies the current collector type filter. You can select a collector type from this list, such as: All, CalcEngine, File, iFIX, LabData, Manual, OPC, Other, ServerToServer, and Simulation. The default is All.</li> <li>• <b>Engineering Units</b> - Specifies the engineering units filter. Leave it set to All (*), or enter a type of units or expression to filter by.</li> <li>• <b>Data Type</b> - Specifies the current tag name filter. You select a data type from the list, such as: All, Double Float, Double Integer, Scaled, Single Float, or Single Integer.</li> </ul> <p>For all fields, except Collector Type and Data Type, when building a filter expression, you can include a wildcard ? (to represent a single character) or * (to represent two or more characters) in the filter.</p>
Apply Filter Button	Use this button to apply the selected filter to the item list.
Reset Filter Button	Use this button to reset the item list based on the current filter.
Filtered Tag Count	Displays the number of tags found that meet filter criteria.
Maximum Count	Displays the maximum number of tags that the search can return from Proficy Historian.
Current Expression Box	<p>Specifies the current expression. You can enter the expression directly or build it by making selections from the other fields and buttons on the tabbed page.</p> <p>Valid Characters: all alphanumeric characters, hyphen (-), underscore (_), exclamation point (!), less than (&lt;), greater than (&gt;), pound (#), percent (%), dollar sign (\$), ampersand (&amp;), forward slash (/), backslash (\), pipe ( ), opening bracket ([), closing bracket (]), and single quote (').</p> <p>If a single quote (') or a backslash (\) is a literal part of the addressing string syntax, it must be preceded by a backslash (\) in order for the character to be passed to the server as part of the address. For example, to enter a tag with the name 'TEST', you would enter the data source FIX32.THISNODE.\'TEST'.F_CV.</p>
Check Syntax Button	Use this button to check the syntax of your expression. A valid expression displays the message "Syntax check successful!" An error message appears if the syntax is invalid.

## Find and Replace Dialog Box

The Find and Replace dialog box displays the following items:

## Find Tab

Item	Description
Find What	Specifies the text you want to search for (the search string).
Match Case	Select this check box to limit your search to only the values that match the exact case of the search string.
Whole Word Only	Select this check box to limit your search to only whole words that match the search string. A whole word is any text delimited by a carriage return, a line feed, a space, a hyphen (-), a semi-colon (;), a colon (:), a comma (,), a period (.), an underscore (_), an exclamation point (!), quotation marks ("), an apostrophe ('), or the following characters: (, ), {, }, [, ].
Data Source Only	Select this check box to limit your search to only data sources that match the search string.
Include Scripts	Select this check box to expand your search to include the scripts associated with the current picture or schedule.
Find Button	Use this button to display any value that matches the search string. On the Replace tab, only values you can modify appear. These values can be picture and scheduler properties, or property values of objects in your pictures.
Match List	Displays the properties and property values that match the search string after you click the Find button.  On the Replace tab, a preview of the replaced text also appears when you click Replace Preview. You can jump to the current picture, schedule, or one of the objects in the list by double-clicking it.
Stop Button	Use this button to stop the search or replace in progress.
Go To Button	Use this button to jump to the object, picture, or schedule selected in the Match List list box. Before jumping, the iFIX WorkSpace closes the Find and Replace dialog box. If you jump to an object, the iFIX WorkSpace selects it after the dialog box closes.

## Replace Tab

Item	Description
Find What	Specifies the text you want to search for (the search string).
Replace With	Specifies the text you want to substitute for the search string.
Match Case	Select this check box to limit your search to only the values that match the exact case of the search string.
Whole Word Only	Select this check box to limit your search to only whole words that match the search string. A whole word is any text delimited by a carriage return, a line feed, a space, a hyphen (-), a semi-colon (;), a colon (:), a comma (,), a period (.), an underscore (_), an exclamation point (!), quotation marks ("), an apostrophe ('), or the following characters: (, ), {, }, [, ].
Data Source Only	Select this check box to limit your search to only data sources that match the search string.
Include Scripts	Select this check box to expand your search to include the scripts associated with the current picture or schedule.

Find Button	Use this button to display any value that matches the search string. On the Replace tab, only values you can modify appear. These values can be picture and scheduler properties, or property values of objects in your pictures.
Replace Selected	Use this button to replace only the property value you select from the Match List box.
Replace All	Use this button to replace all property values found.
Replace Preview	Use this button to display the results of replacing all property values in the Match List list box.
Match List	Displays the properties and property values that match the search string. On the Replace tab, a preview of the replaced text also appears when you click Replace Preview. You can jump to the current picture, schedule, or one of the objects in the list by double-clicking it.
Stop Button	Use this button to stop the search or replace in progress.

## Get Project Dialog Box

The Get Project dialog box displays the following items:

### Select Project

Select a project name from the drop-down list. The names in this list represent iFIX project names that you can retrieve from the Change Management Server.

### Project Destination

The path that the project was last checked in with. Change this path if it is the same as your local iFIX path.

**IMPORTANT:** Do not get a project directly into your local iFIX path. Doing so copies over your existing iFIX files, which may create problems the next time you start iFIX. If you try to get a project to your local iFIX path, an error message appears.

**TIP:** If you later want to start iFIX with the SCU associated with this project, open the SCU, and modify the path configuration (the base and NLS paths should point to the local install, while the project path should point to folder you copied the files to). You also should modify the startup tasks, network configuration, SQL tasks, and local startup definition so that the appropriate paths point to the local iFIX install. Save the SCU and restart iFIX to start iFIX with this new SCU.

### Get Options

Item	Description
Delete all existing files under Project Destination	Select this check box to delete all existing files in the path you specify, and replace them with the ones in this project. If you select this check box, it is strongly recommended that you select the Initialize Project Destination with iFIX Default Files check box.
Initialize Project Destination with iFIX default files	Select this check box to restore your iFIX files to the factory default settings before retrieving the iFIX files from this project. If you do not select this check box, you can get the files, but you will not be able to run them in iFIX.  Selecting this check box helps your project to run properly if the path is different from the default one listed when you select the project. It is highly

recommended that you leave this check box selected.

### **SCU File**

Shows the SCU name of the currently selected project. If you change the project destination, be sure to take note of this name; you will need to locate it in the SCU to update it.

### **Base Path**

Shows the base path of the currently selected project. This is the main iFIX folder. Other iFIX folders are usually subdirectories of the base path.

If you change the project destination, be sure to take note of this path; you will need to change base path in the SCU to the local base path.

### **Project Path**

Shows the project path of the currently selected project. This path includes project specific application files, such as pictures, databases, and tag groups. The default value for the Project Path is the base path.

If you change the project destination, be sure to take note of this path; you will need to change the project path in the SCU to the destination path.

## **Import Toolbars Dialog Box**

The Import Toolbars dialog box displays the following items:

### **Toolbars Box**

Lets you select the toolbar you want to import.

### **Owner**

Lets you select an owner for the toolbar you are importing.

### **Import**

Lets you import the selected toolbar.

## **Modify Server Dialog Box**

The Modify Server dialog box displays the following items:

### **Data Server**

Specifies a name for the OPC driver. This name identifies the driver to iFIX and is used in data sources to access the selected OPC driver. Make sure the name you enter contains no spaces and is not already used by another data server.

### **OPC Server**

Specifies the OPC driver you want use.

### **Machine Name**

Specifies the local computer name, or the remote computer name that the OPC Server resides on.

### **Set As Default Server**

Select this check box to set the current OPC server as the default server. iFIX will use this server when you do not explicitly enter a server name in a data source.

## **Multiple Command Script Wizard Dialog Box**

The Multiple Command Script Wizard lets you use one or more command Experts to build a sequence of actions that can be triggered by a mouse click on an object, a Scheduler entry, or a key macro.

The Multiple Command Script Wizard dialog box displays the following items:

### **Select Action to Append**

The Select Action to Append drop-down list contains pre-defined Experts that you can add to your command sequence. When you select an action from the list, its associated Expert launches. After you configure the Expert for use in the sequence, it will appear in the Configured Actions list box.

**NOTE:** If the Expert you want to append is already displayed in the drop-down list, you can click the Append action button to launch the Expert.

### **Configured Actions**

#### **Append action button**

Click this button to open the Expert currently displayed in the Select Action to Append list.

#### **Delete a selected action button**

Click this button to delete a selected action.

#### **Delete all actions button**

Click this button to delete all actions in the Configured Actions list box.

#### **Up/Down buttons**

Click the Up or Down button to move a selected action up or down in the Configured Actions list box.

#### **Show/Hide action details button**

Click the Show or Hide button to display or hide the details of all actions in the Configured Actions list box.

#### **Modify selected action button**

Click this button to modify the selected action.

#### **Launch VB Editor**

Click this button to launch the Visual Basic Editor.

#### **Configured Actions List Box**

The Configured Actions list box displays the command or sequence of commands that have been configured for the selected object. You can click the plus symbol next to a command to expand it and display its configured properties.

## iFIX Project Backup Dialog Box

the iFIX Project Backup dialog box displays the following items:

### Project Backup Wizard Button

Use this button to copy iFIX data and configuration files from the local node to a compressed archive file.

### Backup Type

#### Custom Backup

Allows you to select specific files within the project path to backup.

#### Full Backup

Select to backup all files, including security files, within the project path.

### Project Restore Wizard Button

Use this button to copy iFIX data and configuration files from a compressed archive file to the local node.

## iFIX Project Backup Wizard

the iFIX Project Backup Wizard displays the following items:

### Custom Backup

#### Page 1

Item	Description
Backup Type	Specifies the type of backup you selected.
Node	Specifies the name of the local node from which you are backing up files.
Project Path	Specifies the path on the local node from which you are backing up files.
Backup File Option	Select the types of files you want to back up.
Include Security Files In Archive	Select to backup security settings. This option is only enabled when security files are found on the system.
Backup Notes	Displays notes about the backup. You cannot edit this field.

#### Page 2

Item	Description
Backup File Path and Filename	Allows you to specify the path and name of the archive file to save. You can enter any valid file name and path, including a network path. The Wizard automatically appends the .FBK extension to the name you enter.

Browse Button	Lets you select the path and file name of the archive file by browsing to it.
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## Full Backup

Item	Description
Backup File Path and Filename	Allows you to specify the path and name of the archive file to save. You can enter any valid file name and path, including a network path. The Wizard automatically appends the .FBK extension to the name you enter.
Browse Button	Lets you select the path and file name of the archive file by browsing to it.

## iFIX Restore Wizard

the iFIX Restore Wizard displays the following items:

### Page 1

#### Backup Filename To Restore

Specifies the name of the archive file you want to copy files from and the path to it.

#### Browse Button

Lets you select the path and file name of the archive file by browsing to it.

### Page 2

#### Backup Type

Displays the type of archive you are restoring (Custom, Full, or Factory Default), and displays the location of the archive file.

#### Restore Destination Options

Item	Description
Use the Current SCU	Select this option to restore files into the current project path.
Use SCU File From Archive	Select this option to restore files into the project path specified in the archived SCU.  <b>NOTE:</b> When you select the Use SCU File from Archive option, be sure check the default iFIX path configurations in the SCU in each of your iFIX projects after you restore your files. For example, if you installed the latest version of iFIX to a 64-bit path (C:\Program Files (x86)\Proficy\iFIX), and your previous picture files were installed to a 32-bit path (C:\Program Files (x86)\Proficy\iFIX), you will need to make sure you update these paths in the SCU to 64-bit.
Create a New Project	Select this option to restore files to a new project path with a default sub-project path. To modify the default sub-project paths, refer to the BackupRestore.ini or user-specified ini file.  Optionally, once you have restored the file, you can create a new SCU file and point to these new paths.

SCU File	Specifies the path and name of the local node's current SCU file.
Node	Specifies the name of the local node.
Project Path	Specifies the project path of the local node. You can change the project path by overwriting the existing SCU file on the local node and entering a new path. The wizard uses the path in this field to restore its files, creating any non-existent relative paths defined in the archive file.
View Project Path Configuration	Click to display the configured paths for the restored files within the project.

### Restore File Options

Item	Description
Delete All Existing Files Under Target Path Before The Restore	Select this check box to delete all existing files under the selected project path before restoring a Custom or Full backup file. This option will not delete existing security files or the current SCU file loaded in local startup.
Restore Default iFIX Files Before Restoring Your Backup Files	Select this check box to restore default iFIX files before restoring your backup files. For Custom and Full restores, the default iFIX files are restored from the FactoryDefault file.  To modify the default settings, modify the FactoryDefault definitions in the BackupRestore.ini file.
Leave Current Security Settings Alone	Select this option to maintain the current security settings and ignore security overwrites in the backup files during the restore.
Replace Existing Security Files With Archived Files	Select this option to replace the current security settings with the security settings in the archived files.
Delete Existing Security Files And Disable Security	Select this option to delete all existing security files from the current iFIX system and disable security upon restore. This field also displays the current status of security (Enabled or Disabled).

### Restore File Selection Box

Select the types of files you want to restore.

### Task Wizard Dialog Box

The Task Wizard dialog box displays the following items:

#### Task Categories

Specifies a task category. Each category contains Experts related to the category name. For example, the Database category contains Experts that let you create and modify database blocks.

#### Tasks

Lets you select and run an Expert.

## Perform Task

Use this button to run the selected Expert.

## Toolbars Dialog Box

The Toolbars dialog box displays the following items:

### Owner

Lets you select a toolbar owner. Only active owners appear in the list.

### Toolbars

Lets you show and hide the selected toolbar.

### Customize

Lets you:

- Create, import, and delete toolbars.
- Create, arrange, and delete toolbar buttons.
- Create, rename, and delete toolbar categories.

### Show ScreenTips On Toolbars

Lets you enable or disable text descriptions for every button on every toolbar. When enabled, you can display a description by placing the cursor over a button.

## User Preferences Dialog Box

Click a link below for more information about the tabs featured in the User Preferences dialog box.

- [General Tab](#)
- [Animations Data Error Defaults Tab](#)
- [Shape Preferences Tab](#)
- [Picture Preferences Tab](#)
- [Standard Chart Preferences Tab](#)
- [Drawing Options Tab](#)
- [Environment Protection Tab](#)
- [Background StartUp Tab](#)
- [StartUp Pictures Tab](#)
- [Change Management Tab](#)
- [Operations Hub Tab](#)
- [Historian Tab](#)

### General Tab - User Preferences Dialog Box

The General tab of the User Preferences dialog box displays the following items:

**WorkSpace Options**

Item	Description
Start WorkSpace In Run Mode	Select this check box to indicate that the iFIX WorkSpace starts in the run-time environment. Clear this check box to indicate that the iFIX WorkSpace starts in the configuration environment.
Auto Save Documents When Switching From Configuration To Run	Select this check box to automatically save open documents when the iFIX WorkSpace switches to the run-time environment.
Full Screen In Run Mode	Select this check box to display pictures in the run-time environment with the maximum screen space possible. When the iFIX WorkSpace displays full-screen in the run-time environment, the menu bar is hidden. The system tree and all toolbars are always hidden in this environment.
Always Create Backup Copy	Select this check box to automatically copy the previous version of a file to a back-up folder each time you save a new version. If a back-up file already exists, the new back-up file replaces it.
Fire DataChange Event On Startup	Select this check box to configure the Data Change event of an event object to fire only when there is new data after the initialization.  Actions such as switching from the Configuration environment to the Run-time environment while an iFIX schedule is open will cause the DataChange event to trigger accordingly.  If you select this option, iFIX fires the event when initializing the event object at the time you open a picture and switch to run mode. Clear this check box if you want events to fire only if the data source truly changes.
Extend WorkSpace to Support Multiple Monitors	Select this check box if you plan to use multiple monitors with your iFIX displays.
Enable Ribbon User Interface	Select this check box to use the Ribbon user interface in the iFIX WorkSpace. Clear this check box to use the Classic user interface in the iFIX WorkSpace.
Zoom To Fit in Run Mode	In run mode, select this check box to suppress the scroll bars and to show the entire picture in the current picture window. Only pictures using Enhanced Coordinates that are opened in Run mode will honor this setting. If you do not want to apply this setting to a specific picture, then a script change under the picture initialization code is required. For more information, refer to the <a href="#">ZoomToFit Method</a> section in <a href="#">iFIX Automation Reference</a> e-book.
Enable High Performance HMI Graphics	Select this check box to create high performance graphics in iFIX pictures that use the High Performance color set and the high performance settings for shapes and picture creation. For more information, refer to the <a href="#">Creating High Performance Pictures</a> e-book.

## Electronic Signature Options

Item	Description
Perform Comments Table Name	Specifies the name of the table that contains predefined perform comments for the Electronic Signature dialog box.
Create Default Perform Comments Table	Use this button to create a new table containing predefined perform comments for the Electronic Signature dialog box.
Verify Comments Table Name	Specifies the name of the table that contains predefined verify comments in the Electronic Signature dialog box.
Create Default Verify Comments Table	Use this button to create a new table containing predefined verify comments for the Electronic Signature dialog box.
Custom ActiveX Control ProgID	<p>Specifies the ProgID for the custom ActiveX control you want to use to replace the standard electronic signature ActiveX control used to capture user names and passwords for signatures.</p> <p>When the Electronic Signature dialog box opens, it checks this field for a ProgID. If no ProgID is found, the standard Esignature ActiveX control is displayed. If a ProgID is found, the Electronic Signature dialog box attempts to create the custom ActiveX control. However, if creation of the control fails, a message is displayed stating that the custom control could not be created and the standard Esignature ActiveX control is displayed instead.</p>

## Security Options

### User Accounts Disabled Message

Specifies the message that appears from the Electronic Signature dialog box when a user account is no longer valid.

## Expression Editor Options

### Remember Last Filter

Select this check box so that the last filter used in the Expression Builder dialog box is remembered. This is useful if you frequently use the same or similar information when building your expressions.

## Animations Data Error Defaults Tab - User Preferences Dialog Box

The Animations Data Error Defaults tab of the User Preferences dialog box displays the following items:

### Linear Animation Object Defaults

Item	Description
Configuration	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because the specified data source could not be found. You can define your own defaults for each type of animation by entering a new value into each field.
Out of Service	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because the specified I/O point is off scan. You can define your own defaults for each type of animation by entering

	a new value into each field.
Unknown	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives an undefined error. You can define your own defaults for each type of animation by entering a new value into each field.
Uncertain	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives questionable data. This data may be out of range or may be the result of combining good data with uncertain data. You can define your own defaults for each type of animation by entering a new value into each field.
Comm	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives a network error. You can define your own defaults for each type of animation by entering a new value into each field.
Device	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because an OPC device did not respond. You can define your own defaults for each type of animation by entering a new value into each field.

#### Format Animation Object Defaults

Item	Description
Configuration	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because the specified data source could not be found. You can define your own defaults for each type of animation by entering a new value into each field.
Out of Service	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because the specified I/O point is off scan. You can define your own defaults for each type of animation by entering a new value into each field.
Unknown	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives an undefined error. You can define your own defaults for each type of animation by entering a new value into each field.
Uncertain	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives questionable data. This data may be out of range or may be the result of combining good data with uncertain data. You can define your own defaults for each type of animation by entering a new value into each field.
Comm	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives a network error. You can define your own defaults for each type of animation by entering a new value into each field.
Device	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because an OPC device did not respond. You can define your own defaults for each type of animation by entering a new value into each field.

#### Lookup Animation Object Defaults

##### Numeric Table Entries

Item	Description
Configuration	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because the specified data source

	could not be found. You can define your own defaults for each type of animation by entering a new value into each field.
Unknown	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives an undefined error. You can define your own defaults for each type of animation by entering a new value into each field.
Comm	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives a network error. You can define your own defaults for each type of animation by entering a new value into each field.
Out Of Service	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because the specified I/O point is off scan. You can define your own defaults for each type of animation by entering a new value into each field.
Device	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because an OPC device did not respond. You can define your own defaults for each type of animation by entering a new value into each field.
Uncertain	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives questionable data. This data may be out of range or may be the result of combining good data with uncertain data. You can define your own defaults for each type of animation by entering a new value into each field.

### String Table Entries

Item	Description
Configuration	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because the specified data source could not be found. You can define your own defaults for each type of animation by entering a new value into each field.
Unknown	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives an undefined error. You can define your own defaults for each type of animation by entering a new value into each field.
Comm	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives a network error. You can define your own defaults for each type of animation by entering a new value into each field.
Out Of Service	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because the specified I/O point is off scan. You can define your own defaults for each type of animation by entering a new value into each field.
Device	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation fails to receive data because an OPC device did not respond. You can define your own defaults for each type of animation by entering a new value into each field.
Uncertain	Specifies the default OPC error values that iFIX returns when a linear, format, or lookup animation receives questionable data. This data may be out of range or may be the result of combining good data with uncertain data. You can define your own defaults for each type of animation by entering a new value into each field.

### Color Table Entries

Item	Description
Configuration	Use this button to open the Select Color dialog box where you can choose the default color that iFIX displays when a lookup animation fails to receive data because the specified data source could not be found.
Unknown	Use this button to open the Select Color dialog box where you can choose the default color that iFIX displays when a lookup animation receives an undefined error.
Comm	Use this button to open the Select Color dialog box where you can choose the default color that iFIX displays when lookup animation receives a network error.
Out Of Service	Use this button to open the Select Color dialog box where you can choose the default color that iFIX displays when a lookup animation fails to receive data because the specified I/O point is off scan.
Device	Use this button to open the Select Color dialog box where you can choose the default color that iFIX displays when a lookup animation fails to receive data because an OPC device did not respond.
Uncertain	Use this button to open the Select Color dialog box where you can choose the default color that iFIX displays when a lookup animation receives questionable data. This data may be out of range or may be the result of combining good data with uncertain data.

### Shape Preferences Tab - User Preferences Dialog Box

The Shape Preferences tab of the User Preferences dialog box displays the following items:

#### Color

Item	Description
Fade Color	Use this button to open the Select Color dialog box where you can choose the default shape fade color.
Foreground Color	Use this button to open the Select Color dialog box where you can choose the default shape foreground color.
Background Color	Use this button to open the Select Color dialog box where you can choose the default shape background color.
Edge Color	Use this button to open the Select Color dialog box where you can choose the default shape edge color.

#### Font

Item	Description
Font Name	Specifies the default font for text objects.
Font Size	Specifies the default size of text objects.
Font Styles	Specifies the default text object style. The text can be regular, bold, italics, or bold italics.

#### General

Item	Description
Edge Style	Specifies the default shape edge style. Edges can be solid, transparent, dotted, or dashed.

Edge Width	Specifies the default shape edge width. You can enter any width from 0 to 255 pixels.
Hit Test Size	Specifies the minimum distance the cursor can be from an object before highlighting the object. You can enter any distance from 0 to 255 pixels.
Blend Percent	Specifies how much of the fade color, in a percentage, will be mixed with the foreground color. The higher the percentage, the more the fade color is visible.
Fill Style	Specifies the default shape foreground fill style. Fills can be solid, transparent, gradient, or a pattern.
Background Style	Specifies whether the default shape background is opaque or transparent.
Fade Type	Specifies the default fade type for shape objects. Fade types can be linear, concentric, radial, or reflected.

### Pipe

Item	Description
Thickness	Specifies the default thickness for pipe objects. You can enter any value from 10 to 300.
Elbow Style	Specifies the default elbow style for pipe objects. Elbow styles can be round or square.
Start Cap	Specifies the default start cap for pipe objects. Start caps can be round, square, horizontal-diagonal, or vertical-diagonal.
End Cap	Specifies the default end cap for pipe objects. End caps can be round, square, horizontal-diagonal, or vertical-diagonal.

### Datalink – Remove Leading and Trailing Spaces

Select this check box to indicate whether iFIX should remove extra spaces when Data links are displayed in the run-time environment. This check box is selected by default, which means that all blank spaces before and after data within Data links will be stripped out. Also, note that this option only applies to Data links that display ASCII (A\_) or Raw Format data. If you change this option, you must restart the WorkSpace for the change to take effect.

### Text – Remove Leading and Trailing Spaces

Select this check box so that leading and trailing spaces are removed from text objects that you add to the WorkSpace. This setting only applies to text entered after you change the setting; it does not change existing text entries.

By default, this check box is selected.

### Historical Datalink – Show Time Stamp with Data

Select this check box to specify that the Historical Datalink include the time stamp with the data. The time stamp appears only at run-time.

By default, this check box is selected.

### Picture Preferences Tab - User Preferences Dialog Box

The Picture Preferences tab of the User Preferences dialog box displays the following items:

## Properties

Item	Description
Window Size	Specifies the default window size for pictures. You can create windows full size, half the height or width of the screen, or a quarter of the screen.
Automatically Determine Document Size	Select this check box to enable the Document Width and Document Height fields to allow you to define your own coordinate system that differs from the default logical coordinate system of 4:3 horizontal to vertical resolution. You should not change this setting unless you are familiar with the coordinate system used for measuring picture height and width. Otherwise, objects may not animate as expected.
Document Height	Specifies the default picture height in logical units or postscript points.
Document Width	Specifies the default width for pictures in logical units or postscript points.
Highlight Timeout Interval	Specifies the length of time an object remains highlighted at run-time. When the specified interval expires, the highlight disappears. You can enter the time in hundredths of a second.
Grid Interval	Specifies the number of pixels between grid points.
Background Color	Use this button to open the Select Color dialog box where you can choose the default picture background color.
Fade Color	Use this button to open the Select Color dialog box where you can choose the default picture fade color.

## Basic Animation Dialog

Item	Description
Prompt On Delete	Select this check box to be prompted to confirm the deletion of an animation in the Basic Animation dialog box and the Command Expert dialog box.
Always Show Basic Animation Dialog	Select this check box to display the Basic Animation dialog box when you double-click an object or select Animations from an object's right-click menu.  If this check box is cleared, the Advanced Animations dialog box appears.

## Create Picture Wizard

### Show Picture Wizard From New Picture Menu

Select this check box to display the Create Picture Wizard. If this check box is cleared, the Create Picture Wizard is unavailable.

## Picture Translation

Item	Description
Translate Pic-On Open	Select this check box if you want to replace the text strings in all of your pictures with a selected language file (if it exists) when you open them in the run-time environment.  If this check box is selected, the TranslateOnOpen and LanguageDesired properties on each picture's Properties window cannot be changed.  If this check box is cleared, you can configure the TranslateOnOpen and LanguageDesired properties at the individual picture level.

Language	Specifies the language that all of your pictures' text strings will appear in when the pictures are opened in run mode. This field is available only when the Translate Picture on Open check box is selected.
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### Window Properties

Item	Description
Title Bar	Select this check box to indicate whether your pictures appear with or without title bars.
System Menu	Select this check box to indicate whether you are creating pictures with or without a System menu, or Maximize, Minimize, and Close buttons.
Resizable	Select this check box to indicate whether you can or cannot resize pictures.
Always On Top	Select this check box to indicate that your pictures will automatically float on top of all other open documents. Typically, this feature is used to create detail pictures that you always want to display on top of other pictures.
Grid Enabled	Select this check box to indicate whether or not the grid in pictures is automatically displayed.
Snap To Grid	Select this check box to indicate whether or not your pictures will automatically align objects to the grid.
Click And Stick Enabled	Select this check box to indicate whether or not your pictures show or hide visual cues as to which objects can be selected and which object is currently selected.

### Gradient

#### Enable Gradient

Select this check box to enable the Gradient fill style. The default fade type for the picture is linear. You can change the picture's fade type in the Edit Picture dialog box.

### Thumbnail

#### Save Thumbnail

Select this check box to save a thumbnail of each picture you create.

### Cache

Item	Description
Enable Picture Cache	Select this check box to enable picture caching, which reads and opens previously opened pictures from memory. Clear this check box to indicate that picture files will be opened from the disk drive.
Cache Size	Specifies the number of pictures (from 1-99) you want in the cache.

### Standard Picture Scaling

#### Disable Auto Scale Feature

Select this check box to override the logical units to pixel ratio (Logical Coordinate System) when changing the resolution of your screen. This may be helpful for multiple monitor configurations.

For the Enhanced Coordinate System, Auto Scale calculates the picture window size percentages based on the resolution of the window with the current view of the picture. Disabling this feature will calculate the window sizes based on the resolution where this picture was last saved.

## Picture Files Open Style

### Open in Read Only Mode

Select this check box to open picture files in read-only mode. This setting is helpful for working with Webspaces and Remote Desktop (Terminal Server) sessions. By selecting this option, it will help you exceed the Windows limitation of 20 concurrent user sessions of iFIX pictures.

## Standard Chart Preferences Tab - User Preferences Dialog Box

**NOTE:** The following options apply only to Standard Charts.

The Standard Chart Preferences tab of the User Preferences dialog box displays the following items:

### Scroll Direction

Item	Description
Scroll Right To Left	Select this option to set the default scroll direction for all charts to a right-to-left scroll.
Scroll Left To Right	Select this option to set the default scroll direction for all charts to a left-to-right scroll.
Reset	Specifies the percentage of the chart that moves when the plotted data reaches the left edge of the chart. For example, when you enter 25 into this field, the chart shifts right 25% along its time (X) axis and continues plotting data.

### Time Axis

Item	Description
Number Of Ticks	Specifies the default number of ticks to display on your chart's time (X) axis. You can enter any value from 0 to 20 into this field.
Number Of Labels	Specifies the default number of labels to display on your chart's time (X) axis. You can enter any value from 0 to 20 into this field.

### Value Axis

Item	Description
Number Of Ticks	Specifies the default number of ticks to display on your chart's value (Y) axis. You can enter any value from 0 to 20 into this field.
Number Of Labels	Specifies the default number of labels to display on your chart's value (Y) axis. You can enter any value from 0 to 20 into this field.

### Time Axis Span

Item	Description
Duration Days	Specifies the amount of data your charts display along their time (X) axes. You can enter any value from 0 to 999 days in the Days field. In the Time field, enter the time in hours, minutes, and seconds. You can enter any time up to 23 hours, 59 minutes, and 59 seconds.
Duration Time	Specifies the amount of data your charts display along their time (X) axes. You can enter any value from 0 to 999 days in the Days field. In the Time field, enter the time in hours, minutes, and seconds. You can enter any time up to

	23 hours, 59 minutes, and 59 seconds.
Interval Time	Specifies the default interval between the data points on your charts. In the Time field, enter the time between data points in hours, minutes, and seconds. You can enter any time up to 23 hours, 59 minutes, and 59 seconds.  The interval cannot be greater than half the duration. If you enter zero, iFIX automatically calculates the interval as the duration divided by the number of display points.

### General

Item	Description
Allow Time Axis Reset	Select this check box to control changes to the limits on the X (time) axis in a chart. Initially, the limits are set to match the time specified on the Time tab of the Chart Configuration dialog box. However, when you select this check box, you enable the time axis limits of your chart to be reset after you right-click the object to zoom out. The chart resets the time axis limits to the values of the Start Time and End properties.
Allow Value Axis Reset	Select this check box to control changes to the limit on the Y (value) axis in a chart. Initially, the limits are set to match the High and Low limits specified on the Pen tab of the Chart Configuration dialog box. However, when you select this check box, you enable the value axis limits of your chart to be reset after you right-click the object to zoom out. The chart resets the value axis limits to the values of the HiLimit and LoLimit properties.
Transparent	Select this check box to create a chart with a transparent background.

### Drawing Options Tab - User Preferences Dialog Box

The Drawing Options tab of the User Preferences dialog box displays the following items:

#### Geometry Helper Options

Item	Description
Always Extend Lines	Specifies that the selected lines will always extend to the intersection point when the Extend Lines button on the CAD Toolbar is used.
Extend Only When The Extension Is Shorter Than Half The Line	Specifies that the selected line will be extended to the intersection point only when the extension is shorter than half the line being extended.
Extend Only When The Extension Is Shorter Than X Pixels	Specifies that the selected line will be extended to the intersection point only when the extension is shorter than the defined value.
Always Trim Lines	Specifies that the selected lines will always be trimmed at the intersection point when the Trim Lines button on the CAD Toolbar is used.
Trim Only When The Trimmed Area Is Shorter Than X Pixels	Specifies that the selected line will be trimmed at the intersection point only when the trimmed area is shorter than the defined value.

#### Graphics Connections

##### Always Show Connection Nodes

Select this check box to indicate that the connection nodes are always displayed on the shapes in a picture. If this check box is cleared, the connection points are not visible, but can be displayed using one of the following methods:

- Select a connector and move it towards the shape to anchor it to a certain connection point on the shape.
- Or -
- Select the shape and click either the Add Connection Point button or Delete Connection Point button on the CAD Toolbar.

### Environment Protection Tab - User Preferences Dialog Box

The Environment Protection tab of the User Preferences dialog box displays the following items:

#### Enable Run Time Environment Protection

Select this check box to enable environment protection for the local node. When enabled, you can select the specific options that you want to restrict access to. These options take effect when you switch to the run-time environment.

#### WorkSpace Title and Menu Options

Item	Description
Disable Title Bar And Menu Bar	Select this check box to hide the WorkSpace menu bar and title bar at run-time.  <b>NOTE:</b> In Ribbon view, if this option is selected, the Title Bar takes on the appearance of Classic view, rather than Ribbon view.
Enable ALT+F4	When the WorkSpace title bar is disabled, there is no way to shut down the WorkSpace application in run mode. Select this check box to allow the use of the ALT+F4 keyboard shortcut to shut down the WorkSpace in run mode when the WorkSpace title bar is disabled. The logged-in user must have the Enable Task Switching and Workspace Runtime Exit security features enabled.
Disable Menu Bar	Select this check box to disable the WorkSpace menu bar at run-time.
Disable "WorkSpace" Menu Pull-down	Select this check box to disable the WorkSpace menu at run-time.

#### NOTES:

- When WorkSpace is running with the Ribbon in full screen mode and you enable the Run Time Environment Protection and Disable Title bar and Menu Bar options, the Ribbon bar will be displayed when the Alt key is pressed. This will allow access to the Historical tab with Global Time Control. All other menus will be removed or disabled and the WorkSpace cannot be dragged, minimized, or closed using the Ribbon bar.
- The historical tab with Global Time Control can be removed by modifying the DyanmicRibbon.ini file in the iFIX install ADDON folder and setting [StandardTabs] Historical=0. If the tab is removed and no other tabs are visible on the run mode Ribbon (because you also enabled the enable the Run Time Environment Protection and Disable Title bar and Menu Bar options) , the Ribbon bar will not display when the Alt key is pressed.

## WorkSpace File Menu Accelerators

Item	Description
Disable "WorkSpace" File Menu Accelerators	Select this check box to disable both the Open (Ctrl+O) and Print (Ctrl+P) WorkSpace file menu accelerators while in the Run-time environment.
Disable Open Accelerator	Select this check box to disable the Open (Ctrl+O) WorkSpace file menu accelerator while in the Run-time environment.
Disable Print Accelerator	Select this check box to disable the Print (Ctrl+P) WorkSpace file menu accelerator while in the Run-time environment.

## Other Options

**IMPORTANT:** When iFIX security is enabled, these options are overridden by the logged in user's permissions.

Item	Description
Disable <Ctrl> <Alt> <Del>	Select this check box to disable the <Ctrl><Alt><Delete> key sequence at run-time, thereby restricting operators from accessing the Task Manager, changing their password, logging off, or shutting down the computer.
Disable Task Switching	Select this check box to disable run-time task switching through <Alt><Tab> and the Start button.  <b>NOTE:</b> The Shift + F10 key macro does not work if you select this option.
Disable VBE Access	Select this check box to allow you to restrict access to the Visual Basic Editor at run-time. If access is not restricted, the editor appears when a compilation or run-time error occurs, allowing you to correct the error. When you restrict access, the iFIX WorkSpace suppresses the Visual Basic Editor even if an error occurs.

## Background StartUp Tab - User Preferences Dialog Box

The Background StartUp tab of the User Preferences dialog box displays the following items:

### Background Task StartUp Schedules List Box

Displays the schedules configured to automatically load in the background task when the background task is started. By double-clicking in the list, you can enter or edit any scheduled entry. You can also select the schedule you want to add by browsing to it with the Browse button.

### New Button

Use this button to add a schedule (Background Startup tab) or a picture (Startup Pictures tab) to the start-up list by entering its name and path. You can also select the file by browsing to it with the Browse button.

### Delete Button

Use this button to delete the selected file from the start-up list.

### Move Up Button

Use this button to move the selected file up in the start-up list.

### Move Down Button

Use this button to move the selected file down in the start-up list.

## StartUp Pictures Tab - User Preferences Dialog Box

The StartUp Pictures tab of the User Preferences dialog box displays the following items:

### StartUp Pictures List Box

Displays the pictures you want to open automatically when the iFIX WorkSpace starts in the run-time environment. By double-clicking in the list, you can enter or edit any entry. You can also select the picture you want to add by browsing to it with the Browse button.

### New Button

Use this button to add a schedule (Background Startup tab) or a picture (Startup Pictures tab) to the start-up list by entering its name and path. You can also select the file by browsing to it with the Browse button.

### Delete Button

Use this button to delete the selected file from the start-up list.

### Move Up Button

Use this button to move the selected file up in the start-up list.

### Move Down Button

Use this button to move the selected file down in the start-up list.

## Change Management Tab - User Preferences Dialog Box

The Change Management tab of the User Preferences dialog box displays the following items:

### Enable Change Management Server Connection

Select this check box to if you want to enable iFIX to connect to the Change Management Server. With this option selected, right mouse menu items for Change Management become available in the iFIX WorkSpace.

**NOTE:** You cannot edit the fields in this dialog box if security is disabled, or after you connect to the Change Management Server.

### Lagon Info

Item	Description
Change Management Server	Enter the name of your Change Management Server. For instance, if your server is named MYSERVER, enter MYSERVER in this field.
Test Connection	Click to test a connection to the Change Management Server. After you supply login credentials for the Change Management Server, a message box appears indicating whether a connection can be made.  <b>NOTE:</b> If you do not have iFIX security Change Management application privileges, you will receive an error message when you click Test Connection. For more information refer to the <a href="#">Overview of iFIX Configuration Steps</a> in the

	<a href="#">Change Management and iFIX ebook.</a>
Logon at WorkSpace Startup	<p>Select this check box to log in to the Change Management Server when you start the iFIX WorkSpace.</p> <p>Clear this check box if you only want to login to the Change Management Server from the right-click menu. (In the system tree, right-click the node name, select Manage, and then click Logon.)</p> <p><b>TIP:</b> If you have a very large iFIX project, it is recommended that you clear this check box. Otherwise, for large projects, it may take several extra minutes for the iFIX WorkSpace to start up.</p>
Prompt For User Name And Password At Logon	<p>Select this check box if you always want a dialog box requesting login credentials to appear when you logon to the Change Management Server.</p> <p>Clear this check box if you want to allow for automatic logon.</p> <p><b>NOTE:</b> For an automatic logon to work, the user name and password must be identical on both the Change Management Server and in iFIX. If the user name and password does not match in both applications, or the iFIX user you are logged in as is not defined as a user on the Change Management Server (or vice versa), after an error message, the Logon dialog box appears, even with this check box cleared.</p>

#### Change Management Project Name

Enter the name of the Change Management project folder you want to open after you logon. Files you check out or check in will reside in this project folder.

#### Require comments to check in and check out files

Select this check box if you want to require that the user enter a comment when checking out or checking in a file. If you require comments, the OK button (found in the Check Out and the Check In dialog boxes) does not become available until you enter a comment.

#### Electronic Signature Options

Item	Description
Perform Comments Table Name	<p>Specifies the name of the table that contains predefined perform comments for the Electronic Signature dialog box used with Change Management actions in the iFIX WorkSpace.</p> <p>This table name can be the same as the one you use for iFIX Performed By electronic signatures, as defined on the General tab. Or, you can enter another table with perform comments applicable only to the Change Management Server.</p>
Create Default Perform Comments Table	Use this button to create a new table containing predefined perform comments for the Electronic Signature dialog box that appears with Change Management actions in the iFIX WorkSpace.
Verify Comments Table Name	<p>Specifies the name of the table that contains predefined verify comments for the Electronic Signature dialog box used with Change Management actions in the iFIX WorkSpace.</p> <p>This table name can be the same as the one you use for iFIX Verified By elec-</p>

	tronic signatures, as defined on the General tab. Or, you can enter another table with verify comments applicable only to the Change Management Server.
Create Default Verify Comments Table	Use this button to create a new table containing predefined verify comments for the Electronic Signature dialog box that appears with Change Management verify actions in the iFIX WorkSpace.
None	Select this option if no iFIX electronic signature is required to perform a Change Management function from the WorkSpace.
Perform Only	Select this option if an iFIX Performed By electronic signature is required to perform a Change Management function from the WorkSpace (in addition to the Change Management Server login).
Perform And Verify	Select this option if a Performed By and Verified By electronic signature is required by iFIX in order to perform a Change Management function from the iFIX WorkSpace (in addition to the Change Management Server login).
Allow Continuous Use	Select this check box to allow the operator to repeatedly sign for successive actions by supplying only a password, when electronic signatures are enabled. Continuous use applies only to the person performing an action and does not affect the person verifying an action.

## Operations Hub Tab - User Preferences Dialog Box

The Operations Hub tab of the User Preferences dialog box displays the following items:

### Operations Hub Configuration

Item	Description
Server Name	Enter the network name of the Operations Hub Server. <b>NOTE:</b> IP addresses are not acceptable for the Server Name.
Proficy Auth. (UAA)	<ul style="list-style-type: none"> <li>If using Operations Hub and Proficy Authentication on the same server, leave this entry blank.</li> <li>If using Operations Hub with Proficy Authentication on a different server, enter the machine name where Proficy Authentication resides.</li> <li>Update your hosts file to add the related machine IP addresses for Operations Hub and Proficy Authentication.</li> </ul>
Port	Enter the port number you want to communicate with Operations Hub. By default, the port is port 443.
User Name	Enter the user name to connect to the Operations Hub Server.
Test Connection	Use this button to test your connection to the Operations Hub Server.

### SSL Security

Item	Description
Require Trusted Connection	Select this option if a trusted connection is required to export or publish pictures.
View Certificate	Use this button to view your trusted certificate.

## Export Configuration

Item	Description
Mimic Export Path	Enter that path where you want Operations Hub to look for your exported pictures.
Publish to Operations Hub	Select this option to publish your iFIX pictures to Operations Hub. If the Publish to Operations Hub option is not selected, pictures are only exported and not published to Operations Hub. By default, this option is disabled.

## Historian Tab - User Preferences Dialog Box

The Historian tab of the User Preferences dialog box displays the following items:

### Automatically Configure Tags for Collection in Historian

Use this option to configure all tags in your currently loaded database for collection by Proficy Historian. Collection begins when the Collector starts.

## How Do I...

The following sections explain how to use the iFIX WorkSpace:

- [Using the System Tree](#)
- [Working with Files](#)
- [Starting Applications and Experts](#)
- [Working with the WorkSpace Environments](#)
- [Setting Preferences](#)
- [Selecting Data Sources and Building Expressions](#)
- [Managing Files and Nodes](#)
- [Working with Toolbars](#)
- [Installing a Third-Party OPC Server](#)

Click a section above for steps on how to use or configure this part of the iFIX WorkSpace.

## Using the System Tree

The following sections provide steps on how to use the system tree in the iFIX WorkSpace:

- [Displaying a System Tree Path](#)
- [Showing and Hiding the System Tree](#)
- [Opening or Closing a Folder](#)
- [Copying and Moving Objects](#)
- [Viewing Thumbnails](#)

## Displaying a System Tree Path

► To display a system tree path:

1. In the iFIX WorkSpace system tree, right-click any folder or document. A pop-up menu appears.
2. From the pop-up menu, select Properties or File Properties.

## Showing and Hiding the System Tree

► To show and hide the system tree:

From the WorkSpace menu in the iFIX WorkSpace, select System Tree. If the system tree was hidden, the iFIX WorkSpace displays it. If the system tree was visible, the program hides it.

## Opening or Closing a Folder in the System Tree

► To open or close a folder in the system tree:

1. In the iFIX WorkSpace system tree, click the plus sign to open (expand) a folder.
2. Click the minus sign to close (collapse) a folder.

## Copying and Moving Objects

► To copy or move an object:

1. In the iFIX WorkSpace, open the source and target picture or Dynamo set.
2. Click, drag, and drop the object into the target to move it. Using the system tree, click, drag, and drop the object's name over the target's name to move it.
3. Hold the Control key down and drag and drop the object to copy it.

You can also copy and paste, or cut and paste objects when the source and destination do not appear on the screen simultaneously.

## Viewing Thumbnails

► To view picture and Dynamo set thumbnails:

1. In the iFIX WorkSpace system tree, click the plus sign to open (expand) both the Dynamo Sets and the Pictures folders.
2. Place the mouse pointer over a Dynamo set or picture file name. The thumbnail, if it exists, appears.

**NOTES:**

- Windowless OLE objects will not display in thumbnails.
- Not all thumbnails appear in a uniform location; some may be centered while others appear in the upper left hand corner.

## Working with Files

The following sections provide steps on how to work with files in the iFIX WorkSpace:

- [Creating Files](#)
- [Opening Files](#)
- [Saving Files](#)

## Creating Files

The following sections provide steps on how to create files in the iFIX WorkSpace:

- [Creating a New Picture, Schedule, or Dynamo Set](#)
- [Creating a New File](#)

### Creating a New Picture, Schedule, or Dynamo Set

#### ► To create a new picture:

In Classic view, in the iFIX WorkSpace, click the New Picture button on the Standard toolbar to create a picture.

-Or-

In Ribbon view, click the WorkSpace button, select New and then click Picture.

The Create Picture Wizard appears. Use this wizard to set sizes, locations, and properties of your new pictures.

**NOTE:** If a single untitled picture appears when you click the New Picture button, the Create Picture Wizard has been disabled. Enable it by selecting the following check box on the Picture Preferences tab of the User Preferences dialog box: Show Picture Wizard from New Picture Menu.

#### ► To create a new schedule:

In Classic view, in the iFIX WorkSpace, click the New Schedule button on the Standard toolbar to create a schedule.

-Or-

In Ribbon view, click the WorkSpace button, select New, and click Schedule.

► **To create a new Dynamo Set:**

In Classic view, in the iFIX WorkSpace, click the New Dynamo Set button on the Standard toolbar to create a Dynamo Set.

-Or-

In Ribbon view, click the WorkSpace button, select New, and click Dynamo Set.

**Creating a New File**

► **To create a new file:**

1. In Classic view, in the iFIX WorkSpace, from the File menu, select New, and then Others.

-Or-

In Ribbon view, click the WorkSpace button, select New, and click Others.

2. From the New FIX Object list box, select the document type.

**Opening Files**

The following sections provide steps on how to create files in the iFIX WorkSpace:

- [Opening a File](#)
- [Opening a Back-up File](#)
- [Opening Pictures Automatically at Run Time](#)

**Opening a File**

► **To open a file:**

1. In Classic view, in the iFIX WorkSpace, from the Standard toolbar, click the Open button.

-Or-

In Ribbon view, click the WorkSpace button and then Open.

2. Select the file you want to open.

**TIP:** You can also open a file from the system tree by expanding a folder and double-clicking the file you want to open.

**Opening a Backup File**

► **To open a backup file:**

1. In Classic view, in the iFIX WorkSpace, from the Standard toolbar, click the Open button.

-Or-

In Ribbon view, click the WorkSpace button and then Open.

2. Select the path containing your backup file.
3. Double-click the backup file you want to open.
4. From the File menu, select Save As.
5. Rename the backup file and save it in the iFIX Picture path.

### Opening Pictures Automatically at Run Time

#### ► To open pictures automatically at run time:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the Startup Pictures tab.
3. Click the Add button and enter a file name (GRF files) for the picture you want to load when the iFIX WorkSpace enters the run-time environment. Optionally, click the Browse button to locate the file.
4. Repeat step 3 until you have added all the files you want to load at run time.
5. Select a file and click the Delete button to remove any pictures you no longer want to load at run time.
6. Double-click any existing entry to modify it, as needed.

### Saving and Deleting Files

The following sections provide steps on how to save and delete files in the iFIX WorkSpace:

- [Saving a File](#)
- [Saving Files Automatically](#)
- [Renaming a File](#)
- [Deleting a File](#)

#### Saving a File

##### ► To save a file:

1. In Classic view, in the iFIX WorkSpace, on the Standard toolbar, click the Save button.  
-Or-

In Ribbon view, click on the Application button, and then Save.

2. If you are saving a new file, the iFIX WorkSpace prompts you for a file name. To save the new file, enter a name and a file type for the file.

### Saving Files Automatically

#### ► To automatically save open documents when switching to the run-time environment:

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the General tab.
3. Select the Auto Save Documents when Switching from Configure to Run check box.

### Renaming Files

#### ► To rename a file:

1. In the iFIX WorkSpace system tree, right-click a closed file.
2. From the pop-up menu, select Rename.
3. Enter the new name when prompted.

### Deleting Files

#### ► To delete a file:

1. In the iFIX WorkSpace system tree, right-click a closed file.
2. From the pop-up menu, select Delete.

## Starting Applications and Experts

The following sections provide steps on how to start applications and Experts in the iFIX WorkSpace:

- [Starting an iFIX Application](#)
- [Starting the Visual Basic Editor](#)

- [Running Experts with the Task Wizard](#)
- [Configuring a Button](#)

## Starting iFIX Applications

### ► To start an iFIX application:

- In Classic view, in the iFIX WorkSpace, on the Application toolbar, click the button for the application you want to start.  
-Or-
- In Ribbon view, on the Applications tab, select the application you want to start.  
-Or-
- Double-click the application from the iFIX WorkSpace system tree.

## Starting the Visual Basic Editor

### ► To start the Visual Basic Editor from the iFIX WorkSpace:

In Classic view, in the iFIX WorkSpace, on the Standard toolbar, click Visual Basic Editor.

-Or-

In Ribbon view, on the Home tab, in the WorkSpace group, click Visual Basic Editor.

## Running Experts With the Task Wizard

### ► To run Experts with the Task Wizard:

1. In Classic view, in the iFIX WorkSpace, select an object from the current picture and click the Task Wizard button on the Standard toolbar.  
-Or-  
In Ribbon view, on the Tools tab in the Tasks/Experts group, click the Tasks/Experts dialog box launcher.
2. Select a category from the Task Category list.
3. In the Tasks list box, double-click the specific task or Expert you want to complete.

**NOTE:** If you want to specify multiple commands for the object, select Multiple Commands Expert from the Command category to open the Multiple Command Script Wizard.

## Configuring a Button

► **To configure a button:**

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab in the WorkSpace group, click Setting, and then click Toolbars.
2. Click Customize.
3. Click the Buttons tab.
4. Select the category for the button you want to modify.
5. Click Modify Button.  
**NOTE:** You can only modify buttons in user-created categories.
6. From the Bitmaps area, select the bitmap for the button. If you want to use your own bitmap, browse for it and select it. Make sure the image size is no more than 20 x 20 and uses no more than 16 colors.
7. In the Name field, enter the button's name.
8. In the Description field, enter text describing the button.
9. In the ScreenTip field, enter the button's ToolTip.
10. Click Edit Script to launch the Visual Basic Editor.
11. Write a script for the button.

## Working with the WorkSpace Environments

The following sections provide steps on how to work with environments in the iFIX WorkSpace:

- [Switching Between Environments](#)
- [Setting the WorkSpace's Start-up Environment](#)
- [Configuring Environment Protection](#)

### Switching Between Environments

► **To switch between the configuration environment and the run-time environments:**

1. In Classic view, in the iFIX WorkSpace configuration environment, click Switch to Run on the Standard toolbar.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Switch to Run.
2. In the run-time environment, select Switch to Configure from the WorkSpace menu.  
**TIP:** You can also use the shortcut, Ctrl+W to switch between environments.

### Accessing Menu Commands While in Full Screen Run Mode

► To access menu commands while in full screen run mode:

- Press the Alt key.

## Setting up the WorkSpace's Start-up Environment

The following sections provide steps on how to use the start-up environment for the iFIX WorkSpace:

- [Starting the iFIX WorkSpace in the Run-time Environment](#)
- [Starting the iFIX WorkSpace in the Configuration Environment](#)

### Starting the iFIX WorkSpace in the Run-time Environment

► To configure the iFIX WorkSpace to start in the run-time environment:

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the General tab.
3. Select the Start WorkSpace in Run Mode check box.

### Starting the iFIX WorkSpace in the Configuration Environment

► To configure the iFIX WorkSpace to start in the configuration environment:

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the General tab.
3. Clear the Start WorkSpace in Run Mode check box.

## Setting the Display Options for the Ribbon in Run Mode

The following sections explain how to set the display options for the Ribbon in run mode:

- [Viewing the Ribbon in Run Mode](#)
- [Minimizing the Ribbon in Run Mode](#)
- [Disabling the Ribbon Auto Hide Feature in Full Screen Run Mode](#)
- [Enabling the Ribbon Auto Hide Feature in Full Screen Run Mode](#)

### Viewing the Ribbon in Run Mode

► **To view the Ribbon in run mode:**

- On the Quick Access toolbar, while in run mode, from the Customize Quick Access Tool list, deselect Minimize the Ribbon.

**Minimizing the Ribbon in Run Mode**

► **To minimize the Ribbon in run mode:**

- On the Quick Access toolbar, while in run mode, from the Customize Quick Access Tool list, select Minimize the Ribbon.

**Disabling the Ribbon Auto Hide Feature in Full Screen Run Mode**

► **To disable the Ribbon auto hide feature in full screen run mode:**

1. Press the Alt key to view the Quick Access toolbar.
2. On the Quick Access toolbar, from the Customize Quick Access Tool list, clear Auto Hide the Ribbon.

**Enabling the Ribbon Auto Hide Feature in Full Screen Run Mode**

► **To enable the Ribbon auto hide feature in full screen run mode:**

1. Press the Alt key to view the Quick Access toolbar.
2. On the Quick Access toolbar, from the Customize Quick Access Tool list, select Auto Hide the Ribbon.

**Configuring Environment Protection**

The following sections provide steps on how to configure environment protection in the iFIX WorkSpace:

- [Enabling Environment Protection](#)
- [Disabling Environment Protection](#)

**Enabling Environment Protection**

► **To enable environment protection:**

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the Environment Protection tab.
3. Select the Enable Environment Protection check box.
4. Select the options you want to enable.

## Disabling Environment Protection

### ► To disable environment protection:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the Environment Protection tab.
3. Clear the Enable Environment Protection check box.

## Customizing the Ribbon User Interface

The following sections provides steps on how to customize the Ribbon user interface.

- [Showing Keytips](#)
- [Disabling Keytips](#)
- [Changing the WorkSpace Color Scheme](#)
- [Changing the Screentip Style](#)
- [Adding Commands to the Quick Access Toolbar](#)
- [Moving the Quick Access Toolbar](#)
- [Removing Commands from the Quick Access Toolbar](#)
- [Resetting the Quick Access Toolbar](#)
- [Customizing Keyboard Shortcuts](#)

## Showing KeyTips

### ► To show KeyTips:

**NOTE:** The following procedure applies only to Ribbon view.

1. Click the Application button and then on the Application menu, click Options.
2. If not already selected, in the Navigation pane, click Popular.
3. Select Show KeyTips.
4. Click OK.

## Disabling KeyTips

### ► To disable KeyTips:

**NOTE:** The following procedure applies only to Ribbon view.

1. Click the Application button and then on the Application menu, click Options.
2. If not already selected, in the Navigation pane, click Popular.

3. Deselect Show KeyTips.
4. Click OK.

## Changing the WorkSpace Color Scheme

► To change the WorkSpace Color Scheme:

**NOTE:** The following procedure applies only to Ribbon view.

1. Click the Application button and then on the Application menu, click Options.
2. If not already selected, in the Navigation pane, click Popular .
3. From the Color Scheme list, select the desired color scheme .
4. Click OK.

## Changing the ScreenTip Style

► To change the ScreenTip style:

**NOTE:** The following procedure applies only to Ribbon view.

1. Click the WorkSpace button in the upper left corner of the application, and then on the application menu, click the Options button.
2. If not already selected, in the Navigation pane, click Popular.
3. From the ScreenTip style list, select the desired ScreenTip style.
4. Click OK.

## Adding Commands to the Quick Access Toolbar

There are three methods you can use to add commands to the Quick Access toolbar.

**NOTE:** The following procedures apply only to Ribbon view.

► To add commands to the Quick Access toolbar (method 1):

1. In the iFIX WorkSpace, in the Ribbon, right-click the command you want to add to the Quick Access toolbar.
2. Click Add to Quick Access Toolbar.

► To add commands to the Quick Access toolbar (method 2):

1. In the iFIX WorkSpace, on the Ribbon, click the Application tab.
2. Right-click an empty portion of the Ribbon, and select Customize Quick Access Toolbar. The Customize dialog box appears.
3. In the Choose Commands From list, select the category that contains the command you want to add the to the Quick Access toolbar.

4. In the Commands list, for each the command you want to add to the Quick Access toolbar, select it and then click Add.
5. Repeat Step 4 until all desired commands are added.
6. To change the order of which the commands appear on the Quick Access toolbar:
  - a. Click the command to move.
  - b. Use the up or down arrow to move the command in the desired direction.
  - c. Repeat steps a and b until commands are in the desired order.
7. Click OK.

► **To add commands to the Quick Access toolbar (method 3):**

1. Right-click the Quick Access toolbar, and select Customize Quick Access Toolbar. The Customize dialog box appears.
2. In the Choose Commands From list, select the category that contains the command you want to add to the Quick Access toolbar.
3. In the Commands list, for each the command you want to add to the Quick Access toolbar, select it and then click Add.
4. Repeat Step 3 until all desired commands are added.
5. To change the order of which the commands appear on the Quick Access toolbar:
  - a. Click the command to move.
  - b. Use the up or down arrow to move the command in the desired direction.
  - c. Repeat steps a and b until commands are in the desired order.
6. Click OK.

## **Moving the Quick Access Toolbar**

There are three methods you can use to move the Quick Access toolbar either above or below the Ribbon.

**NOTE:** The following procedures apply only to Ribbon view.

► **To move the Quick Access toolbar (method 1):**

1. In the iFIX WorkSpace, click the Quick Access toolbar.
2. Click the available command: either Show Quick Access Toolbar Below the Ribbon or Show Quick Access Toolbar Above the Ribbon.

► **To move the Quick Access toolbar (method 2):**

1. Click the Application button and then on the Application menu, click Options.
2. In the Navigation Plane, click Customize.
3. To show the Quick Access toolbar below the Ribbon, select Show Quick Access Toolbar Below the Ribbon.
4. To show the Quick Access toolbar above the Ribbon, deselect Show Quick Access Toolbar

Below the Ribbon.

5. Click OK.

► **To move the Quick Access toolbar (method 3):**

1. Click Expand on the Quick Access toolbar. .
2. Click the available command, either Show Below the Ribbon or Show Above the Ribbon.

## Removing Commands from the Quick Access Toolbar

There are three methods you can use to remove commands from the Quick Access toolbar.

**NOTE:** The following procedures apply only to Ribbon view.

► **To remove commands from the Quick Access toolbar (method 1):**

1. In the iFIX WorkSpace, on the Quick Access toolbar, right-click the command you want to remove.
2. Click Remove from Quick Access Toolbar.

► **To remove commands from the Quick Access toolbar (method 2):**

1. Click the Application button and then on the Applications menu, click Options.
2. In the Navigation pane, click Customize.
3. In the list of commands in the box on the right, click the name of the command to remove and click Remove.
4. Click OK.

► **To remove commands from the Quick Access toolbar (method 3):**

1. Click Expand on the Quick Access toolbar.
2. Click More Commands.
3. In the list of commands in the box on the right, click the name of the command to remove and click Remove.
4. Click OK.

## Resetting the Quick Access Toolbar

► **To reset the default commands on the Quick Access toolbar:**

**NOTE:** The following procedure applies only to Ribbon view.

1. Click the Application button and then click Options.
2. In the Navigation pane, click Customize.
3. Click Reset.
4. Click OK.
5. Click OK.

## Customizing Keyboard Shortcuts

► **To customize keyboard shortcuts:**

**NOTE:** The following procedure applies only to Ribbon view.

1. Click the Application button and then on the Application menu, click Options.
2. In the Navigation pane, click Customize.
3. Click Customize.
4. In the Categories list, click the category that contains the command for which you want to create a shortcut.
5. In the Commands list, click the name of the command for which you want to create a shortcut. Any shortcut keys that are currently assigned appear in the Current Keys box.
6. Click in the Press New Shortcut Key box and press the desired keyboard shortcut. The combination appears in the Press New Shortcut Key box.
7. In the Set Accelerator for list, choose the desired option.
8. Click Assign.
9. Click OK.

## Setting Preferences

The following sections provide steps on how to set preferences in the iFIX WorkSpace:

- [Setting Monitor Preferences](#)
- [Setting Picture, Shape, Drawing, and Chart Preferences](#)
- [Setting Run-time Preferences](#)
- [Setting the WorkSpace's Start-up Environment](#)
- [Configuring Environment Protection](#)

## Setting Monitor Preferences

► **To enable the use of multiple monitors:**

**IMPORTANT:** You configure the overall monitor settings for your computer, before you can configure iFIX to display multiple monitors.

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the General tab.
3. Select the Extend WorkSpace to support multiple monitors check box.
4. Click OK.

## Setting the iFIX WorkSpace User Interface

### ► To set the iFIX WorkSpace User Interface:

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the General tab.
3. To enable Ribbon view, select the Enable Ribbon User Interface check box.
4. To enable Classic view, clear the Enable Ribbon User Interface check box.
5. Click Ok.
6. Restart the WorkSpace for changes to take effect.

## Enabling Database Tag Collection by Historian

### ► To enable database tag collection by Historian:

#### NOTES:

- Enabling this feature causes all of your database tags to be collected by Historian.
- During database reload, if an iFIX tag already exists in Historian, the information is read from Historian, not iFIX; the update in the iFIX database contains the Historian fields.
- You can enable collection, one tag at a time, on the Historian tab of the database block itself. For more information, see [Enabling or Disabling Block Collection by Historian](#).
- This feature does not work if you have a run-time only license for iFIX.

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the Historian tab.
3. Select Automatically Configure Tags for Collection in Historian.
4. Click OK.
5. Restart the WorkSpace and reload the database for changes to take effect.

## Setting Picture, Shape, Drawing, and Chart Preferences

The following sections provide steps on setting picture, shape, drawing, and chart preferences in the iFIX WorkSpace:

- [Setting Picture Preferences](#)
- [Globally Translating Picture Text](#)
- [Enabling Picture Caching](#)
- [Setting Shape Preferences](#)
- [Setting Drawing Options](#)
- [Setting Save Preferences](#)
- [Setting Standard Chart Preferences](#)

## Setting Picture Preferences

### ► To set picture preferences:

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the Picture Preferences tab.
3. From the Window Size list, select the default window size.
4. In the Window Properties area, select the window properties you want to enable.
5. If you are familiar with the Logical or Enhanced Coordinate System of measuring picture height and width, clear the Automatically determine document size check box. Then, in the Document Height and Document Width fields, enter, in logical units or postscript points, the default height and width for your pictures.
6. In the Highlight Timeout Interval field, enter the length of time, in seconds, that an object in your picture should stay selected.
7. In the Grid Interval field, enter the space, in pixels, between grid points for your pictures.
8. Click the Background Color button and choose the default picture background color.
9. Click the Fade Color button and choose the default picture fade color.
10. In the Gradient area, select the Enable Gradient check box.
11. In the Thumbnail area, select the Save Thumbnail check box.
12. In the Basic Animation Dialog area, select from the following options:
  - **Prompt on Delete** – Prompts you to confirm the deletion of an animation in the Basic Animation dialog box and the Command Expert dialog box.
  - **Always Show Basic Animation Dialog** – Displays the Basic Animation dialog box when you double-click an object or select Animations from an object's right-click menu. If this check box is cleared, the Advanced Animations dialog box appears.

13. Enable picture caching.
14. In the Create Picture Wizard area, select the Show Picture Wizard From New Picture Menu check box. If this check box is cleared, the Create Picture Wizard is not available.
15. If you use the Logical Coordinate System, select the Disable Auto Scale Feature check box to override the logical unit-to-pixel ratio when changing the resolution of your screen.
16. If applicable, set global language settings.

### Globally Translating Picture Text

#### ► To configure global picture language settings:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select User Preferences.

-Or-

In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.

2. Click the Picture Preferences tab.
3. Select the Translate Picture on Open check box.
4. From the Language list, choose the language you want all picture text strings to appear in, provided that you add translations to an exported CSV file.

**TIP:** Confirm that the applicable font is set on the Shape Preferences tab of the User Preferences dialog box before you switch to run mode, and change it, if necessary.

5. Open your pictures in run mode. The displayed text strings are automatically translated into the selected language.

### Enabling Picture Caching

#### ► To enable picture caching:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select User Preferences.

-Or-

In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.

2. Click the Picture Preferences Tab.
3. Select the Enable Picture Cache check box.
4. Enter a number from 1 to 99 to indicate the number of pictures to be cached. This number represents preload and run-time pictures.

### Setting Shape Preferences

#### ► To set shape preferences:

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.

-Or-

In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.

2. Click the Shape Preferences tab.
3. In the Color area, click each button and select the shape's fade, foreground, background, and edge colors.
4. In the Font area, select the default font, size, and style for text objects.
5. From the Edge Style and Fill Style lists select the default shape edge and fill styles, respectively.
6. In the Edge Width field, enter the default edge thickness, in pixels.
7. From the Background Style list, select the default background style.
8. In the Hit Test Size field, enter the minimum distance, in pixels required to select an object. When the cursor is within the specified distance, iFIX selects the object.
9. From the Fade Type list, choose the default fade type.
10. In the Blend field, enter how much of the fade color, in a percentage, will be mixed with the foreground color.
11. In the Thickness field, enter the default thickness for pipe objects. You can enter any value from 10 to 300.
12. From the Elbow Style list, choose the default elbow style for pipe objects.
13. From the Start Cap and End Cap lists, choose the default start and end caps for pipe objects.
14. Select the Remove Leading and Trailing Spaces check box to indicate that iFIX should remove extra spaces when Data Links are displayed in the run-time environment.

### Setting Drawing Preferences

#### ► To set drawing preferences:

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.

-Or-

In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.

2. Click the Drawing Options tab.
3. In the Extend Options area, select the default option for extending line objects to an intersection point.
4. In the Trim Options area, select the default option for trimming line objects to an intersection point.
5. Select the Always Show Connection Nodes check box to display the connection nodes when using the LineConnector Tool, the Rightangleline Connector, or the Pipe Connector.

### Setting Save Preferences

► **To set the save preferences:**

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the General tab.
3. Select the Always Create Backup Copy check box to automatically create a backup copy each time you save a file. Clear the check box to disable the option.

**Setting Standard Chart Preferences**

**NOTE:** You can only set preferences for Standard Charts.

► **To set standard chart preferences:**

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the Chart Preferences tab.
3. From the Scroll Direction area, select the scroll direction.
4. If you choose a Left to Right scroll, in the Reset field, enter the percentage of the chart to repaint when the plotted data reaches the left edge of the chart.
5. In the Time Axis and Value Axis areas, enter the number of ticks and labels for the X and Y axes, respectively.
6. In the Duration area, enter the length of time the X axis spans.
7. In the Interval area, enter the length of time between plotted data points.
8. Select the Allow Time Axis Reset check box to enable the time axis limits of your chart to be reset after you right-click the object to zoom out. The time axis limits are reset to the values of the Start Time and End properties.
9. Select the Allow Value Axis Reset check box to enable the value axis limits of your chart to be reset after you right-click the object to zoom out. The value axis limits are reset to the values of the HiLimit and LoLimit properties.
10. Select the Transparent check box to make the chart's background transparent. Clear the check box to make the background opaque.

**Setting Run-time Preferences**

The following sections provide steps on how to set run-time preferences in the iFIX WorkSpace:

- [Displaying the WorkSpace Full Screen](#)
- [Hiding the Historical Datalink Timestamp](#)
- [Running Schedules in the Background](#)
- [Defining OPC Connection Error Preferences](#)

### Displaying the WorkSpace Full-Screen

#### ► To display the WorkSpace at full-screen:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the General tab.
3. Select the Full Screen in Run Mode check box.

### Running Schedules in the Background

#### ► To select the schedules you want to run in the background:

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Click the Background Startup tab.
3. Click the Add button and enter a file name (EVS files) for the schedule you want to run when iFIX starts. Optionally, click the Browse button to locate the file.
4. Repeat step 3 until you have added all the files you want to run in the background.
5. Select a file and click the Delete button to remove any schedules you no longer want to run in the background.
6. Double-click any existing entry to modify it, as needed.

### Setting OPC Connection Error Preferences

#### ► To set the OPC connection error preferences:

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.

2. Click the Animations Data Error Defaults tab.
3. In the Linear Animation Object Defaults area, enter the default numeric values to use when an error occurs scaling a value.
4. In the Format Animations Object Defaults area, enter the default strings to display in a Data link when an error occurs.
5. In the Numeric Table Entries and the String Table Entries areas, enter the default numeric and string values to use when an error occurs in a lookup table.
6. In the Color Table Entries area, click each button and select the color to use when an error occurs in a lookup table.

## Selecting Data Sources and Building Expressions

The following sections provide steps on how to select data sources and build expressions in the iFIX WorkSpace:

- [Browsing the Process Database](#)
- [Building an Expression](#)
- [Filtering Data Sources](#)
- [Specifying the Tolerance, Deadband, and Refresh Rate](#)
- [Using the Proficiency Historian Tab in the Expression Builder Dialog Box](#)

### Browsing the Process Database

► To browse the process database:

1. In the iFIX WorkSpace, open a dialog box that displays a Data Source field. For instance, double-click a datalink to display the Datalink dialog box, or open an Expert dialog box to add a basic animation.
2. Click the Browse button to the right of the Data Source field. The Expression Builder dialog box appears.
3. Click the FIX Database tab.
4. From the Node Names, Tag Names, and Field Names list boxes, respectively, select the SCADA server, block, and field you want. If a list box has many entries you do not want to display, filter the data source.
5. Enter the tolerance, deadband, and refresh rate for this connection.

### Building an Expression

► **To build an expression:**

1. In the iFIX WorkSpace, open a dialog box that displays a Data Source field. For instance, double-click a datalink to display the Datalink dialog box, or open an Expert dialog box to add a basic animation.
2. Click the Browse button to the right of the Data Source field. The Expression Builder dialog box appears.
3. Click the tab that contains the items you want to use in your expression, as follows:
  - To include a data source in an expression, click the node, block, and field from the FIX Database tab.
  - To include properties of picture objects, click the Pictures tab.
  - To include historical data, click the Historical tab.
  - To include global objects, click the Globals tab.
  - To include I/O points from third-party OPC servers, click the Data Servers tab.

**NOTE:** Not all tabs are available for all objects.

3. Expand the list to display the items you want and select them. If a tab has many entries you do not want to display, filter the data source.
4. If you want to combine two expressions, click the Mathematical Functions button and an operator button followed by a numeric value or another expression.
5. Repeat steps 2 through 4, moving from tab to tab until you have included all the items you want in the expression.
6. Enter the tolerance, deadband, and refresh rate for this connection.
7. Click the Check Syntax button to verify that your expression is valid. A valid expression displays the message "Syntax check successful!". An error message is displayed for an invalid expression.

**NOTE:** If you have created an object-to-object connection, such as the fill percentage of one tank to another, or created a connection to a data source, the animated properties display in boldface in the Properties list of the Pictures tab for the selected object.

## Filtering Data Sources

► **To filter data sources:**

1. In the iFIX WorkSpace, open a dialog box that displays a Data Source field. For instance, double-click a datalink to display the Datalink dialog box, or open an Expert dialog box to add a basic animation.
2. Click the Browse button to the right of the Data Source field. The Expression Builder dialog box appears.
3. Click the tab you want to display.
4. Enter the text you want to display, including any wildcards, in the Filter field.
5. Click the Filter button.

## Remembering the Last Filter

► **To remember the last filter:**

1. In Classic view, from the iFIX WorkSpace menu, select User Preferences.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click User Preferences.
2. Select the Remember last filter check box on the General tab. The most recently used filter(s) used on the Expression Builder dialog box will be remembered.

## **Specifying the Tolerance, Deadband, and Refresh Rate**

► **To specify the tolerance, deadband, and refresh rate:**

1. In the iFIX WorkSpace, open a dialog box that displays a Data Source field. For instance, double-click a datalink to display the Datalink dialog box, or open an Expert dialog box to add a basic animation.
2. Click the Browse button to the right of the Data Source field. The Expression Builder dialog box appears.
3. Click the FIX Database tab.
4. In the Tolerance field, enter the maximum allowable rounding factor for the data source or expression you are building. If the value of the data source or expression is within the tolerance of a target value, iFIX assumes the two values are equal.
5. In the Deadband field, enter the maximum fluctuation you want for the data source or expression. If the value of the data source or expression exceeds the maximum or minimum deadband, iFIX updates the object with the new value.
6. In the Refresh Rate field, select how often to update the data source or expression, in seconds.

## **Using the Proficy Historian Tab**

The following sections provide steps on how to use the Proficy Historian tab when working with the iFIX WorkSpace:

- [Sorting Fields in the Tag List](#)
- [Applying Filters to the Tag List](#)
- [Resetting Tag Filters](#)

### **Sorting Fields in the Tag List**

► **To sort a field in the tag list:**

1. Click the appropriate field header name (Node, Tag, Description, or Collector Name). An arrow appears. The up arrow indicates that the field is sorted in ascending order. The down arrow indicates that the field is sorted in descending order.
2. Click the field header name again to reverse the sort order.

**NOTE:** By default, the fields are sorted in ascending order by the node name.

### Applying a Filter to the Tag List

#### ► To apply a specified filter to the tag list:

1. Enter your filter criteria in the appropriate filter drop-down box (Node, Description, Tag, or Collector Type).
2. Select the Apply Filter button.

### Resetting Tag Filters

#### ► To reset filter specifications:

Select the Reset button.

## Managing Files and Nodes

The following sections provide steps on how to manage files and nodes in the iFIX WorkSpace:

- [Sharing Files](#)
- [Starting iFIX with an SCU file from a different path](#)
- [Getting a Different iFIX Project from the Change Management Server](#)
- [Creating a Factory Default](#)
- [Finding and Replacing Data Overview](#)
- [Using the Backup and Restore Wizard Overview](#)

## Sharing iFIX Files

#### ► To share iFIX files:

1. In Classic view, in the iFIX WorkSpace, click the System Configuration Utility button on the toolbar.  
-Or-  
In Ribbon view, on the Applications tab, in the System & Security group, click SCU.
2. Click the Paths button on the SCU toolbox.
3. In the appropriate field(s), enter the network path(s) you want to use. For example, enter a network path in the Picture field, such as C:\Program Files (x86)\Proficy\iFIX\PIC, to change the Picture path.
4. Copy all the files in the shared paths from your local node to your file server.

## Starting iFIX with an SCU File from a Different Path

► To start iFIX with an SCU file from a different path:

**NOTE:** The following steps describe how to modify an SCU file with a path outside the install path, so that you run it in iFIX.

1. Shut down iFIX.
2. On the Start menu, point to Programs, iFIX, and then System Configuration to open the SCU. The SCU window appears.
3. From the SCU Configure menu, click Paths. The Path Configuration dialog box appears.
4. In the Path Configuration dialog box, change the base path and NLS path to point to the local install path. Change the project path to point to the project destination folder, if it does not already do so.
5. From the SCU Configure menu, click Tasks. The Task Configuration dialog box appears.
6. In the Task Configuration dialog box, change the path of the configured tasks to the local install path, make sure that you include the same command line options.
7. From the SCU Configure menu, click Network. The Network Configuration dialog box appears.
8. In the Network Configuration dialog box, confirm the information is correct and make changes if necessary.
9. From the SCU Configure menu, click SQL, and then click Configure SQL Tasks. The SQL Task Configuration dialog box appears.
10. In the SQL Task Configuration dialog box, make sure that the Primary and Secondary paths are correct, if used.
11. From the SCU Configure menu, click Local Startup. The Local Startup Definition dialog box appears.
12. In the Local Startup Definition dialog box, change the path to the folder you copied the project to with the get command.
13. From the SCU File menu, click Save.
14. Restart iFIX.

## Getting a Different iFIX Project from the Change Management Server

► To get a different iFIX project from the Change Management Server:

1. From the iFIX WorkSpace system tree, right-click the node name, point to Manage, and then click Get Other Project. The Get Project dialog box appears.

**NOTE:** The Manage right-click menu is unavailable if you are not logged into the Change Management Server from iFIX.
2. In the Select Project drop-down list, select a project name.
3. In the Project Destination field, if the path is the same as your local iFIX install, enter a different path. By doing this, you prevent the get command from overwriting your current iFIX project files. By default, the path in the Project Destination field is set to the path that the project was last checked in with.

4. If you want to delete any existing files before you get the project files, select the Delete all existing files under Project Destination check box.
5. If you want to copy iFIX default files into the folder before retrieving the project, select the Initialize Project Destination with iFIX default Files check box. It is recommended that you leave this check box selected. Otherwise, you will not be able to run the project you get in iFIX.
6. Click Get. A status box appears as the iFIX project files are copied to your local computer.
7. If you want to start iFIX using the SCU from the project you just got, follow the steps below.

► **To start iFIX with that project's SCU:**

**NOTE:** These steps start iFIX with an SCU from a different path (a path outside the install path).

1. Shut down iFIX.
2. On the Start menu, point to Programs, iFIX, and then System Configuration to open the SCU. The SCU window appears.
3. From the SCU Configure menu, click Paths. The Paths Configuration dialog box appears.
4. In the Path Configuration dialog box, change the base path and NLS path to point to the local install path. Change the project path to point to the project destination folder, if it does not already do so.
5. From the SCU Configure menu, click Tasks. The Tasks Configuration dialog box appears.
6. In the Task Configuration dialog box, change the path of the configured tasks to the local install path, make sure that you include the same command line options.
7. From the SCU Configure menu, click Network. The Network Configuration dialog box appears.
8. In the Network Configuration dialog box, confirm the information is correct and make changes if necessary.
9. From the SCU Configure menu, click SQL, and then click Configure SQL Tasks. The SQL Task Configuration dialog box appears.
10. In the SQL Task Configuration dialog box, make sure that the Primary and Secondary paths are correct, if used.
11. From the SCU Configure menu, click Local Startup Paths. The Local Startup Definition dialog box appears.
12. In the Local Startup Definition dialog box, change the path to the folder you copied the project to with the get command.
13. From the SCU File menu, click Save.
14. Restart iFIX.

## Creating a Factory Default Backup File

► **To create a factory default backup file:**

From the command line, enter

```
BackupRestore.exe /FactoryDefault [/l=<user ini file>]
```

**NOTE:** You can modify the BackupRestore.ini file to create user specific defaults. For more information, refer to the BackupRestore.ini file.

## Finding and Replacing Data

The following sections provide steps on how to find and replace data in the iFIX WorkSpace:

- [Finding Data](#)
- [Replacing Data](#)

### Finding Data in Pictures, Schedules, and Scripts

#### ► To find data in pictures, schedules, and scripts:

1. In Classic view, in the iFIX WorkSpace, from the Edit menu, select Find and Replace.  
-Or-  
In Ribbon view, on the Home tab, in the Editing group, click Find and Replace.
2. In the Find What field, enter the text you want to locate.
3. Select one or more of the following check boxes to set the appropriate options:
  - Select the Match Case check box to do a case-sensitive search.
  - Select the Whole Word Only check box to locate whole words that match the search string.
  - Select the Data Source Only check box to locate only data sources.
  - Select the Include Scripts check box to locate the search string in the scripts associated with the picture or schedule.
4. Click Find.

### Replacing Data in Pictures, Schedules, and Scripts

#### ► To replace data in pictures, schedules, and scripts:

1. Using the Find and Replace dialog box, find the data you want to replace.
2. Click the Replace tab in the Find and Replace dialog box.
3. In the Replace With field, enter the text you want to substitute for the search string.
4. Click one or more of the following buttons to replace the values as needed:
  - Click Replace Preview to view the results of replacing all the property values found without changing them.
  - Click Replace Selected to replace the value selected from the Match List list box.
  - Click Replace All to replace all the property values found.

## Using the Backup and Restore Wizard

The following sections provide steps on how to use the Backup and Restore wizard in the iFIX WorkSpace:

- [Archiving Selected Files](#)
- [Restoring Files From an Archive](#)
- [Defining the Archive iBatch Project](#)

## Archiving Selected Files

### ► To archive selected files, or create a new factory default file:

1. From the iFIX submenu, open the Backup & Restore Wizard:
  - a. From the Windows Start menu, point to Programs, iFIX, Tools, and then Backup and Restore Wizard.
  - b. From the iFIX submenu, choose Backup & Restore Wizard. the iFIX Project Backup dialog box appears.

**NOTE:** To run the Backup and Restore wizard with the Factory Default option, run the application with the /FactoryDefault command line option. For instance, in the Run dialog box, type: backuprestore.exe /FactoryDefault. In Factory Default mode, the Custom and Full Backup options are unavailable.

2. Select the Custom Backup or Factory Default Backup option and click the Project Backup Wizard button. the iFIX Project Backup Wizard appears.
3. From the Backup File Option list, select the check box(es) for the types of files you want to archive. To archive all your files, select the Backup the Entire System check box.
4. If you have Security files and want to add those to your archive file, select the Include security files in archive check box.
5. Click Next and specify the path and archive file to use. You can also click the Browse button to locate the path and file.
6. Click Finish to archive the selected files.

### ► To create an archive of all your files:

1. From the iFIX submenu, select the Backup & Restore Wizard as follows:
  - a. From the Windows Start menu, point to Programs then point to iFIX.
  - b. From the iFIX submenu, choose Backup & Restore Wizard. the iFIX Project Backup dialog box appears.
2. In the Backup Type area, select the Full Backup option and click the Project Backup Wizard button. the iFIX Project Backup Wizard appears.
3. Enter the path and archive file to use. You can also click the Browse button to locate the path and file.
4. Click Finish to archive the selected files.

## Restoring Files From an Archive

► **To restore files from an archive:**

1. Shut down iFIX if it is running.
2. From the iFIX submenu, select Backup & Restore Wizard as follows:
  - a. From the Windows Start menu, point to Programs, iFIX, Tools, and then Backup and Restore Wizard.
  - b. From the iFIX submenu, choose Backup & Restore Wizard. the iFIX Project Backup dialog box appears.
3. Click the Project Restore Wizard button. the iFIX Restore Wizard appears.
4. Click the Browse ... button and select the archive file from which to restore files.
5. Click Next and select the appropriate Restore Destination Option.

The corresponding destination information displays in the Destination Info fields.
6. To perform a clean restore and delete all files before restoring the archive, select the Delete all existing files under target project path before the restore option.
7. To restore the iFIX files to their default state before restoring your archive, select the Restore default iFIX files before restoring your backup files option.
8. If security files are located in the archive, select to leave the security settings alone, replace existing security files with archived files, or delete all existing security files and disable security.
9. Select the check box(es) of the specific files you want to restore or select the Restore the entire system check box to restore all files in the archive.

**Defining the Active Batch Execution Project**

► **To define the active Batch Execution project:**

1. From the system tree, double-click the Batch configuration icon. The Batch Configuration dialog box appears.
2. Click the Project tab.
3. In the Active Project field, enter the name of the project or click the Create New Project button and enter the name of the project in the dialog box that appears.
4. Click OK.
5. Restart the iFIX WorkSpace.

**Installing the Proficy Historian Server**

The following sections provide steps on how to install and use the Historian server in the iFIX WorkSpace:

- [Configuring Proficy Historian and iFIX](#)
- [Creating a Common Historian Server Configuration for All Users](#)

- [Adding a Server to the Proficy Historian Server List](#)
- [Deleting a Server from the Proficy Historian Server List](#)
- [Modifying a Server on the Proficy Historian List](#)
- [Setting the Default Collector](#)
- [Setting the Default Proficy Historian Server](#)
- [Troubleshooting Proficy Historian and iFIX](#)

## Configuring Proficy Historian and iFIX

You must shut down Historian services and licensing prior to installing iFIX and Historian. To use the integrated Proficy Historian features in iFIX, you must install Historian.

### ► To configure Proficy Historian and iFIX:

After the iFIX and Historian installs, do the following:

1. Restart your computer. Manually start the Proficy Historian Archiver through the Windows Service Control Panel, if it is not already running.
2. Confirm that the Collectors installed. To do so:
  - a. On the Start menu, click Programs, Proficy Historian, and then Historian Administrator. The Historian Administrator program starts.
  - b. Log into the Historian Administrator.
  - c. Click Collectors.
  - d. Verify that all of your collectors appear in the Collectors area, especially the iFIX collector.
3. Start iFIX, the WorkSpace and the iFIX collector.
4. Classic view only: Insert the Proficy Historian toolbar. To do so:
  - a. In the WorkSpace system tree, double-click the Project Toolbar Files folder, and then the Toolbars folder.
  - b. Double-click Proficy Historian. The Proficy Historian toolbar displays in the WorkSpace.
5. Configure the Historian Server. To do so:
  - a. In Classic view, in the Proficy Historian toolbar, select Configure the Historian Server.  
-Or-  
In Ribbon view, on the Administration tab, in the Proficy Historian Group, click Configure Historian, and then click Configure Historian Server.
  - b. Click Get Collectors. The Collector Name list is populated.
  - c. Select the iFIX collector, and then click Set Default.
  - d. Click Close.
  - e. Restart the WorkSpace.

6. In the iFIX Database Manager, add the blocks that you want to start collecting on. To do so:
  - a. In the Database Manager, in Classic view, on the Database Manager's toolbar, click Open.  
-Or-  
In Ribbon view, click the Main Button, and then click Open.
  - b. Double-click the SCADA server you want to connect to. The database displays.
  - c. Double-click in a blank cell in the spreadsheet. The Select a Block Type dialog box appears.
  - d. Select the type of block you want to add and click OK. The block's dialog box appears.
  - e. Complete each tab. Use the Proficy Historian tab to enter the information from Historian, and then click Save.
  - f. Repeat Steps C-E for each block you want to add.
  - g. Save your database. In Classic view, on the Database Manager's toolbar, click Save.  
-Or-  
In Ribbon view, click the Main Button, and then click Save.

**NOTE:** For instructions on modifying blocks, see [Modifying Blocks](#).

7. After approximately two minutes, in the Historian Administrator, check that your tag was added. To do so:
  - a. On the Start menu, click Programs, Proficy Historian, and then Historian Administrator. The Historian Administrator program starts.
  - b. Log into the Historian Administrator.
  - c. Click Tags.
  - d. Verify that all of your tags appear in the tags area.

**NOTE:** The confighist.txt file is the log file in the iFIX LOCAL folder. Use this log file to troubleshoot if your tags do not get added to Historian.

8. Verify your configuration. To do so:
  - a. Add a historical data link to your picture. In Classic view, from the Toolbox, click Historical Datalink.  
-Or-  
In Ribbon view, on the Insert tab, in the Objects/Links group, click Objects/Links, and then click Historical Datalink.
  - b. Switch to run mode. In Classic view, from the Workspace menu, select Switch to Run.  
-Or-  
In Ribbon view, on the Home tab, in the Workspace group, click Switch to Run.
  - c. View the last value collected in the data link.

**NOTE:** There will be a delay of approximately two minutes between data updates.

## Creating a Common Historian Server Configuration for All Users

► **To create a common Historian Server configuration (also known as global Historian aliasing):**

1. In the iFIX Workspace, go to the Applications tab.
2. Click Configure Historian and then Configure Historian Server. The Configure the Proficy Historian Server dialog box appears.
3. Select the "Enable Historian aliases for all sessions" option.
4. Close the dialog box to save your settings. An information message appears.
5. Click OK to continue.
6. Restart iFIX Workspace to apply your change.

### **Adding a Server to the Proficy Historian Server List**

► **To add a server to the Proficy Historian server list:**

1. In Classic view, locate the Proficy Historian toolbar and then click the Configure Historian Server button, which is the third of the four buttons.  
-Or-  
In Ribbon view, on the Administration tab, in the Proficy Historian group, click Configure Historian, and then click Configure Historian Server.
3. Click Add Server.
4. In the Alias Name field, enter an alias.
5. In the Server Name field, enter a server name.
6. If required, in the User Name and Password fields, enter a user name and password, respectively.
7. Click Add Server.
8. Click OK.
9. Click Close.

### **Deleting a Server from the Proficy Historian Server List**

► **To delete a server from the Proficy Historian server list:**

1. In Classic view, locate the Proficy Historian toolbar and then click the Configure Historian Server button, which is the third of the four buttons.  
-Or-  
In Ribbon view, on the Administration tab, in the Proficy Historian group, click Configure Historian, and then click Configure Historian Server.
3. From the Alias Name/Server Name list, select the server to delete.
4. Click Delete.

5. Click Close.

## Modifying a Server on the Proficy Historian List

### ► To modify a server on the Proficy Historian server list:

1. In Classic view, locate the Proficy Historian toolbar and then click the Configure Historian Server button, which is the third of the four buttons.  
-Or-  
In Ribbon view, on the Administration tab, in the Proficy Historian group, click Configure Historian, and then click Configure Historian Server.
3. From the Alias Name/Server Name list, select a server to modify.
4. Click Modify.
5. Click Close.

## Setting the Default Proficy Historian Server

### ► To set the default Proficy Historian server:

**NOTE:** You must select a default Historian server. Otherwise, Historian will not work correctly in the WorkSpace.

1. In Classic view, locate the Proficy Historian toolbar and click the Configure Historian Server button, which is the third of the four buttons.  
-Or-  
In Ribbon view, on the Administration tab, in the Proficy Historian group, click Configure Historian, and then click Configure Historian Server.
3. From the Alias Name/Server Name list, select a server.
4. Click Set Default. The selected server is set as the default Historian server.

## Setting the Default Collector

### ► To set the default collector:

1. In Classic view, locate the Proficy Historian toolbar and then click the Configure Historian Server button, which is the third of the four buttons.  
-Or-  
In Ribbon view, on the Administration tab, in the Proficy Historian group, click Configure Historian, and then click Configure Historian Server.
3. Click Get Collectors.
4. From the Collector Name list select a collector.
5. Click Set Default. The selected collector is set as the default Historian collector.

**NOTES:**

- For iFIX 5.1 automatic collection, you must select the iFIX collector.
- If you are upgrading your system, set your existing collector as the default collector.
- If you have redundant servers, for each server, set the primary server's collector as the default collector. For more information about redundancy and Historian, refer to the [Historian and Enhanced Failover](#) section.
- Because this feature only supports collectors that read data from iFIX, the collectors available for selection are limited to the following:
  - iFIX Native Collector
  - OPC Collector reading from Intellution.OPCEDA or Intellution.OPCiFIX OPC servers

**Troubleshooting Proficy Historian and iFIX**

The following table lists some specific troubleshooting information for configuring Proficy Historian and iFIX.

Scenario	Solution/Explanation
I reloaded my database. I have a tag named AI1; I have set Enable Collection on this tag and updated the necessary Historian fields. However, the tag does not seem to be collected.	Verify that: <ul style="list-style-type: none"><li>• The default Collector is configured.</li><li>• A connection exists between iFIX and Historian.</li><li>• You have configuration privileges.</li></ul> There are a number of reasons why tags are not collected. If none of the preceding reasons seem to be the cause, check the confighist.txt file and review the error log. Also, check the alarm history information.
I have a tag named Fix.AI1.F_CV in Historian already collecting. What will happen if I reload or import a database and the database already contains a tag named AI1?	Proficy Historian always configures tags using the following format for the tag name: NodeName.TagName.F_CV. Hence, if you are already collecting a tag with the same name, when you: <b>Reload</b> – at the time of reload, iFIX will detect that there is already another tag with the same name being collected and all the information from Historian for that tag will be updated in the iFIX block named AI1. <b>Import or Add</b> – When importing or adding a tag to the database, the tag from Historian will be overwritten with the tag of the same name from the iFIX database.
I do not want to install integrated Historian, and want to continue using His-	Never do the following: <ul style="list-style-type: none"><li>• Select the Automatically Configure Tags for Collection</li></ul>

torian as I did before.	<p>in Historian on the Historian tab of the User Preferences dialog box.</p> <ul style="list-style-type: none"> <li>• Use Proficiency Historian fields in the iFIX Database Manager to configure anything in Historian.</li> </ul>
I want to use both products simultaneously to configure tags.	<p>We recommend avoiding this practice. Use the feature that best accommodates the collection requirements of the particular tag.</p> <p>If you decide to use both products at once, changes made in iFIX take precedence and will overwrite settings made using Historian Administrator.</p> <p>If you are using Historian Administrator, do not use iFIX block fields for those tags.</p>
I just upgraded. What will happen to my database blocks?	<p>All of the database blocks will be upgraded to include all of the new fields and they will be initialized to default values for Historian fields. Additional considerations:</p> <ul style="list-style-type: none"> <li>• By default collection is not enabled</li> <li>• If some of the blocks are already being collected, they will receive the information from Historian for the collection fields at the time of reload.</li> </ul>
I have configured redundant SCADA nodes. How does this feature affect my configuration?	<p>iFIX always adds tags to the primary collector, so if you have collector redundancy configured correctly, there should be no problem.</p>
I selected the Automatically Add Tags for Collection check box. I have some tags already configured for collection in Historian. What will happen to my tags?	<p>Since at reload time information from Historian is updated in iFIX, this option will not take effect for your existing tags; you will have to update them manually. The log in configHist.txt will show that the tag already exists and in the Database Manager you can see that the tag has pulled up information from Historian.</p>
My Collector list is empty.	<p>In the Task Configuration dialog box of the SCU tool, add the collector. Let the collector run at least one time on your system.</p>
My database does not contain all of the tags I added.	<p>Check the confighist.txt file, located in the Local folder, to determine if you exceeded the licensed tag collection amount. If so, you may need to purchase more tags.</p>
There is a long time between when changes are made in the database and when they appear.	<p>When using iFIX and Historian together, and the Collector is running, there is approximately a two minute delay between when changes are made and when they appear.</p>
I reloaded my database and some tags seem to have disappeared from Historian. What happened?	<p>When you reload the database, all of the new database tags are added to Historian. In addition, all of the tags from the previous database are hidden from Historian. It may seem as though those tags are deleted, but they are not.</p>
I decided to uninstall Historian. Now I get the error	<p>To correct this, register COMDLG32.ocx.</p>

message "Could not load an object..." when I open WorkSpace.	
On the Configure the Proficy Historian Server dialog box, the Get Collectors and Set Default buttons are unavailable.	The Get Collectors and Set Default buttons are unavailable in iFIX if you are attempting to configure the default collector on a View node.
I have configured my Historian Servers. However, when I log in to iFIX, there are no servers listed.	Historian servers need to be configured for each operating system user. For example, let's assume you configured the Historian server while you were logged in as Administrator. If you did not configure the Historian server for all other Windows users, the servers you configured for the Administrator will not display, because they are not configured for any other user. Make sure to configure Historian servers for all operating system users.

## Working with Toolbars

The following sections provide steps on how to work with toolbars in the iFIX WorkSpace:

- [Showing and Hiding Toolbars](#)
- [Customizing Toolbars Overview](#)
- [Creating Toolbars Overview](#)
- [Creating Buttons Overview](#)

### Showing and Hiding Toolbars

► To show or hide toolbars:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
2. Select the owner for the toolbars you want to show or hide.
3. Select the check box of each toolbar you want to display and clear the check box for each toolbar you want to hide.

### Customizing Toolbars

The following sections provide steps on how to customize toolbars in the iFIX WorkSpace:

- [Adding a Button to a Toolbar](#)
- [Removing a Button from a Toolbar](#)
- [Arranging Buttons on a Toolbar](#)
- [Enabling and Disabling Toolbar Docking](#)
- [Resetting Standard Toolbars](#)

### Adding a Button to a Toolbar

#### ► To add a button to a toolbar:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
2. Click Customize.
3. Click the Buttons tab and select the category for the button you want to add.
4. Click, drag, and drop the button you want to add onto the toolbar.  
**NOTE:** The buttons in the Scheduler category are for internal use only.

### Removing a Button From a Toolbar

#### ► To remove a button from a toolbar:

1. In Classic view, from the iFIX WorkSpace menu, select Toolbars .  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
2. Click Customize.
3. Click, drag, and drop the button you want to delete off of the toolbar.

### Arranging Buttons on a Toolbar

#### ► To arrange buttons on a toolbar:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.

2. Click Customize.
3. Click, drag, and drop the button to its new location on the toolbar.

**NOTE:** The buttons in the Scheduler category are for internal use only.

## Enabling and Disabling Toolbar Docking

### ► To enable and disable toolbar docking:

**NOTE:** In Ribbon view, toolbars cannot be docked.

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.
2. Click Customize.
3. Select the owner of the toolbar you want to modify.
4. Select the floating toolbar you want to modify. If the toolbar is hidden, select the toolbar's check box to display it.
5. Select the Enable Docking for Selected Toolbar check box to enable docking. To disable docking, clear the check box.

## Resetting Standard Toolbars

### ► To reset a standard toolbar:

1. In Classic view, from the iFIX WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, in the Settings list, click Toolbars.
2. Click Customize.
3. Select the toolbar you want to reset and click Reset. If the button is grayed out, the toolbar is supplied with iFIX.

## Creating Toolbars

The following sections provide steps on how to create and work with toolbars in the iFIX WorkSpace:

- [Creating a Toolbar](#)
- [Deleting a Toolbar](#)
- [Modifying Toolbar Properties](#)
- [Editing the Script of a Toolbar Button](#)

## Creating a Toolbar

**► To create a toolbar:**

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
2. Click Customize.
3. Click the Toolbars tab.
4. Click Add Toolbar.
5. Enter a name for the toolbar.
6. Select the toolbar's owner from the Owner list. If the owner you want does not appear:
  - a. Close the Customize Toolbars dialog box.
  - b. Open a document of the associated type. For example, open a picture to select Picture as an owner.
7. Repeat steps 1 through 6.
8. Add buttons to the toolbar.
9. Edit each button's script as needed.

**Deleting a Toolbar**

**► To delete a toolbar:**

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
2. Click Customize.
3. Click the Toolbars tab.
4. Select the owner of the toolbar you want to delete from the Owner list. If the owner you want does not appear:
  - a. Close the Customize Toolbars dialog box.
  - b. Open a document of the associated type. For example, open a picture to select Picture as an owner.
  - c. Repeat steps 1 through 4.
5. Select the toolbar you want to delete.
6. Click Delete Toolbar.

**Modifying Toolbar Properties**

► **To modify a toolbar's properties:**

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
2. Click Customize.
3. Click the Toolbars tab.
4. Select the toolbar's owner from the Owner list. If the owner you want does not appear:
  - a. Close the Customize Toolbars dialog box.
  - b. Open a document of the associated type. For example, open a picture to select Picture as an owner.
  - c. Repeat steps 1 through 4.
5. Select the toolbar you want to modify.
6. Click Modify Properties.
7. Change the toolbar's name and owner as needed.

**Editing the Script of a Toolbar Button**

► **To edit the script of a toolbar button:**

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
2. Click Customize.
3. Double-click the button you want to modify from a toolbar or click the Buttons tab and double-click the button.
4. Click Edit Script to open the Visual Basic Editor. Edit the button's script with the VBE.

**Creating Buttons**

The following sections provide steps on how to create button in the iFIX WorkSpace:

- [Creating or Renaming a Category](#)
- [Deleting a Category](#)
- [Creating a Button](#)
- [Deleting a Button](#)
- [Modifying a Button's Properties](#)

- [Displaying a Toolbar](#)
- [Importing a Toolbar](#)

### Creating or Renaming a Category

#### ► To create or rename a category:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
2. Click Customize.
3. Click the Buttons tab.
4. Click Add Category or Rename Category and enter a category name.

Category names can be up to 31 letters long. You cannot include numbers, a space, period (.), exclamation mark (!), or the characters @, &, \$, # in the name. In addition, category names cannot match the name of any other toolbar, category, picture, schedule, or Dynamo set.

**NOTE:** You can rename user-created categories only.

### Deleting a Category

#### ► To delete a category:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
2. Click Customize.
3. Click the Buttons tab.
4. Select the category you want to delete.
5. Click Delete Category.

**NOTE:** You can delete user-created categories only.

### Creating a Button

#### ► To create a button:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-

In Ribbon view, on the Home tab in the WorkSpace group, click Settings, and then click Toolbars.

2. Click Customize.
3. Click the Buttons tab.
4. Select the category you want to assign the button to.
5. Click Add Button.
6. Configure the button.

**NOTE:** You can create buttons for user-created categories only.

### Deleting a Button

#### ► To delete a button:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.

-Or-

In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.

2. Click Customize.
3. Click the Buttons tab.
4. Select the category for the button you want to delete.
5. Select the button and click Delete Button.
6. Click OK when you are prompted to confirm the deletion.

**NOTE:** You can delete buttons only from user-created categories.

### Modifying Button Properties

#### ► To modify a button's properties:

1. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.

-Or-

In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.

2. Click Customize.
3. Click the Buttons tab.
4. Select the category for the button you want to modify.
5. Click Modify Button.
6. Configure the button.

**NOTE:** You can modify buttons only in user-created categories.

## Displaying a Toolbar

### ► To display a toolbar:

1. Open the iFIX Workspace.
2. In the WorkSpace system tree, double-click the Project Toolbar Files folder, and then the Toolbars folder.
3. Double-click the name of the toolbar you want to display. The toolbar should now display in the WorkSpace.

## Importing a Toolbar

### ► To import a toolbar:

1. Copy the toolbar file (.TBX) you want to import to the Local path of your computer.
2. In Classic view, in the iFIX WorkSpace, from the WorkSpace menu, select Toolbars.  
-Or-  
In Ribbon view, on the Home tab, in the WorkSpace group, click Settings, and then click Toolbars.
3. Click Customize.
4. Click Import.
5. From the Toolbars list box, select the file.
6. From the Owner list, select the owner. If the owner you want does not appear:
  - a. Close the Customize Toolbars dialog box.
  - b. Open a document of the associated type. For example, open a picture to select Picture as an owner.
  - c. Repeat steps 1 through 6.
7. Click Import.

## Installing a Third-Party OPC Server

The following sections provide steps on how to install and use a third-party OPC server in the iFIX WorkSpace:

- [Adding or Modifying an OPC Server](#)
- [Deleting an OPC Server](#)
- [Troubleshooting OPC Server Installations](#)
- [Setting up DCOM Support in the WorkSpace](#)

## Adding or Modifying an OPC Server

### ► To add or modify an OPC server:

1. On the Start menu, point to Programs, iFIX, Tools, and then Data Server Installer.
2. Click Add or double-click the data server you want to modify.
3. In the Data Server field, enter an OPC data source name. Make sure the name is not already in use.
4. From the OPC server list, select an OPC driver.
5. In the Machine Name field, enter the local or remote computer name where the OPC Server resides.
6. Select the Set as Default Server check box to make the server the default.

**NOTE:** You must have rights to write to the registry in order to perform this task.

## Deleting an OPC Server

### ► To delete an OPC server:

1. On the Start menu, point to Programs, iFIX, Tools, and then Data Server Installer. The Data Server Installer dialog box appears.
2. Select the OPC server you want to delete.
3. Click Remove.

**NOTE:** You must have rights to write to the registry in order to perform this task.

## Troubleshooting OPC Server Installations

You can add third-party OPC servers into iFIX by installing them with the Data Server Installer. The Data Server Installer can be accessed from the Start menu by pointing to Programs, iFIX, Tools, and then Data Server Installer. If you have difficulty accessing data from the OPC server, use the following steps to troubleshoot.

### ► To troubleshoot your OPC Server installation:

1. From the Start menu, select Run and enter **Regedit**.
2. Open the key HKEY\_CLASSES\_ROOT\FIX32\DataSources.
3. Ensure that each subkey in the DataSources folder represents an OPC server installed into iFIX, and that it contains the following:

```
(Default) = "DataSourceName"  
DefaultServer = 0 (1, if server is the default)  
OpcAccessPath = ""  
OpcDataSource = "AnyString"  
OpcProgID = "ProgID"  
OpcServerMachineName = ""
```

For example, the subkey for the FIX OPC server appears as follows:

```
(Default) = "FIX32"  
DefaultServer = 1  
OpcAccessPath = ""  
OpcDataSource = "Intellution OPC EDA Server"  
OpcProgID = "Intellution.OPCEDA"  
OpcServerMachineName = ""
```

## Setting up DCOM Support in the WorkSpace

► To setup DCOM support in the WorkSpace:

1. If necessary, install the driver:
  - a. Insert the I/O Drivers and OPC Servers CD into your CD-ROM drive. The CD spins up and the Driver CD splash screen appears.
  - b. Click the Install Driver button.
  - c. Select the driver name from the menu. For example for the MBE driver, select MBE - Modbus Ethernet v7.x.
  - d. Click the Install Now button.
2. Run the Data Server Installer. You can launch this application from the Start menu by pointing to Programs, iFIX, Tools, and then Data Server Installer. The Data Server Installer dialog box appears.
3. Click Add to add an OPC server. The Add Server dialog box appears.
4. Enter an OPC data source name in the Data Server field. For example, for the MBE driver, you might enter MBESOURCE in this field.
5. Select the OPC server from the drop-down list in the OPC Server field. For example, for the MBE driver you would select Intellution.MBEOPC.
6. In the Machine Name field, enter the local or remote computer name where the OPC Server resides.
7. Click OK to save your changes.
8. Configure the server from the iFIX program group. For example, for the MBE driver, select the MBE PowerTool option.

## System Functions

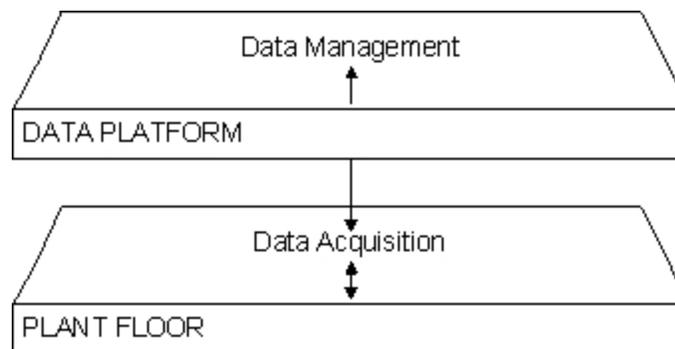
iFIX provides real-time data to plant personnel and to other software applications throughout a plant. This real-time data presentation is the key to more efficient use of resources and personnel, and ultimately, to more automation.

SCADA functions include:

- [Basic Functions](#)
- [HMI and SCADA Functions](#)
- [Reporting Functions](#)
- [Open Architecture Functions](#)
- [Application Functions](#)

## Basic Functions

iFIX performs basic functions that enable specific applications to perform their assigned tasks. The two most basic functions are data acquisition and data management. The following figure illustrates the basic functions of iFIX.



*iFIX Basic Functions*

Data acquisition is the ability to retrieve data from the plant floor and process that data into a usable form. Data can also be written to the plant floor, thereby establishing the critical two-way link required by control software. iFIX uses OPC to request and utilize plant floor data. OPC is a client/server model with a common interface that allows iFIX to communicate with standard objects, methods, and properties. For additional information on OPC, refer to the [OLE for Process Control \(OPC\)](#) section.

iFIX requires no proprietary hardware to acquire data. It communicates directly with I/O devices already in place through a software interface called an I/O driver. In most cases, iFIX can work with the I/O hardware installed in your plant. Even if your plant has I/O devices from different manufacturers on the same network, I/O drivers can access and work with all of them.

We currently offer an extensive catalog of I/O drivers that support best-selling and specialty I/O devices. We also offer the OPC Toolkit, a development tool that allows you to quickly and easily write high performance, reliable OPC enabled I/O servers. Any server written with the toolkit can talk to OLE automation or OPC client applications. The toolkit includes an online training session, online help, and universal OLE Automation interfaces. Servers written with the OPC toolkit are open, reliable and high performing servers that incorporate multi-threading, queue-based messaging, and event-based processing.

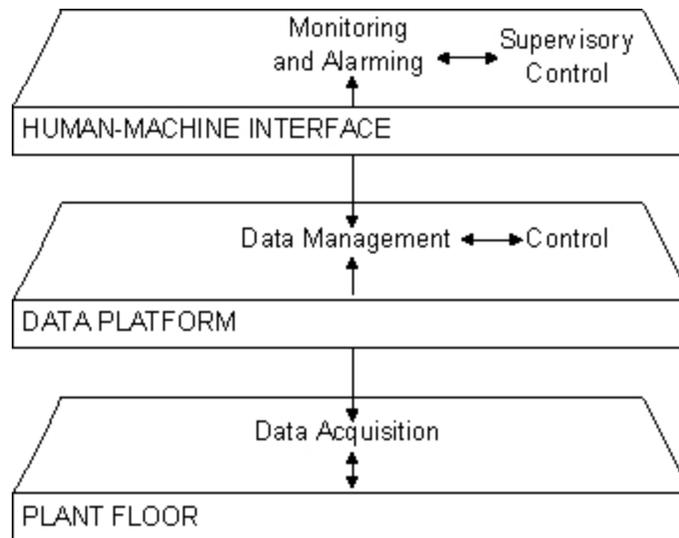
Once data is acquired, it is manipulated and channeled according to requests from your application software. This process is known as data management.

## HMI and SCADA Functions

One of the most important goals of automation is to use plant resources more efficiently. Traditionally, plant floor operations have been monitored and controlled through control room panels. iFIX can enhance or replace many of these traditional control room functions, including:

- [Monitoring](#)
- [Supervisory Control](#)
- [Alarming](#)
- [Control](#)

The following figure illustrates the HMI and SCADA functions.



*HMI and SCADA Functions*

## Monitoring

Monitoring is the ability to gather and display real-time plant-floor data to all relevant personnel. Powerful numeric, text, and graphical formats are available to make real-time data more accessible, easier to read, and easier to understand.

## Supervisory Control

Supervisory control is the ability to monitor real-time data coupled with the ability to change set points and other key values directly from your computer.

With iFIX, you can easily control who has access rights to this data and which data points can be changed.

## Alarming

Alarming is the ability to recognize exceptional events within your process and immediately report those events to the appropriate personnel. Alarms are generated based on the control limits you establish and can be reported in a variety of ways.

For additional information refer to the [Implementing Alarms and Messages](#) manual.

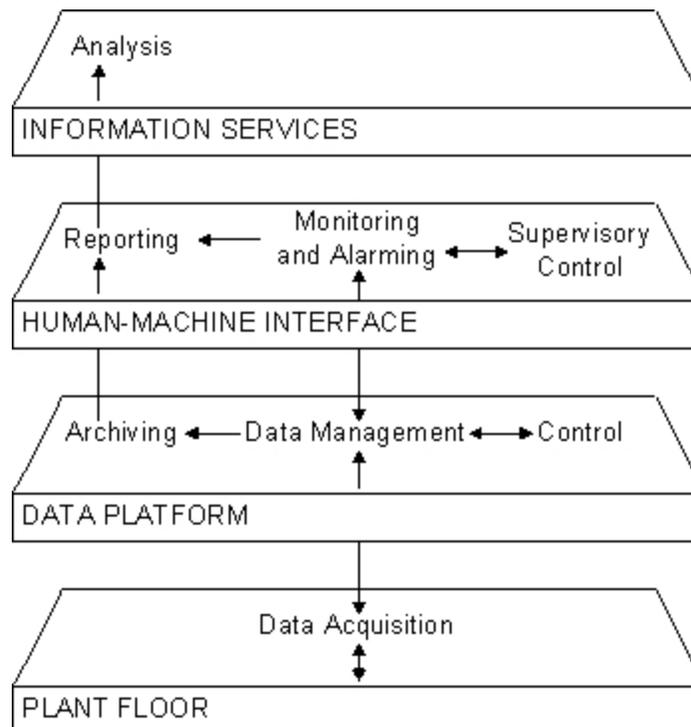
## Control

Control is the ability to automatically apply algorithms that adjust process values and thereby maintain those values within set limits. Control goes one step beyond supervisory control by removing the need for human interaction.

iFIX includes continuous control, batch control, and statistical process control capabilities. It can be used to control your whole process or part of your process.

## Reporting Functions

Real-time data is only one level of information processing. Many plants require the ability to report or store real-time data for later analysis. iFIX allows you to use any third-party reporting application that supports ODBC queries to create reports based on critical system and process information. The following figure illustrates the reporting functions.



*Data Analysis Functions*

## Data Archiving

Any data point in the system can be sampled and stored in data files at operator-specified rates. This archived data represents a powerful tool for process optimization and correction.

At any time, the data can be retrieved from the data files to create trend displays of historical data. Managers and engineers can use this data to examine the events leading up to a critical event after addressing more immediate problems.

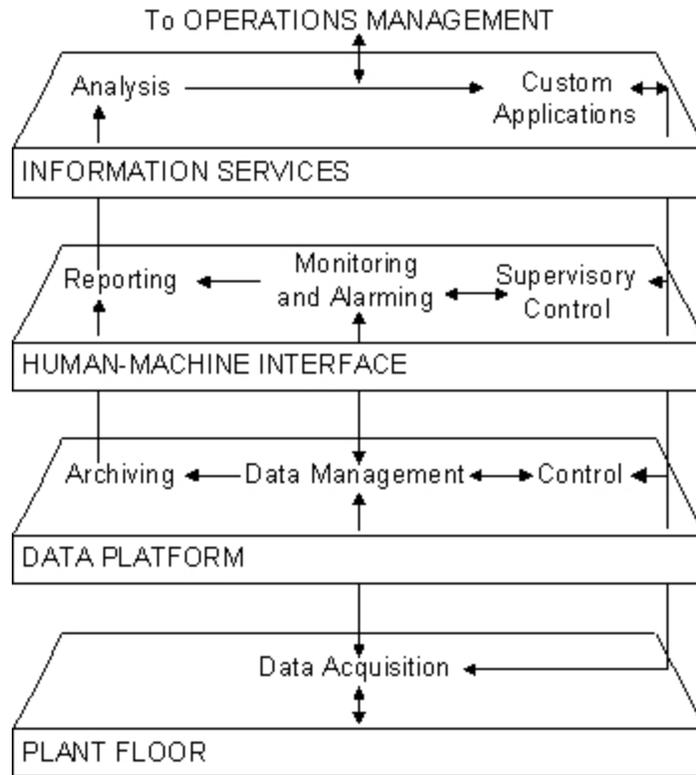
## Reports

Detailed reports are important tools for reviewing the performance of a process. They allow you to quickly grasp the relationships between specific pieces of manufacturing process data so that you can make effective decisions. Using any third-party reporting application that supports ODBC queries, you can create customized reports based on iFIX real-time and historical data. When you use iFIX real-time data, you generate the report with current data extracted from the iFIX database. When you create a report using iFIX historical data, you generate the report based on data gathered over a period of time.

For example, suppose you are the production manager of a cookie factory. At the end of each shift you want to generate a customized report that shows the amount of down time on each production line. You would use the Scheduler to request this report at certain times using iFIX historical data. In addition, if a failure occurs on a particular line you want to have your system automatically generate a report showing the tank level of each ingredient, the state of the mixer and dropper, and the temperature of the oven at the time of the failure. When a failure occurs, the requested iFIX real-time data is extracted from the iFIX database and displayed in a report. The data in this report can then be analyzed to help prevent future failures.

## Open Architecture Functions

Many plants have unique needs that can be solved through access to real-time data. iFIX provides read and write access to any data point in the system. This open architecture allows you to use custom and third-party applications to resolve your unique automation needs. The following figure illustrates the open architecture functions.



*Open Architecture Functions*

The iFIX architecture also allows you to write scripts that provide key real-time data. Visual Basic® for Applications is integrated directly into iFIX to allow you to quickly and easily develop scripts that interact with plant-floor data. For more information, refer to the [Writing Scripts](#) manual.

## Application Functions

iFIX is a multi-tasking system. Each node can run several different applications simultaneously. Internally, critical programs have priority access to system resources and applications may be preempted to respond to a more critical resource request.

All iFIX applications can be classified into three types:

- [User configuration applications](#)
- [System applications](#)
- [User applications](#)

## User Configuration Applications

User configuration applications allow you to create the instructions and logic that monitor and control your process. These applications create configuration files. When started, system applications read the configuration files and use the information found here to execute the assigned tasks.

The Event Scheduler is an example of a user configuration application. In the Event Scheduler, you define the event that triggers an action (for example the time of day or a change in your process) and the action that you want to occur. Once the event is scheduled, the action automatically triggers when the event occurs. No further interaction is required.

## System Applications

System applications work with your process in real-time. These applications receive instructions from configuration files and require little or no interaction. In general, system applications have priority access to system resources.

## User Applications

User applications are programs that you interact with in order to work with the process or process data. User applications also create and use configuration files.

The Alarm Summary Object (OCX) is an example of a user application. It requires you to interact with the system by manipulating the Alarm Summary Object that is embedded in your picture.

Some programs may serve as more than one kind of application. For example, the Database Manager is a user configuration application for creating process databases. However, Database Manager also acts as a user application because it allows you to display real-time data in spreadsheet form.

## Managing iFIX Nodes

This chapter explains how to manage your iFIX nodes with the iFIX WorkSpace by backing up and restoring your files. The chapter also describes other management tasks you can complete with the WorkSpace, such as configuring the local computer, finding and replacing data in iFIX, and specifying the active Batch Execution project.

Refer to the following sections for more information:

- [Configuring the Local Computer](#)
- [Sharing Files](#)
- [Finding and Replacing Data](#)
- [Backing up and Restoring Files](#)
- [Specifying a Batch Execution Project](#)

## Configuring the Local Computer

Your main tool for configuring your computer for use with iFIX is the System Configuration Utility (SCU). This program lets you configure the computer's:

- Network connections.
- Alarm routing and destinations.
- SCADA and I/O driver options (for SCADA servers only).
- Security options (when iFIX is running).
- iFIX paths.
- Start-up tasks.
- Alarm area configuration.

To learn more about the SCU, refer to the [Setting up the Environment](#) manual.

## Creating a New Project

To create projects, you use the iFIX System Configuration Utility (SCU). For each project you create, there is a separate, unique SCU file.

To access the SCU, double-click the SCU icon in the WorkSpace system tree, or click the Start button and point to Programs, iFIX, and then SCU. You can also start the SCU directly from the iFIX Startup dialog box, also known as the Launch application. Make sure you shut down iFIX before starting the SCU. You cannot make edits in the SCU while iFIX is running.

### ► To create a new project in the SCU:

1. Start the SCU.
2. On the Configure menu, click Paths. The Path Configuration dialog box appears.

**IMPORTANT:** The Base and Language Paths should be the same for each project. **DO NOT CHANGE THESE FIELDS.** Leave the Base and Language paths set to the default, and proceed by editing the Project path fields.

3. In the Project field, enter a path for the project. For example, a valid path that you might enter for a developer would be: C:\Program Files (x86)\Proficy\iFIX\PRJ\Dev1.
4. Click the **Change Project** button. A message box appears asking if you want to add the default iFIX files to the new project.

**IMPORTANT:** The SCU will not copy the files or subdirectories from the existing directories to the new directories.

5. Click Yes. The project path information from the Project field is appended to the other project path fields, such as Local, Database, Picture, Application, and so on.

For instance, if you enter C:\Program Files (x86)\Proficy\iFIX\PRJ\Dev1 in the Project field, the SCU automatically adds \PRJ\Dev1 to the other project fields as well. For instance the Local path in this dialog box would now read: C:\Program Files (x86)\Proficy\iFIX\PRJ\Dev1\Local. The Database path would read: C:\Program Files (x86)\Proficy\iFIX\PRJ\Dev1\PDB, and so on.

**NOTE:** While the paths displayed in the Path Configuration dialog box appear to be added at this point, the actual folders for these paths have not been created yet. While you can view the new paths

from this dialog, you will not be able to view them from the Windows Explorer until you complete the remaining steps in this section.

6. If there are any paths that you want to change, such as to a shared directory, manually edit the path fields.
7. Click OK from the Path Configuration dialog box. A message box appears asking you to create the folders for the configured paths.
8. Click Create All. A message box may appear indicating you do not have a valid Alarm Area Database file.
9. Click Proceed to continue.  
iFIX creates the paths for the project folders. You should be able to view the new folders in Windows Explorer.
10. On the File menu, click Save As. The Save File As dialog box appears.
11. Browse to the Project's Local folder. For instance, for Developer1 browse to the C:\Program Files (x86)\Proficy\iFIX\PRJ\Dev1\Local folder.
12. Enter a name for the SCU file.  
Valid SCU file names can be up to eight characters long. SCU file names can include alphanumeric characters, but must begin with a letter. Special characters, such as symbols and punctuation marks, cannot be used.  
For example for Developer1, you might enter Dev1.
13. Click Save. A message box appears asking you if this is the SCU file that you want to use next time you restart iFIX.
14. Click No.
15. If you have a template folder with iFIX files that you want to copy into one or more project folders, use the Windows Explorer to copy the files from the template folders into the new project folders.

After you have created all the projects, you can go back later and edit all the other SCU settings for each project that require changing. For more detailed information about configuring the rest of the options for the SCU files, refer to the [Configuring iFIX Using the SCU](#) chapter in the Setting Up the Environment manual.

After you finish creating project directories and configuring the SCU files, you may want to use the Application Validator to create a baseline snapshot of the project directories. For more information on the Application Validator, including the command line options, refer to the [Validating an Application](#) section in the Mastering iFIX manual.

### **Notes on Security Configuration for Multiple Projects**

When working with multiple projects for multiple users, make sure that you also enable global security paths in the Configuration dialog box of the Security Configuration. When you enable the global security paths option (Use these paths for all startup profiles), all iFIX user sessions on a computer share the same security configuration. To access the Security Configuration application, select Security from the Configure menu of the SCU. iFIX must be running to access this application.

## **Sharing Files**

Using iFIX, you can share files among your nodes by placing these files on a file server and changing the local node's paths. The files you share depend on your configuration; you may want to share operator displays or schedules. Frequently, the alarm area database is shared to ensure that all SCADA servers have access to an identical set of alarm areas. Likewise, sharing your security files ensures that operators can log in from any node.

The path you specify for sharing files also depends on your configuration. You can specify any mapped network drive, such as Z:\Program Files (x86)\Proficy\iFIX\ALM.

**NOTE:** iFIX stores different types of files in the paths it uses. For example, the Picture path holds pictures, user globals, color tables, and named colors. Sharing this path gives access to all these files.

The iFIX pictures are not backwards compatible for earlier versions of iFIX. If you use multiple versions of iFIX, store your pictures locally or use a separate shared pictures path for each version of iFIX.

## Configuring the Picture Path

If you are using a shared PIC directory on a drive other than the one on which iFIX is installed, you must enter the full path in the SCU.

For example, if you want to use a shared PIC directory on the G:\drive, you must enter G:\PIC in the SCU. If you enter G:\, your WorkSpace will not open correctly.

## Finding and Replacing Data

Many process environments are expansive, and may include pictures or schedules that reference many sources of data for operations in different locations throughout your plant. If you need to reroute certain data to another node, or globally change a data source throughout a plant, you can do so quickly, without disrupting operation or using valuable resources by finding and replacing data.

Finding data locates values of picture and schedule properties that match the search string. It also locates property values of objects in your pictures. The search string you enter indicates the data you want to locate and optionally replace. Any property value that matches this text appears on the Find tab. On the Replace tab, only values you can modify appear.

### Find Options

You can select any of the following options when finding data:

**Match Case** – Finds text that matches the exact case of the search string.

**Whole Word Only** – Finds only whole words that match the search string. A whole word is any text delimited by a carriage return, a line feed, a space, a hyphen (-), a semi-colon (;), a colon (:), a comma (,), a period (.), an underscore (\_), an exclamation point (!), quotation marks ("), apostrophe ('), parenthesis ( ), braces { }, or brackets [ ]. This means that a typical data source, such as Fix32.MIXER1.AI1.F\_CV contains five words.

**Data Source Only** – Finds only data sources that match the search string.

**NOTE:** If a data source used to animate an object has its Data Conversion type set to Object, the data source is ignored during all Find operations.

**Include Scripts** – Finds text in the scripts associated with the current picture or schedule.

## Replace Options

When replacing data, you can select from the following options:

**Replace Selected** – Replaces only the property values you select.

**Replace All** – Replaces all property values found.

**Replace Preview** – Displays the results of replacing all property values in the Replace Value With column.

**NOTE:** You cannot undo a Find and Replace operation and the text you enter as the replacement string appears exactly as you enter it.

### Notes on Special Characters in Search Strings

When you use wildcard characters such as the \* or ? character in your search string, text containing the following special characters will not be found even if it satisfies the search criteria:

" ' ( ) \* + ; ? @ ^ ' { } ~

For instance, if you want to locate joe@company.com and enter j\*com as your search string in the Find What field, the joe@company.com term is not found, since the text includes a special character (@).

### Example: Finding and Replacing Data

Assume you want to replace all of the tags in a picture from MIXER.AI\_VALVE\_OPEN to MIXER.AI\_VALVE\_CLOSED. One way you can change these value is to perform a whole word find and replace.

#### ► To perform a whole word find and replace:

1. On the Edit menu, click Find and Replace.
2. In the Find What field, enter MIXER1.AI\_VALVE\_OPEN.
3. Click the Replace tab, and enter MIXER1.AI\_VALVE\_CLOSED in the Replace With field.
4. Click Replace Preview to view the resulting values in the Replace Value With column.
5. Click Replace All.

If you find and replace a tag which returns numeric data only, such as F\_CV, with a tag that returns non-numeric data, such as A\_CUALM, Data links that are connected to this tag will no longer appear to update. For example:

If you replace...	With...	Then the Replace will...
F_CV	A_CV	Works for analog tags where the A_CV is simply a string containing a number.
A_CV	F_CV	Work without errors.
F_CV	A_MODE	Not work.
F_CV	A_CV and then A_MODE	Not work because the tag was originally a number.

## Using Wildcards

One of the most powerful options you have when finding and replacing data is the ability to include wildcards in search strings and the replacement text you enter. You can enter any of the following wildcards:

\* – Finds zero or more characters.

? – Finds any single character. For example, the search string TAN? locates the string TANK. It also locates the string TANKS.

When replacing data, the wildcard only lets you substitute one character for the wildcard. For example, if you replace TAN? with TANZ, the resulting strings are TANZ and TANZS.

\ – Finds wildcard characters in the search string. For example, \\* locates an asterisk (\*) in the property values being searched.

To make your searches more effective, use these guidelines:

- If the search string has wildcard characters, the replacement string must have the same wildcard characters or none at all.
- If the search string has no wildcard characters, the replacement string cannot have any wildcard characters.
- Do not use \* and ? in the same search string.

The table below details some examples of using wildcards with Find and Replace.

<b>Find and Replace Wildcard Examples</b>			
<b>Property Value</b>	<b>Search String</b>	<b>Replacement Text</b>	<b>Modified Value</b>
NODE1.AI1	N*.A*	M*.B*	MODE1.BI1
NODE1.AI1	*.AI1	NEWNODE.A	NEWNODE.A
NODE1.AI1	*.*	N2.A2	N2:A2
NODE1.AI2	NOD*.AI*	BE*.CO*	BEE1.CO2
MIXER1.AI3	MIXER1.A??	MIXER1.D??	MIXER1.DI3
*Alarm Area Mixer*	\*Alarm Area Mixer\*	-Alarm Area Mixer-	-Alarm Area Mixer-

## Finding and Replacing Data in Scripts

By default, finding and replacing data in the iFIX WorkSpace does not search in the scripts associated with the current picture or schedule. However, you can search in event scripts by selecting the Include Scripts check box. Declarations, forms, class modules, and other scripts are not searched by iFIX. To search in these scripts, use the Visual Basic Editor (VBE). For more information on using the VBE, refer to its online Help.

iFIX lets you add find and replace capabilities to your scripts using the FindReplace interface in the FixScriptGlobal object. Refer to the [Writing Scripts](#) manual and the iFIX Automation Interfaces Help file for more information.

## Using Find and Replace with User Globals

In order to use the Find and Replace command on User Globals, you must right-click the User icon in the Globals folder in the system tree, and select Find and Replace from the menu. You cannot perform a Find and Replace on User Globals by selecting Find and Replace from the Edit menu (Classic view) or

on the Home tab, in the Editing group, click Find and Replace (Ribbon view). That menu belongs to the active document only.

Note that the Find and Replace dialog box displays the name of the document being searched in its title bar. For example, if you perform a Find and Replace on User Globals, Find and Replace User appears in the title bar.

## Backing up and Restoring Files

To help you manage your iFIX files, use the iFIX Backup and Restore feature. Access this feature through the Backup and Restore Wizard or from the command line. Command line parameters are available to automate backup or restore operations in scripting or external programs.

With this feature, you can backup your entire iFIX system or portions of it. You can later use these backed up files to restore your iFIX system, or specific parts of it. Additionally, you can restore your iFIX system to the factory default settings and files – a clean restore. This feature is helpful in configuring new computers with the same configuration, or in disaster recovery.

**NOTE:** A Full Backup includes version dependent files. Do not restore a Full Backup from one version of iFIX to another version. Instead, use the Custom Backup option if you want to restore specific files from one version of iFIX to another. Custom backups do not include iFIX-managed files such as toolbars and .FXG files installed or owned by iFIX (FactoryGlobals, PlugandSolve, ExpertGlobals). A custom backup will allow you to restore security files, pictures, recipes, databases, SCU, user preferences, INI file settings, user FXG files, tag groups, and schedules.

### Overview of Files

A Custom Backup of iFIX includes a subset of the following files:

- SCU files
- Configuration files
- Pictures and Dynamo sets
- Process and alarm area databases
- I/O driver configuration files and exported databases
- Alarm files
- Historical configuration and data files
- Tag groups
- Application files
- Toolbars
- Schedules
- Global definition files and named colors
- Chart group wizard files
- Startup profiles
- FIX32 picture and key macro files

- Security files
- Master and control recipes

A Full Backup includes all of your iFIX files in the following folders:

- ALM path (\*.\*)
- APP path (\*.\*)
- HTR path (\*.\*)
- HTRDATA path (\*.\*)
- LOCAL path (\*.\*)
- PDB path (\*.\*)
- PIC path (\*.\*)
- RCC path (\*.\*)
- RCM path (\*.\*)

Be aware that you can even backup and restore application files across multiple iFIX projects using the Project Path concept. For more information about modifying the project path, refer to the [Best Practices for Managing Multiple iFIX Users](#) section.

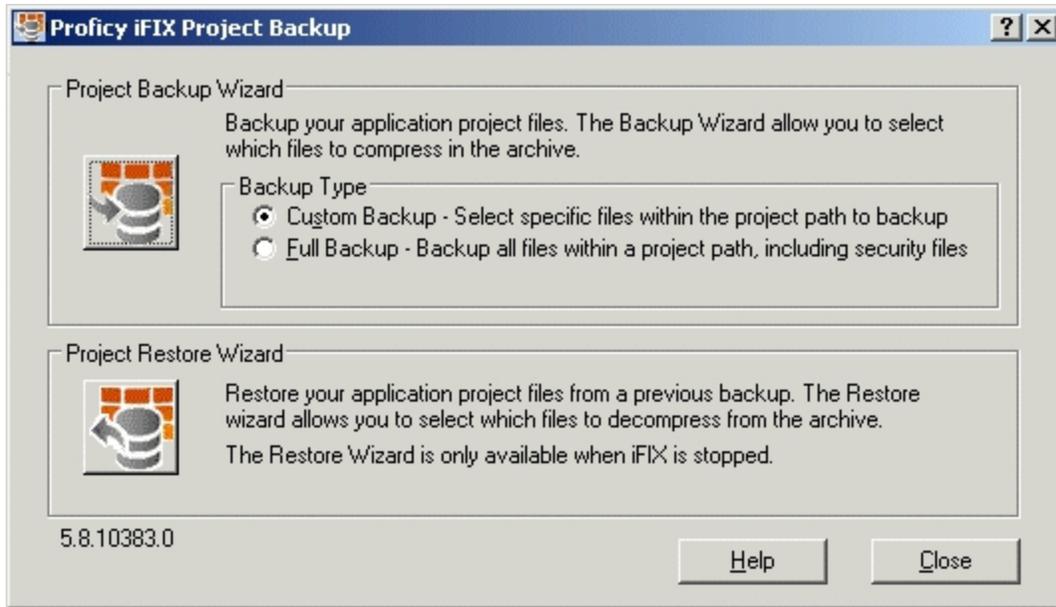
**IMPORTANT:**

- To backup and restore driver configuration files, you must add the driver in the SCU's SCADA Configuration dialog box. To add the I/O driver, from the SCU Configure menu, click SCADA. In the I/O Driver Definition area, click the browse (...) button to select the I/O driver name, and then click Add.
- Be aware that configuration files for 7.x series drivers saved outside of the iFIX database directory will not be backed up with the Backup and Restore Wizard. If you installed iFIX to the default location, the path to the iFIX database directory is: C:\Program Files (x86)\Proficy\iFIX\PDB.
- Be sure check the default iFIX path configurations in the SCU in each of your iFIX projects after you restore your files. For example, if you installed the latest version of iFIX to a 64-bit path C:\Program Files (x86)\Proficy\iFIX), and your previous picture files were installed to a 32-bit path (C:\Program Files (x86)\Proficy\iFIX), you will need to make sure you update these paths in the SCU to 64-bit.

**Accessing the Backup and Restore Wizard**

To access the Backup and Restore wizard, click the Start button and point to Programs, iFIX, Tools, and then Backup and Restore Wizard. You can also access the application by locating and running the BackupRestore.exe file in the iFIX folder, which is the folder where you installed iFIX. If you want to restore files, you must shut down iFIX before running the Backup and Restore wizard. Otherwise, iFIX should be running.

The following figure shows the main screen that appears when you open the Backup and Restore Wizard.



*Backup and Restore Wizard*

## Overview of the Backup Process

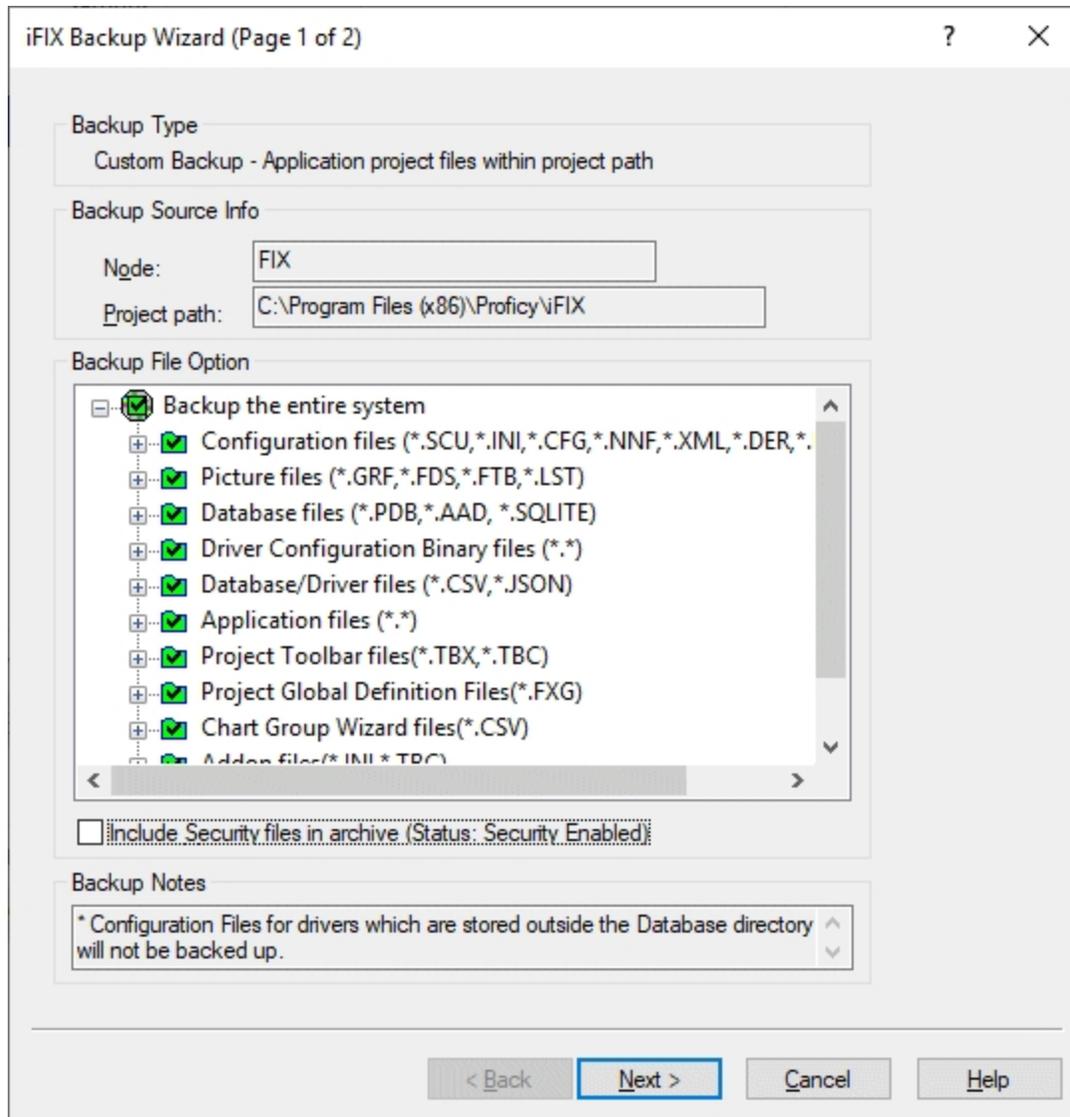
The [Backup and Restore Wizard](#) allows you to perform the following types of backup:

- **Custom Backup** – Allows you to select the specific files within the project path to backup.
- **Full Backup** – Archives all files, including security and INI files within the project path. This includes all files in the APP, HTR, HTRDATA, LOCAL, PDB, PIC, RCC, and RCM folders.
- **Factory Default Backup** – Allows you to create a new factory default backup file. The Factory Default is a set of default iFIX files used to perform a clean restore. A standard FactoryDefault.IFD file is provided with the iFIX product. You can create a new, customized one, and save it under another name or the same name, using this option.

The steps below explain how to perform a backup with the Backup and Restore Wizard. For steps on how to use the command line, refer to the [Using the Command Line Options](#) section.

► **To perform a custom backup:**

1. In the Backup and Restore Wizard main screen, select the Custom Backup option.
2. Click the Backup button. The following figure appears.



### *Backup and Restore Wizard - Custom Backup*

3. Verify that the Backup Source Info is correct. For more information about modifying the project path, refer to the [Best Practices for Managing Multiple iFIX Users](#) section.
4. In the Backup File Option section, select the specific files or folders that you would like to back up.
5. Optionally, select the Include security files in archive option to backup all of your security files.
 

**NOTE:** If the Backup and Restore wizard does not detect any security files in the project path, the Include security files in archive option does not appear.
6. Click the Next button.
7. Enter a backup file name and path into the field or browse to select one.
 

**NOTE:** By default, this archive and path is C:\Program Files (x86)\Proficy\iFIX\ProjectBackup\nodename.FBK; however, you can specify any local path and file name. If you

want to use a network path, you must use a mapped network drive. For instance, \\MyServer\folder will not work, but a network drive mapped to Y:\folder (where Y:\ is the map to \\MyServer) would work.

8. Click the Finish button to begin archiving your selected files.

► **To perform a full backup:**

1. In the Backup and Restore Wizard main screen, select the Full Backup option.
2. Click the Backup button.
3. Enter a backup file path and filename into the field or browse to select one.

**NOTE:** By default, this archive and path is C:\Program Files (x86)\Proficy\FIX\ProjectBackup\nodename.FBK; however, you can specify any local path and file name. If you want to use a network path, you must use a mapped network drive. For instance, \\MyServer\folder will not work, but a network drive mapped to Y:\folder (where Y:\ is the map to \\MyServer) would work.

4. Click the Finish button to begin archiving all of your files.

► **To create a new factory default file:**

1. Start the Backup and Restore Wizard with the /FactoryDefault option. For example:

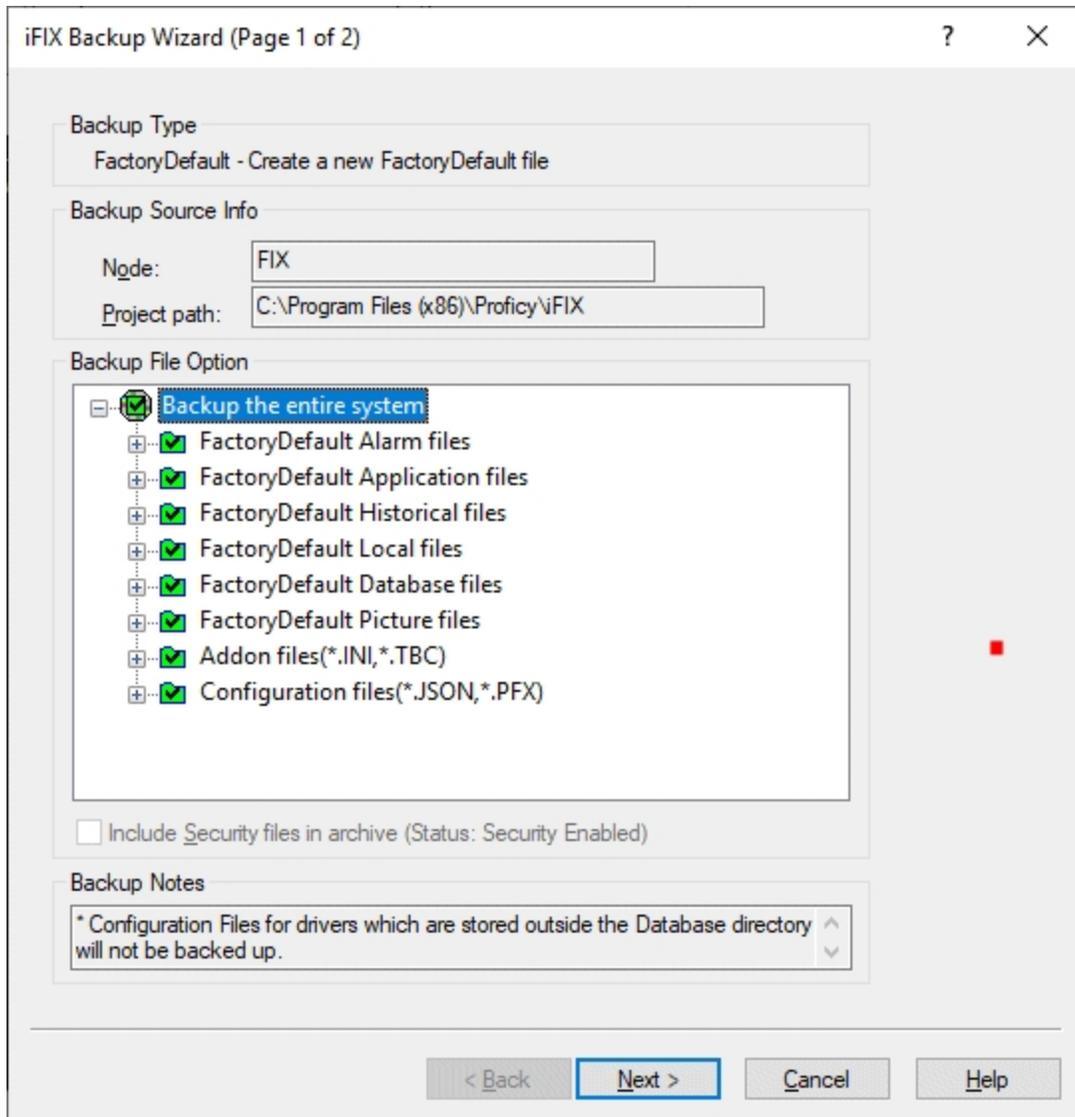
```
BackupRestore.exe /FactoryDefault
```

Refer to the [Using the Command Line Options](#) section for more information on /FactoryDefault startup options.

2. In the Backup and Restore Wizard main screen, select the Factory Default option.

**NOTE:** The Full Backup and Custom Backup options are unavailable when you start the Backup and Restore Wizard in Factory Default mode.

3. Click the Backup button. The following dialog box appears.



*Backup and Restore Wizard - Factory Default Backup*

4. In the Backup File Option section, select the specific files or folders that you would like to back up.

**NOTE:** The Include security files in archive option is not available for a Factory Default backup.

5. Click the Next button.

6. Enter a backup path and file name into the field, or browse to select one.

**NOTE:** By default, this archive and path is C:\Program Files\Proficy\Proficy iFIX\ProjectBackup\nodename.ifd; however, you can specify any local path and any file name. Most likely, you will want to leave the original Factory Default file, and save the file under another name. If you want to use a network path, you must use a mapped network drive. For instance, \\MyServer\folder will not work, but a network drive mapped to Y:\folder (where Y:\ is the map to \\MyServer) would work.

7. Click the Finish button to begin archiving your selected files.

**TIP:** If you enter a new name in step 7, you may want modify the [WizardSettings] section of BackupRestore.ini file to point this custom Factory Default file. For more information, refer to the [Using and Creating FactoryDefault Files](#) and the [Sample BackupRestore.ini](#) sections.

## Overview of the Restore Process

You can restore your archived files to any computer that has iFIX installed. Prior to restoring the files, you can select the individual types of files you want to restore or you can restore the entire archive.

The Backup and Restore Wizard includes the following restore features:

- Ability to select a specified destination for the restored files, as well as the individual files you want to restore.
- Ability to delete all existing files under a target project path before performing a restore. This action removes any existing application files in the destination paths, with the exception of the security files.
- Ability to restore the iFIX factory defaults of your original install before restoring the backup files.
- Option to retain the current SCU security settings for the restore, replace the SCU settings with the ones in the archive, or create a new project requiring the input of a new project folder to complete the restore.

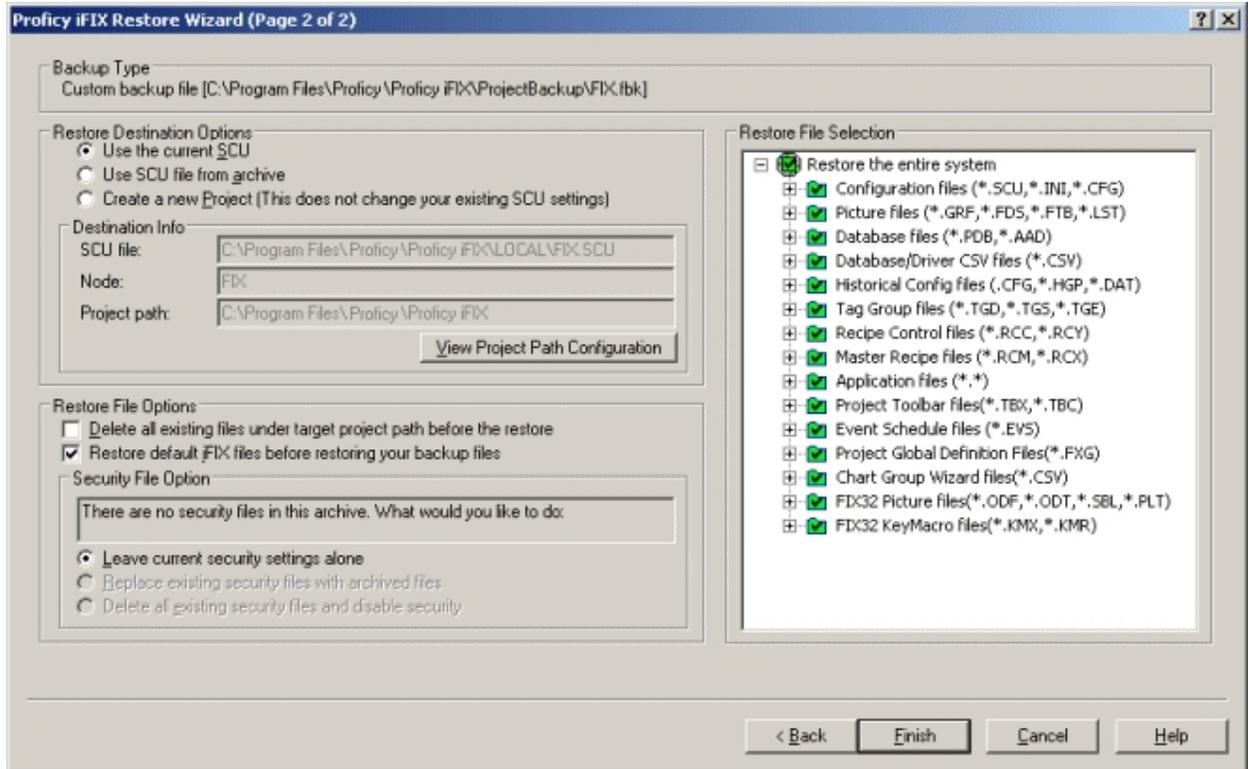
The steps below explain how to perform a restore with the Backup and Restore Wizard. For steps on how to use the command line, refer to the [Using the Command Line Options](#) section.

### ► To restore an archive:

1. In the Backup and Restore Wizard main screen, select the Restore button.
2. On the first page of the wizard, enter the backup file name to restore or click browse to select one.

By default, backup files are stored in the C:\Program Files (x86)\Proficy\iFIX\ProjectBackup folder.

3. Click Next to continue. The following dialog box appears, allowing you to select the appropriate restore options.



### *iFIX Restore Wizard*

4. Select the required options and click Finish.

► **To restore a factory default file:**

1. Start the Backup and Restore Wizard with the /FactoryDefault command line option. For example:

```
BackupRestore.exe /FactoryDefault
```

Refer to the [Using the Command Line Options](#) section for more information on /FactoryDefault startup options.

2. In the Backup and Restore Wizard main screen, select the Restore button.
3. On the first page of the wizard, enter the file name of the factory default backup or click browse to select one.

To restore iFIX with the standard factory defaults, select the FactoryDefault.IFD file. If you installed iFIX to the default location, you can find this file in the C:\Program Files (x86)\Proficy\iFIX folder.

4. Click Next to continue.
5. Select the required options and click Finish.

### **Restore Destination Options**

The Restore Destination Options allow you to select whether you restore the files to the current project path, the project path specified in the archived SCU, or into a separate new project path. The Create New Project option does not modify the existing SCU settings.

If you select to use the SCU file from the archive, this overwrites the SCU file on the target computer. Typically, you would only want to overwrite an SCU file if the target computer does not have an SCU file, or if you want to restore the target computer to its previous state.

If you choose to overwrite an existing SCU file, be sure to verify that the computer's hardware key supports all of the enabled SCU options and the software for these options is installed. For example, if SCADA support is enabled, verify that the hardware key has SCADA support and that the SCADA software is installed on the target node. You should also verify that the path for each start-up task, listed in the Task Configuration dialog box, is correct.

You can modify the node name and project path stored in the archived SCU file when you select to overwrite the existing SCU file. The Node field defines the node name stored in the archived SCU file; the Project Path field defines the project path.

When the restoration process begins, the wizard reads the text in the Node and Project Path fields to determine where to restore the files you selected. Next, the wizard restores the files using the relative paths stored in the selected SCU file. The wizard creates any non-existent paths.

**NOTE:** If multiple SCU files exist in the archive when you are restoring files, iFIX copies all existing SCU files to the Local path. The SCU file that was in use continues to be used by the system.

If you choose to Create a New Project, files are restored to a new project path with a default sub-project path. To modify the default sub-project paths, refer to the BackupRestore.ini or user-specified .INI file.

Optionally, once you have restored the file, you can create a new SCU file and point to these new paths.

#### **Destination Info**

The Destination Info section of the Restore screen displays the SCU file, node, and project path that the archive will be restored to. To display the configured paths for the restored files within the project, click the View Project Path Configuration button. The configured paths are determined by the destination option you selected. If you selected:

**Use the current SCU** – the paths are determined by the SCU file currently loaded.

**Use SCU from archive** – the paths are determined by the SCU file in the archive. You can modify the node name and project path. Sub-project paths are determined by the SCU file in the archive and cannot be modified.

**Create a new project** – the project path is determined by user input. Sub-project paths are determined by the .INI file settings. Refer to the BackupRestore.ini file for more information.

#### **Restore File Options**

To perform a clean restore, the Backup and Restore wizard allows you to delete all existing files or to restore default iFIX files before restoring the archive.

Select the Delete all existing files under target project path before the restore option to delete all existing files before restoring a Custom or Full backup file. This option will not delete existing security files or the current SCU file loaded in local startup.

Select the Restore default iFIX files before restoring your backup files option to return the files to their default state before performing a restore. For Custom and Full restores, the default iFIX files are restored from the FactoryDefault file.

To modify the default settings, modify the FactoryDefault definitions in the BackupRestore.ini file. For more information, refer to the BackupRestore.ini file.

## Security File Option

If the Restore Wizard locates any security files in the archive that you are restoring, you can select from the following options:

**Leave the current security settings alone** – Select this option to maintain the current security settings and ignore security overwrites in the backup files during the restore.

**Replace existing security files with archived files** – Select this option to replace the current security settings with the security settings in the archived files.

**Delete all existing security files and disable security** – Select this option to delete all existing security files from the current iFIX system and disable security upon restore. This option also displays the current status of security (Enabled or Disabled). If you select this option, ensure that the Restore default iFIX files before restoring your backup files option is also selected to use the active iFIX project.

The restore destination for security files is determined by the presence of security files in the current iFIX system and the archive. The following table shows the sample configurations and the determined destination:

Are security files present in current iFIX configuration?	Are security files present in archive?	Destination of restored security files:
1 No	No	N/A
2 No	<i>node.dov</i>	Target local path
3 No	Display.dov	Target local path
4 <i>node.dov</i>	<i>node.dov</i>	Target local path
5 <i>node.dov</i>	Display.dov	Target local path
6 Display.dov	<i>node.dov</i>	Target local path
7 Display.dov	Display.dov	Current global security path

**NOTE:** In the previous table, *node.dov* denotes that local security settings related to a single project are found. Display.dov denotes that global security settings are found.

In the 2nd and 3rd configurations shown in the table, the security files are restored to the target local path. The user receives no warning message.

In the 4th and 5th configurations, the security files are also restored to the target local path. A warning message displays the current security path and the new security path. As *node.dov* relates to a specific single project, if the current path is not equal to the target path, the existing security settings remain and the archived security settings are restored to a new project path. If the current path is equal to the target path, the existing security files are deleted and then the archive is restored.

In the 6th configuration, the global security settings are removed and the security files are restored to the target local path. A warning message appears displaying the current security path and the new security path.

In the 7th configuration, security files are restored to the current global security path. A warning message displays, alerting the user that the current security path is the same as the new security path and will be overwritten.

## Restore File Selection

Once you select the appropriate restore options, select which specific files you would like to restore to the project path. If you would like to restore all files, select the Restore the entire system check box.

## Using the Command Line Options

You can also run the Backup and Restore utility from the command line. This is especially useful if you want to automate the backup and restore operations through scripting or external programs.

The syntax for the BackupRestore.exe command line is as follows:

### Syntax for Backup

```
BackupRestore.exe  
[/FactoryDefault]  
/B=<file name with full path>  
[/F]  
[/P=<project path> or /P=UseINI]  
[/BackupSec]  
[/S or /Y]  
[/I=<ini file name>]
```

### Syntax for Restore

```
BackupRestore.exe  
[/FactoryDefault]  
/R=<file name with full path>  
[/A]  
[/A=<project path> [/N=<node name>] [/X]]  
[/P=<project path> or /P=UseINI]]  
[/C]  
[[/RestoreSec] or [/DelSec]]  
[/NOIFD]  
[/S or /Y]  
[/I=<ini file name>]
```

### Notes on the Syntax

- The brackets ( [ ] ) indicate that a parameter is optional. The brackets are not part of a command; if a bracketed option is desired, type only the text that is inside the brackets, and not the brackets themselves.
- Italics are used to represent the information that the user must supply to run the command. The information in italics is not typed exactly as it appears. Instead, the user enters the information specific to the italicized expression.

The following table lists the command line options available for BackupRestore.exe.

**Available Command Options**

Command Option	Description
/F	Specifies a Full Backup of all files within a project path, including security files.
/FactoryDefault	Performs a factory default backup or restore.
/P	Specifies the source project path for the Backup or the destination project path for the restore.

/P=UseINI	Specifies the source project path for the Backup or the destination project path for the Restore. Allows you to specify the full path for all sub-project paths within the INI file settings.
/A	Uses the archived SCU file to determine the destination project path of the Restore.
/A=<project path>	Specifies the destination project path for the Restore, and sets it to the extracted SCU file.
/N=<node name>	Specifies the node name of the node you want to restore. Used with the /A option.
/X	Specifies that you do not want to rename the current node name with the name of the restored node. Used with the /A option.
/C	Deletes all existing files under the selected project path before restoring a Custom or Full Backup file.
/BackupSec	Includes security files in the backup.
/RestoreSec	Replaces the current security settings with the security settings in the archived files during the restore.
/DelSec	Deletes all existing security files and disables security upon restore.
/NOIFD	Do not restore default iFIX project files before restoring your backup files.
/S	Runs the Backup or Restore project in silent mode, with no progress bar or user prompt.
/Y	Automates the user prompt and displays the progress bar while the backup or restore runs in silent mode.
/I	Specifies an .INI file and path, if you want to use an .INI file other than the BackupRestore.ini file.  By default, Backup and Restore reads the BackupRestore.ini file in the Local folder. By using the /I command, you can specify another .INI file name. The format must be the same as the BackupRestore.ini file however. Refer to the <a href="#">Sample BackupRestore.ini</a> section for more information.
/?	Opens the Help for the command line options.

**NOTE:** If you do not define the /P option while running a Backup, the source path is taken from the current SCU setting. If you do not define the /P or /A option while running a Restore, the destination is the current SCU setting.

### Examples

This command performs a custom backup silently including security files, without displaying the Backup and Restore Wizard:

```
BackupRestore.exe /B="C:\Program Files (x86)\Proficy\iFIX\ProjectBackup\FIX.fbk" /S /BackupSec
```

This command performs a project restore to the current project path silently, without displaying the Backup and Restore Wizard:

```
BackupRestore.exe /R="C:\Program Files (x86)\Proficy\iFIX\ProjectBackup\FIX.fbk" /S /RestoreSec
```

This command performs a project restore to the project path archived in the SCU, and shows a progress bar for restore process:

```
BackupRestore.exe /R="C:\Program Files (x86)\Proficy\iFIX\ProjectBackup\FIX.fbk" /A /Y
```

**NOTE:** When including the /A command, you may need to review the SCU to see if the base path has changed.

This command performs a factory default backup, without displaying the Backup and Restore Wizard:

```
BackupRestore.exe /FactoryDefault /B="C:\Program Files (x86)\Proficy\iFIX\ProjectBackup\FIX.ifd" /S
```

This command performs a factory default restore, without displaying the Backup and Restore Wizard:

```
BackupRestore.exe /FactoryDefault /R="C:\Program Files (x86)\Proficy\iFIX\ProjectBackup\FIX.ifd" /S
```

### Return Code

The Backup and Restore application returns the following exit codes after it runs.

Exit Code	Description
0	Backup or Restore action completed without errors.  When you run the user interface for the Backup and Restore, instead of using the command line, the exit code also will be 0.
1	Backup or Restore action aborted with an error. This usually indicates that the error occurred during the action. For example: a backup file was unable to be opened, a backup file is corrupted, or security settings could not be adjusted .
2	Backup or Restore action unable to start, for any reason. For example: an invalid command was detected, or a specified file was not found.  Also, when you run the BackupRestore.exe /? help command, the exit code is 2.

When the BackupRestore.exe program returns a 1 or 2, the action failed. If an error is detected before an action log file opens, these errors are recorded in the BackupRestoreDefaultLog.txt file. By default, this file is located in the iFIX base path. If you installed iFIX to the default location, then the base path is the C:\Program Files (x86)\Proficy\iFIX folder.

If a 1 or 2 is returned, look to the BackupRestoreDefaultLog.txt first for details on the error. If there is no information there, then look at actual action log (BackupLog.txt or RestoreLog.txt).

Be aware that the BackupRestoreDefaultLog.txt log also contains full command line parameter information and the time when the BackupRestore.exe program started.

## Using and Creating Factory Default Files

The Factory Default is a set of default iFIX files used to perform a clean restore. A standard FactoryDefault.IFD file is provided with the iFIX product. Refer to the [Files Included in the FactoryDefault Backup File](#) section below for a list of files included in the standard .IFD file.

**NOTE:** Be aware that if you later install an iFIX SIM as a product update, and that SIM contains updated iFIX factory default files, the SIM installer prompts you to update the original FactoryDefault.IFD file as a part of the SIM installation.

You can also create your own Factory Default file, with the .IFD file extension, to include custom toolbars, custom Dynamo objects, application specific picture templates, or user specific .INI settings. To do this, you use the Factory Default command line option for the Backup and Restore application. You can overwrite the original FactoryDefault.IFD file, or create a new one. Most likely, you will want to leave the original Factory Default file, and save the file under another name.

**IMPORTANT:**

- Be aware that whatever files are included in the FactoryDefault.IFD file are also used in the restore process, by default, when you select the *Restore default iFIX files before restoring your backup files* check box in the iFIX Restore Wizard. If you overwrite the original FactoryDefault.IFD file, you change the files that get restored when that check box is selected. Use caution when overwriting the original FactoryDefault.IFD file.
- If you want this check box to reference another Factory Default file, modify the [WizardSettings] section of BackupRestore.ini file. On the FACTORYDEFAULT=FactoryDefault.IFD, replace FactoryDefault.IFD with the name of your new factory default file. For more information on the BackupRestore.ini file, refer to the [Sample BackupRestore.ini file](#) section.

To create a Factory Default backup file, type the following at the command line and press ENTER:

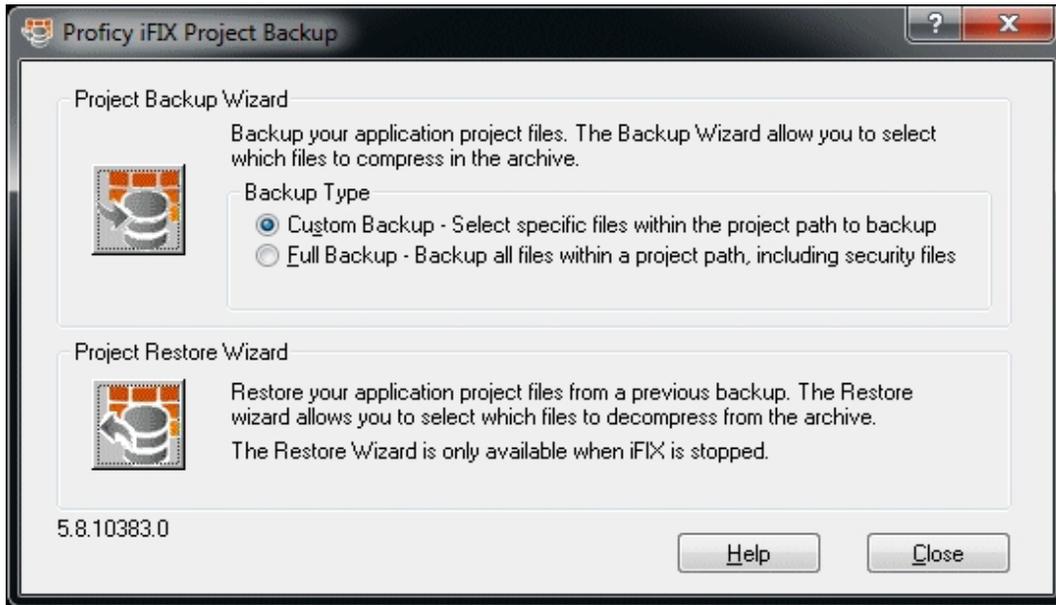
```
BackupRestore.exe /FactoryDefault
```

This command starts the Backup and Restore application with the Create New Factory Default file option enabled.

To restore the files in a Factory Default file, use the same command line option:

```
BackupRestore.exe /FactoryDefault
```

When the /FactoryDefault option is specified, the Backup and Restore Wizard appears with the Custom and Full Backup buttons unavailable, as shown in the following figure. To create a new Factory Default file, click the Project Backup button to open the Project Backup Wizard. To restore a Factory Default file, click the Project Restore button to open the Project Restore Wizard.



For more information on using Command Line options, refer to [Using the Command Line Options](#) section.

**Files Included in the Factory Default Backup File**

The following is a list of files included in the FactoryDefault.IFD file provided with the iFIX product. If you select the Restore default iFIX files before restoring your backup files option during a restore, these files will be restored to your system before the archive is restored.

**IMPORTANT:** Be aware that if you later install an iFIX SIM as a product update, and that SIM contains updated iFIX factory default files, the SIM installer prompts you to update the original FactoryDefault.IFD file as a part of SIM the installation.

The FactoryDefault.IFD file includes the following files:

- ALM Files
- None
- APP Files
- APP\BuildDynamoInstall.grf
- APP\ChartGroupInstall.grf
- APP\iDetective.tbx
- APP\sqlerr.txt
- HTR Files
- HTR\ChartGroup1.csv
- HTR\ChartGroup2.csv
- HTR\ChartGroup3.csv
- HTRDATA Files
- None
- Local Files
- LOCAL\alarm.ini
- LOCAL\AnimationTasks.tbc
- LOCAL\Applications.tbc
- LOCAL\ApplicationToolbar.tbx
- LOCAL\ApplicationToolbar.xbt
- LOCAL\Association.dat
- LOCAL\BackupRestore.ini
- LOCAL\BuildDynamo.bmp
- LOCAL\CADToolbar.tbx
- LOCAL\CADToolbar.xbt
- LOCAL\CADTools.tbc
- LOCAL\ChartGroups.tbc
- LOCAL\ChartGroupToolbar.tbx
- LOCAL\ChartGroupToolbar.xbt
- LOCAL\CommandTasks.tbc
- LOCAL\ConfigureWizard.ini
- LOCAL\CreateObjects.tbc
- LOCAL\CrossReference.ini
- LOCAL\CustomButton1.bmp
- LOCAL\CustomButton10.bmp
- LOCAL\CustomButton2.bmp
- LOCAL\CustomButton3.bmp
- LOCAL\CustomButton4.bmp
- LOCAL\CustomButton5.bmp
- LOCAL\CustomButton6.bmp
- LOCAL\CustomButton7.bmp
- LOCAL\CustomButton8.bmp
- LOCAL\CustomButton9.bmp
- LOCAL\databasemanager.ini
- LOCAL\DatabaseTasks.tbc
- LOCAL\DataEntryTasks.tbc
- LOCAL\ddeclnt.ini
- LOCAL\default.fmt
- LOCAL\default.qry
- LOCAL\default.rft
- LOCAL\default.srt
- LOCAL\draw.ini
- LOCAL\dwnarrow.ico
- LOCAL\dwndwnarrow.ico
- LOCAL\DynamoToolbar.tbx
- LOCAL\DynamoToolbar.xbt
- LOCAL\DynamoTools.tbc
- LOCAL>Edit.tbx
- LOCAL>Edit.xbt
- LOCAL\Experts.tbx

LOCAL\Experts.xbt  
LOCAL\filtererrors.ini  
LOCAL\FindReplace.csv  
LOCAL\fix.ini  
LOCAL\FixGraphicConnectionObjects.tbx  
LOCAL\FixGraphicConnectionObjects.xbt  
LOCAL\fixodbc.ini  
LOCAL\FixUserPreferences.ini  
LOCAL\FormatObjects.tbc  
LOCAL\GraphicConnections.tbc  
LOCAL\Horn.ico  
LOCAL\HPLookupColors.ini  
LOCAL\htd.ini  
LOCAL\iFixScreenSaver.bmp  
LOCAL\iFIXSysMgmt.ini  
LOCAL\ImportToolbars.txt  
LOCAL\logmsg.tov  
LOCAL\NoHorn.ico  
LOCAL\ProficyEnableFocusTracking.ini  
LOCAL\PictureExporter.tbc  
LOCAL\PictureTasks.tbc  
LOCAL\ProficyHistorian.tbx  
LOCAL\ProficyHistorian.xbt  
LOCAL\ProficyHistorianCat.tbc  
LOCAL\ReportTasks.tbc  
LOCAL\RestoreLog.txt  
LOCAL\Ribbon.ini  
LOCAL\SCADASync.ini  
LOCAL\Scheduler.tbc  
LOCAL\SECNET.ini  
LOCAL\SetupComServerApp.ini  
LOCAL\Shapes.tbx  
LOCAL\Shapes.xbt  
LOCAL\Standard.tbc  
LOCAL\StandardCategories.txt  
LOCAL\StandardToolbars.ini  
LOCAL\StandardToolbar.tbx  
LOCAL\StandardToolbar.xbt  
LOCAL\SystemTree.csv  
LOCAL\Toolbox.tbx  
LOCAL\Toolbox.xbt  
LOCAL\Tools.tbx  
LOCAL\Tools.xbt  
LOCAL\TranslationToolbar.tbx  
LOCAL\TranslationToolbar.xbt  
LOCAL\uparrow.ico  
LOCAL\upuparrow.ico  
LOCAL\Utilities.tbx  
LOCAL\Utilities.xbt  
LOCAL\view.ini  
LOCAL\VisiconXControls.tbc  
LOCAL\VisiconXToolbar.tbx  
LOCAL\VisiconXToolbar.xbt  
LOCAL\Web\_HMI.tbx  
LOCAL\Web\_HMI.xbt  
PDB Files  
PDB\aa61.tbl  
PDB\ai61.tbl  
PDB\ao61.tbl  
PDB\ar61.tbl  
PDB\bb61.tbl  
PDB\b161.tbl  
PDB\ca61.tbl  
PDB\CGW.csv  
PDB\da61.tbl  
PDB\dc61.tbl

PDB\Default.SM2  
PDB\di61.tbl  
PDB\do61.tbl  
PDB\dr61.tbl  
PDB\dt61.tbl  
PDB\empty.pdb  
PDB\etr61.tbl  
PDB\etr73.tbl  
PDB\ev61.tbl  
PDB\fn61.tbl  
PDB\hs61.tbl  
PDB\ll61.tbl  
PDB\mdi61.tbl  
PDB\pa61.tbl  
PDB\pg61.tbl  
PDB\pid61.tbl  
PDB\rb61.tbl  
PDB\rm61.tbl  
PDB\sc61.tbl  
PDB\sd61.tbl  
PDB\sqd61.tbl  
PDB\sqt61.tbl  
PDB\ss61.tbl  
PDB\tm61.tbl  
PDB\tr61.tbl  
PDB\tt61.tbl  
PDB\tx61.tbl  
PIC Files  
PIC\TagStatus  
PIC\3D\_TEXT.SBL  
PIC\aa.bdf  
PIC\ai.bdf  
PIC\ao.bdf  
PIC\ar.bdf  
PIC\bb.bdf  
PIC\bl.bdf  
PIC\BORDERS.SBL  
PIC\BUNGEE.odt  
PIC\BUNGEE.SVA  
PIC\BUNGEE.VGA  
PIC\BUTTONS.SBL  
PIC\ca.bdf  
PIC\ChartGroupDemo.grf  
PIC\CHARTS1!.SBL  
PIC\CHARTS2!.SBL  
PIC\CHARTS3!.SBL  
PIC\CHARTS4!.SBL  
PIC\CHKBOX!.SBL  
PIC\CHKBOX2!.SBL  
PIC\da.bdf  
PIC\di.bdf  
PIC\do.bdf  
PIC\dr.bdf  
PIC\draw.kmx  
PIC\dt.bdf  
PIC\DTALNK1!.SBL  
PIC\DTALNK2!.SBL  
PIC\etr.bdf  
PIC\ev.bdf  
PIC\EmergencyStopButtons.fds  
PIC\ExpertGlobal.fxg  
PIC\ExpertGlobals2.fxg  
PIC\FACEPLT!.SBL  
PIC\FactoryGlobals.fxg  
PIC\fn.bdf  
PIC\FREEFALL.odt

PIC\FREEFALL.SVA  
PIC\FREEFALL.VGA  
PIC\GaugesHozizontalLarge.fds  
PIC\GaugesHozizontalMedium.fds  
PIC\GaugesHozizontalSmall.fds  
PIC\GaugesRoundLarge.fds  
PIC\GaugesRoundMedium.fds  
PIC\GaugesRoundSmall.fds  
PIC\GaugesVerticalLarge.fds  
PIC\GaugesVerticalMedium.fds  
PIC\GaugesVerticalSmall.fds  
PIC\HANGTEN.odt  
PIC\HANGTEN.SVA  
PIC\HANGTEN.VGA  
PIC\High Performance.FTB  
PIC\Historical.fds  
PIC\HistoricalLineChart.fds  
PIC\HPArrows.fds  
PIC\HPLinearGauges.fds  
PIC\HPLinearGaugesHist.fds  
PIC\HPMixers.fds  
PIC\HPMotors.fds  
PIC\HPPipes.fds  
PIC\HPPumps.fds  
PIC\HPTanks.fds  
PIC\HPTanksAnim.fds  
PIC\HPTanksAnimHist.fds  
PIC\HPValves.fds  
PIC\hs.bdf  
PIC\INLINE.odt  
PIC\INLINE.SVA  
PIC\INLINE.VGA  
PIC\ISA-S55A.SBL  
PIC\ISA-S55B.SBL  
PIC\ISA-S55C.SBL  
PIC\ISA-S55D.SBL  
PIC\ISA-Y32A.SBL  
PIC\ISA-Y32B.SBL  
PIC\ISA-Y32C.SBL  
PIC\ISA-Y32D.SBL  
PIC\ISA-Y32E.SBL  
PIC\ISA-Y32F.SBL  
PIC\ISA-Y32G.SBL  
PIC\ISA-Y32H.SBL  
PIC\ISA-Y32I.SBL  
PIC\KEYPAD!.SBL  
PIC\ll.bdf  
PIC\LocalAsBackup.grf  
PIC\LocalAsPrimary.grf  
PIC\LUGE.odt  
PIC\LUGE.SVA  
PIC\LUGE.VGA  
PIC\mdi.bdf  
PIC\METERS!.SBL  
PIC\METERS2!.SBL  
PIC\Miscellaneous.fds  
PIC\MOTORS!.SBL  
PIC\Motors.fds  
PIC\MOTORS.SBL  
PIC\NetworkStatusDisplay.grf  
PIC\NetworkStatusOverview.grf  
PIC\NetworkStatusRedundancyDisplay.grf  
PIC\on.bdf  
PIC\pa.bdf  
PIC\PanelButtonsLarge.fds  
PIC\PanelButtonsMedium.fds

PIC\PanelButtonsSmall.fds  
PIC\PC\_PLC.SBL  
PIC\pg.bdf  
PIC\pid.bdf  
PIC\PilotLightsLarge.fds  
PIC\PilotLightsMedium.fds  
PIC\PilotLightsSmall.fds  
PIC\Pipes.fds  
PIC\PIPES1.SBL  
PIC\PIPES2!.SBL  
PIC\PIPES2.SBL  
PIC\PIPES3!.SBL  
PIC\PIPES3.SBL  
PIC\PipesAnim.fds  
PIC\PlugandSolve.fyg  
PIC\PSHBTN1!.SBL  
PIC\PSHBTN2!.SBL  
PIC\PTV.odt  
PIC\PTV.SVA  
PIC\PTV.VGA  
PIC\PUMPS!.SBL  
PIC\Pumps.fds  
PIC\PumpsLarge.fds  
PIC\PumpsSmall.fds  
PIC\PUMPS.SBL  
PIC\PumpsAnim.fds  
PIC\RADIO!.SBL  
PIC\RADIO2!.SBL  
PIC\rb.bdf  
PIC\rm.bdf  
PIC\ROWERS.SBL  
PIC\RUNTASK!.SBL  
PIC\sc.bdf  
PIC\sd.bdf  
PIC\Shades Of Blue.ftb  
PIC\Shades Of Cyan.ftb  
PIC\Shades Of Gray.ftb  
PIC\Shades Of Green.ftb  
PIC\Shades Of Magenta.ftb  
PIC\Shades Of Red.ftb  
PIC\Shades Of Yellow.ftb  
PIC\SHAPES.SBL  
PIC\SLIDERS!.SBL  
PIC\SPIKE.odt  
PIC\SPIKE.SVA  
PIC\SPIKE.VGA  
PIC\sqd.bdf  
PIC\sqt.bdf  
PIC\StorageTanksLarge.fds  
PIC\StorageTanksAnim.fds  
PIC\ss.bdf  
PIC\SwitchesLarge.fds  
PIC\SwitchesMedium.fds  
PIC\SwitchesSmall.fds  
PIC\System Default.ftb  
PIC\SYSTEM!.SBL  
PIC\TANKS!.SBL  
PIC\Tanks.fds  
PIC\TANKS.SBL  
PIC\TanksAnim1.fds  
PIC\TanksAnim2.fds  
PIC\TICMARKS.SBL  
PIC\tm.bdf  
PIC\tr.bdf  
PIC\tt.bdf  
PIC\tx.bdf

```

PIC\UpDownButtons.fds
PIC\VALVES!.SBL
PIC\Valves.fds
PIC\VALVES.SBL
PIC\ValvesAnim.fds
PIC\ValvesISAHorizLarge.fds
PIC\ValvesISAHorizSmall.fds
PIC\ValvesISAVertLarge.fds
PIC\ValvesISAVertSmall.fds
PIC\VBARS!.SBL
PIC\view.kmx
PIC\WizLayouts.tpl
PIC\TagStatus\Aa_TS.Grf
PIC\TagStatus\AI_TS.grf
PIC\TagStatus\AO_TS.Grf
PIC\TagStatus\Ar_TS.Grf
PIC\TagStatus\Bb_TS.Grf
PIC\TagStatus\Bl_TS.Grf
PIC\TagStatus\Ca_TS.Grf
PIC\TagStatus\Da_TS.Grf
PIC\TagStatus\DI_TS.Grf
PIC\TagStatus\Do_TS.Grf
PIC\TagStatus\Dr_TS.Grf
PIC\TagStatus\Dt_TS.Grf
PIC\TagStatus\Etr_TS.grf
PIC\TagStatus\Ev_TS.Grf
PIC\TagStatus\Fn_TS.Grf
PIC\TagStatus\Hs_TS.Grf
PIC\TagStatus\Ll_TS.Grf
PIC\TagStatus\Mdi_TS.grf
PIC\TagStatus\Pa_TS.Grf
PIC\TagStatus\Pg_TS.Grf
PIC\TagStatus\Pid_TS.grf
PIC\TagStatus\QuickTrend.grf
PIC\TagStatus\Rb_TS.Grf
PIC\TagStatus\Rm_TS.Grf
PIC\TagStatus\Sc_TS.Grf
PIC\TagStatus\Sd_TS.Grf
PIC\TagStatus\Sqd_TS.grf
PIC\TagStatus\Sqt_TS.grf
PIC\TagStatus\Ss_TS.Grf
PIC\TagStatus\TagControlPanel.grf
PIC\TagStatus\Tm_TS.Grf
PIC\TagStatus\Tr_TS.Grf
PIC\TagStatus\TS.ini
PIC\TagStatus\Tt_TS.Grf
PIC\TagStatus\Tx_TS.Grf
RCC Files
None
RCM Files
None

```

## Sample BackupRestore.ini

Use the BackupRestore.ini to specify default and custom settings that appear in the Backup and Restore Wizard, and when you run BackupRestore.exe from a command line. The BackupRestore.ini file is located in the iFIX LOCAL folder. If you installed iFIX to the default location, you can find the BackupRestore.ini in the C:\Program Files (x86)\Proficy\iFIX\LOCAL folder.

The BackupRestore.ini file can contain information in the following sections:

- **[Version]** – used to determine iFIX product version in archive header signature. This section is required. Do not change this value.
- **[DefaultSubProject]** – used to determine default sub-project paths for the Create New Project option in the Restore operation.
- **[FactoryDefaultExtension]** – used to determine which files are included in Factory Default settings.
- **[WizardSettings]** – used to determine file name and path (if it is different than your iFIX base path) of the Factory Default file when you select the "Restore default iFIX files before restoring your backup files" option during a Restore operation.
- **[AddCustomExtension]** – used if you want to include or exclude any additional files or file types in your custom backup. By default, the AddExtension feature is set to False. Set AddExtension to True to enable this feature. Each category has keys to include (xxxIncludeExtn=) and exclude (xxxxExcludeExtn=) files. The xxxxExcludeExtn key is used to exclude files from xxxxIncludeExtn key, not to exclude a default extension.

The entire key can be up to 2048 characters long, in total. If you exceed this length, for instance if the path is too long, an error message appears and the custom file or file extension is ignored when you attempt the backup.

**IMPORTANT:** Make sure that you do not include the same file or file extension (from the same location) in more than one category. If you back up the same file or file type in more than one category, you will experience issues restoring your files. Configure your custom settings carefully.

By default, TakeExtension is false. Set TakeExtension to True and execute a backup from the command line, specifying this INI file in order to backup only the specified files and/or extensions and to ignore the default extension list, which you can see in the UI. This can be used only when the user wants to backup specific files.

By default, the Backup and Restore application references the BackupRestore.ini file when it runs. If you want to change the name of the .INI file, you must run BackupRestore.exe with the /i command line option, and specify the file name of the custom .INI file. If you create a custom .INI file, it must follow the same format described above.

The following is an example of the BackupRestore.ini from the iFIX LOCAL folder that includes all four of the sections defined above:

```
;BackupRestore.ini - Customizing your BackupRestore.ini file
;
;[Version]
;    Do not change the Version key.
;    If you create your own .ini file using the /I option, this section and key are required.
;
;[DefaultSubProject]
;    1. If you select the "Create New Project" destination option,
;       define the sub-project folders here.
;    2. If you use the /P option during backup, the sub-project folders defined here are archived.
;    3. If you use the /P option during restore, the archive files are restored to the sub-project
;       folders defined here.
;
;[FactoryDefaultExtension]
;    If you generate your own FactoryDefault file, use this section to define which files to
;    include in your FactoryDefault backup.
;
;[WizardSettings]
;    Use the FACTORYDEFAULT key in your FactoryDefault file when select the "Restore default
;    iFIX files before restoring your backup files" option during a restore.
```

```

;
; The FACTORYDEFAULT_PATH key is used for your FactoryDefault file path. If this section is blank,
; your current BASEPATH is used.
; For example: FACTORYDEFAULT_PATH=C:\MySetting (do not add "\" at the end)
;
;[AddCustomExtension]
; If you like to add file type to custom backup, it allows you to define
; additional extension for each categories to include/exclude files to backup.
; To make it enabled, change AddExtension to True.
; AddExtension=TRUE
; Then, add file name or file type for specific key in categories. For example:
; [AddCustomExtension]
; AddExtension=TRUE
; PicIncludeExtn=*.bmp,*.jpg
; PicExcludeExtn=aaaa.bmp
;
; If you like to define specific file or file type to custom backup, it allows you to define
; extensions or actual file name for each categories. Default extension lists will be ignored.
; For example:
; [AddCustomExtension]
; TakeExtension=TRUE
; Database files (*.PDB,*.AAD), PDBPATH
; PDBIncludeExtn=TEST.PDB,AlarmAreas.AAD
; PDBExcludeExtn=
[Version]
Version=6.80
[DefaultSubProject]
LOCPATH=LOCAL
PDBPATH=PDB
NLSPATH=NLS
PICPATH=PIC
APPPATH=APP
HTCPATH=HTR
HTDPATH=HTRDATA
HTRDATA=HTRDATA
ALMPATH=ALM
RCMPATH=RCM
RCCPATH=RCC
AADPPATH=PDB
AADBPATH=PDB
ADDONPATH=ADDON
CFGPATH=CFG
[FactoryDefaultExtension]
ALM_EXTN=*. *
APP_EXTN=*.grf,*.tbx,sqlerr.txt
HTR_EXTN=*.csv
HTRDATA_EXTN=*. *
LOCAL_EXTN=*.json,CONFIGDB\*.json,UA\*. *,iFIX_OpcuaConfigService\*.pfx,OpcUaDefinitions.csv,Serverconfig.xml,Ass
PDB_EXTN=CGW.csv,Default.SM2,empty.pdb,*.tbl,iFixUaClient\*.json,*.json
PIC_EXTN=WizLayouts.tpl,*.fds,*.ftb,*.fxg,*.grf,*.SBL,*.BDF,*.odt,*.SVA,*.VGA,*.kmx,*.CSV,TS.ini
RCC_EXTN=*. *
RCM_EXTN=*. *
ADDON_EXTN=*.ini,*.tbc
CFG_EXTN=*.json,*.pfx
[WizardSettings]
FACTORYDEFAULT=FactoryDefault.IFD
FACTORYDEFAULT_PATH=
;
; CUstom extension
;
;[AddCustomExtension]
AddExtension=FALSE
TakeExtension=FALSE
;
;Configuration files (*.SCU,*.INI,*.CFG), LOCPATH
SCUIncludeExtn=

```

```

SCUExcludeExtn=
;
;Picture files (*.GRF,*.FDS,*.FTB,*.LST), PICPATH
PicIncludeExtn=
PicExcludeExtn=
;
;Database files (*.PDB,*.AAD), PDBPATH
PDBIncludeExtn=
PDBExcludeExtn=
;
;Database ASCII files (*.GDB), PDBPATH
GDBIncludeExtn=
GDBExcludeExtn=
;
;Driver Configuration Binary files (*.*), PDBPATH
DrvIncludeExtn=
DrvExcludeExtn=
;
;Database/Driver CSV files (*.CSV), PDBPATH
DBCSVIncludeExtn=
DBCSVExcludeExtn=
;
;Historical Config files (.CFG,*.HGP,*.DAT), HTCPTH
HistConfigIncludeExtn=
HistConfigExcludeExtn=
;
;Tag Group files (*.TGD,*.TGS,*.TGE), PICPATH
TagGroupIncludeExtn=
TagGroupExcludeExtn=
;
;Recipe Control files (*.RCC,*.RCY), RCCPATH
RCPIncludeExtn=
RCPExcludeExtn=
;
;Master Recipe files (*.RCM,*.RCX), RCMPATH
RCMIncludeExtn=
RCMExcludeExtn=
;
;Application files (*.*), APPPATH
APPIncludeExtn=
APPExcludeExtn=
;
;Project Toolbar files (*.TBX,*.TBC), LOCPATH
ToolbarIncludeExtn=
ToolbarExcludeExtn=
;
;Event Schedule files (*.EVS), PDBPATH
ScheduleIncludeExtn=
ScheduleExcludeExtn=
;
;Project Global Definition Files (*.FXG), PICPATH
FXGIncludeExtn=
FXGExcludeExtn=
;
;Chart Group Wizard files (*.CSV), HTCPTH
CGWIncludeExtn=
CGWExcludeExtn=
;
;FIX32 Picture files (*.ODF,*.ODT,*.SBL), PICPATH
FIX32PicIncludeExtn=
FIX32PicExcludeExtn=
;
;FIX32 KeyMacro files (*.KMX), PICPATH
Fix32KMEIncludeExtn=
Fix32KMEExcludeExtn=
;

```

```
;Addon files (*.INI,*.TBC), ADDONPATH
AddonIncludeExtn=
AddonExcludeExtn=
;
;CFG files (*.*), CFGPATH
CfgIncludeExtn=
CfgExcludeExtn=
```

## Specifying a Batch Execution Project

If you have Batch Execution installed on your computer, you can configure the local node by specifying a name for the current project with the iFIX WorkSpace. In Batch Execution, a project is the entire set of files needed to deliver a batch solution. Typically, a project includes:

- Pictures
- An equipment database
- Recipes
- Configuration files

However, a project can also include Word files, Excel spreadsheets, or documents from other OLE-compliant applications.

Associated with each Batch Execution project is an actual project file. This file stores project-related information. When you specify a project in iFIX, you are selecting the project file you want to open the next time the Batch Execution Server starts. As a result, you must restart the iFIX WorkSpace and then the Batch Execution Server to load the project you specify.

## Using the Electronic Books

This section describes how to:

- Access electronic books from iFIX.
- Use the table of contents and the index for the document set, and the text and figures in the books themselves.
- Search for information across all iFIX books using the index or full-text search feature. Use Boolean, wildcard, and nested expressions for advanced full-text searches. You can also limit the full-text search to previous results, match similar words, or search topic titles only.
- Print individual topics from electronic books.
- Hide or show the frame that contains the Contents, Index, and Search tabs.
- Copy text and paste it into another application, such as Microsoft Word.
- Create a personalized list of favorite Help topics using the Favorites tab.

### Accessing Information in Electronic Books

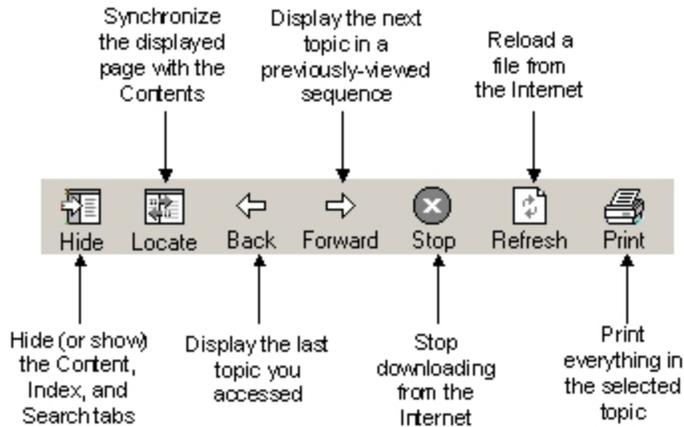
You can access the electronic books:

- In the WorkSpace tree, by double-clicking the Help and Information folder.
- On the Help menu in any iFIX application, by clicking Electronic Books.
- For WorkSpace and Database Manager only: In Ribbon view, from the Help list, located on the right, near the minimize button.
- By clicking the Start button, pointing to Programs, iFIX, and then Electronic Books.

You can display the Contents, Index, or Search navigation tools in the left frame by clicking the appropriate tab. Text and graphics in the electronic book appear in the frame on the right side of the screen. Initially, the collapsed table of contents is displayed in the left frame and the cover page is displayed in the right frame.

### Electronic Book Buttons

The following buttons are displayed at the top of the electronic book window.



*Electronic Book Toolbar Buttons*

**Hide/Show** – Lets you toggle the display of the frame that contains the Contents, Index, and Search tabs.

**Locate** – Displays the contents heading that corresponds to the current topic.

**Back** – Displays the last topic that you accessed.

**Forward** – Displays the next topic in a previously viewed sequence.

**Stop** – Stops downloading file information if you are connected to the Internet.

**Refresh** – Reloads the current file if you are connected to the Internet.

**Print** – If the Contents tab is displayed, provides options for printing pages, headings, sub-topics, or the entire table of contents. If the Index or Search tab is displayed, allows you to print the current topic.

## Using the Table of Contents

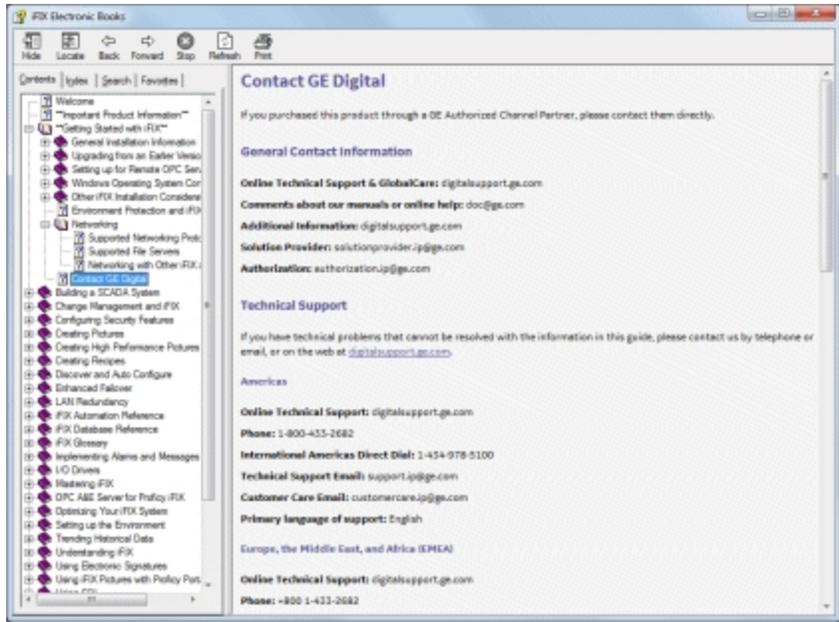
You can navigate through the electronic books using the tables of contents. The Contents tab appears on the top of the left frame.

From the Contents tab, you can:

- Double-click the book title to expand the table of contents and display section titles in the book. The closed book icon changes to an open book icon.
- Click the plus (+) icon to the left of a section title to display subsection titles within that section. A chapter or section is completely expanded when the minus (-) icon appears to the left of the title.
- Click a topic title to display that topic in the right frame.

You can fully expand the table of contents by right-clicking anywhere within the left frame and selecting Open All from the menu. Likewise, you can fully collapse the table of contents by right-clicking the left frame and selecting Close All from the menu.

The following figure shows a fully-expanded table of contents.



*Electronic Book with a Fully-Expanded Table of Contents*

## Searching Electronic Books

You can search for topics in the iFIX electronic books by using either the Index tab or the Search tab:

**Index** – Lets you search all iFIX books for topics by keyword. The index displays entries that match or begin with the keyword.

**Search** – Lets you search all iFIX electronic books for a specific text string. A list of all topics that contain that search string is displayed.

### ► To find a topic using the index:

1. Open the iFIX Electronic Books.
2. Click the Index tab to display the master index for the electronic books.
3. Enter the keyword for which you want to display topics. As you enter the word, the topic list scrolls to display the first topic that begins with or matches the keyword you entered.
4. Click Display to display the topic in the right frame, or double-click the topic.

### ► To find a topic using full-text search:

1. Open the iFIX Electronic Books.
2. Click the Search tab to perform a search for a text string throughout all electronic books.
3. Enter the text for which you want to search. For more information, refer to the [Refining Your Search](#) section.
4. Click List Topics.
5. Select the topic that you want to display and click Display, or double-click the topic.

## Refining Your Search

When you search for a word in the iFIX electronic books, you obtain a list of all topics in which that word appears. If you enter more than one word, every topic that includes all of the search words appears in the topics list. There are several ways to refine your search:

### Using Quotes to Define a Phrase

Enclosing multiple words in quotes generates a list of topics in which that phrase appears.

For example, if you enter the search string:

```
database blocks
```

in the Search tab, the topics list includes all topics in which both words appear. The words can appear in any order anywhere in the topic text.

If you enter:

```
"database blocks"
```

enclosed in quotes, the topics list only includes those topics in which the exact phrase (or slight variations, such as database block) appears in the topic text.

**NOTE:** Be aware that if the text you search for contains the words AND, OR, NOT, or NEAR, you must surround the search phrase with quotes, or quotes surrounded by parentheses. Otherwise, these words will be treated as search operators, and the expected topic(s) will not be found in the search. For example, both of the following search strings should find the appropriate topics:

```
"items not supported"  
("items not supported")
```

### Searching with Wildcard Expressions

You can use the \* symbol to search for multiple unknown characters in a word or phrase. You can also use the ? symbol for a single unknown character in a search. For example, the entry iW\* would display iWebServer and iWebCast. The entry ?DO would display topics for both ADO and RDO.

### Defining Search Terms

The AND, OR, NOT, and NEAR operators enable you to precisely define your search by creating a relationship between search terms.

### Using Nested Expressions

Nested expressions allow you to create complex searches for information. For example, "control AND ((active OR opc) NEAR window)" finds topics containing the word "control" along with the words "active" and "window" close together, or containing "control" along with the words "opc" and "window" close together.

The basic rules for searching Help topics using nested expressions are as follows:

- You can use parentheses to nest expressions within a query. The expressions in parentheses are evaluated before the rest of the query.
- If a query does not contain a nested expression, it is evaluated from left to right. For example: "Control NOT active OR opc" finds topics containing the word "control" without the word "active," or topics containing the word "opc." On the other hand, "control NOT (active OR opc)" finds topics containing the word "control" without either of the words "active" or "opc."
- You cannot nest expressions more than five levels deep.

## Using Other Searching Methods

There are three other options available for searches at the bottom of the search window that you can click. These options are as follows:

- **Search titles only:** Allows you to search for words in the titles of HTML files.
- **Match similar words:** Enables you to include minor grammatical variations for the phrase you search. For example, a search on the word "add" will find "add," "adds," and "added." This feature only locates variations of the word with common suffixes. For example, a search on the word "add" will find "added," but it will not find "additive."
- **Search previous results:** Enables you to narrow a search that results in too many topics found. You can search through your results list from a previous search by using this option. If you want to search through all of the files in a Help system, this check box must be cleared.

## Determining Your Location within the Electronic Books

When you select a topic from the Search tab or from the Index tab, the topic appears in the right frame while the left frame continues to display either the search results or the Index. You can see the relative position of the topic within the table of contents by clicking the Click to Show Browse Buttons... link, and then clicking the Locate button from the electronic books toolbar.

If you have the Contents tab displayed, the title of the current topic is highlighted in the table of contents as you browse through the book.

## Printing Electronic Books

The steps that follow describe how to print from the electronic books.

### ► To print a single section:

1. Select the topic that you want to print.
2. Click Print.
3. Click Print the Current Page to print the selected topic.
4. Select the printer and printer options, if necessary.

### ► To print a topic from the Search or Index tab:

1. Select the topic or sub-topic from the list.
2. Click Print.
3. Select the printer and printer options, if necessary.

**NOTE:** If you want to print an entire book or large sections of a book, use the associated .PDF file and print from Acrobat Reader. Contact your Support representative for more information on obtaining .PDF files.

## Displaying or Hiding the Left Frame

You can choose whether or not to display the left frame, which contains the Contents, Index, and Search tabs. To hide the left frame, click Hide. To show the left frame, click Show.

## Copying and Pasting Text from an Electronic Book to Another Application

You can copy all or part of any topic in an electronic book and paste it into any application that accepts text from the clipboard. For example, you may want to copy an example from the Writing Scripts manual and paste it directly into the Visual Basic Editor.

### ► To copy selected text in a topic:

1. Display the topic from which you want to copy text.
2. Highlight the text that you want to copy.
3. Press CTRL+C, or right-click the highlighted text and select Copy.
4. Paste the text into another application, such as Word.

### ► To copy all of the text in a topic:

1. Display the topic from which you want to copy text.
2. Press CTRL+A, or right-click anywhere within the right frame and select Select All.
3. Press CTRL+C, or right-click the highlighted text and select Copy.
4. Paste the text into another application, such as Word.

**NOTE:** You cannot copy graphics from an electronic book.

## Using the Favorites Tab

The steps below explain how to add links to the Favorites tab in HTML Help.

### ► To create a list of favorite Help topics:

1. Locate the Help topic you want to make a favorite topic.
2. Click the Favorites tab, and then click Add.

### NOTES:

- To return to a favorite topic, click the Favorites tab, select the topic, and then click Display.
- If you want to rename a topic, select the topic, and then type a new name in the Current topic box.
- To remove a favorite topic, select the topic and then click Remove.

# Index

---

## A

- ActiveX 7
  - in iFIX 4
  - integrating documents 18
  - support 7
- ActiveX controls 4
  - iFIX as a container 4
  - in iFIX 4
- adding 41
  - buttons to a toolbar 40
  - toolbar buttons to a category 41
  - toolbar categories 41
- adding a button to a category 139
- adding a button to a toolbar 135
- adding a category 139
- adding an OPC server 142
- alarm areas 15
  - defined 15
- alarming 14
  - as a system function 145
  - in iFIX 14
- alarms 15
  - routing 15
  - tasks 15
  - types 15
- application
  - starting 35
- applying a filter to the tag list 122

---

- architecture
  - open 147
- archiving data 126, 146
- arranging 40
  - toolbar buttons 40
- arranging buttons on a toolbar 135
- automatic save 103
- automatically open pictures 102

## B

- backing up data 126
- Backup and Restore Wizard 126
- backup files 59, 101
  - saving 59
- Batch Execution
  - specifying a project 178
- blind SCADA server 7
- block alarms 15
  - defined 15
- block messages 15
- blocks 9
  - chains 9
  - primary 9
  - secondary 9
- browsing the process database 119
- building an expression 119
- buttons 41, 135
  - configuring 41
  - creating for toolbars 41
  - deleting from a category 41
  - modifying properties 41

---

## C

- categories 140
- centralized processing 14
- chains 9
- Change Management 123
- changing paths 122
- chart preferences 117
- charts 59
  - setting preferences 59
- closing folders 99
- COM 3
- command line parameters for WorkSpace 20
- communicating to a remote OPC server from the WorkSpace 143
- Component Object Model (COM) 3
- components 1
- configuration environment 2, 106
  - described 35
- configuring 149
  - buttons 41
  - run-time preferences 59
  - the picture path 152
  - your local computer 149
- control 146
- copying 42
  - toolbar categories 42
- copying an object 99
  - electronic books 184
- Create New Picture wizard 100
- creating 151
  - dynamo sets 37

- new document 37
- new pictures 37
- new schedules 37
- toolbar buttons 41
- toolbar categories 41
- creating a Dynamo set 100
- creating a new file 101
- creating a new picture 100
- creating a new schedule 100
- creating a toolbar 136
- creating backup copies 116
- Crystal Reports 147
  - using with iFIX 147

## D

- data 144
  - accessing 7
  - archiving 146
  - flow 8
  - retrieving 144
- Data Server Installer 3
- data sources 7
  - defined 7
- data transfer on demand 13
- database control strategies 10
- DCOM 5, 143
- deadband 121
- defining the active iBatch project 127
- deleting 40
  - buttons from a category 41
  - document from the system tree 37
  - toolbar categories 41

---

- deleting a button from a category 140
- deleting a category 139
- deleting a toolbar 137
- deleting an OPC server 142
- deleting files 103
- disabling 36
  - error dialog boxes 36
  - Proficy Historian errors 36
- disabling environment protection 108
- disabling toolbar docking 136
- display the WorkSpace full-screen 118
- displaying 31
  - system tree path 31
- displaying a system tree path 99
- displaying the Visual Basic Editor 104
- distributed processing 12
- docking 136
- documents 37
  - creating 37
  - deleting and renaming 37
  - integrating with iFIX from other programs 18
  - opening 37
  - saving 37
  - working with 37
- drawing options 59
  - setting preferences 59
- drawing preferences 116
- dropping and dragging objects 99
- dynamo sets 37
  - creating 37

---

## E

- editing the script of a toolbar button 138
- electronic books 181
  - accessing information 179
  - buttons 179
  - changing the color of search hits 184
  - Contents tab 180
  - copying and pasting text 184
  - display options 183
  - features 178
  - Index tab 181
  - Locate button 183
  - printing 183
  - Search tab 181
- enabling environment protection 107
- enabling picture caching 115
- enabling toolbar docking 136
- environment protection 36, 108
- environments 35
  - changing the start-up 60
  - configuration 35
  - described 35
  - run-time 35
  - switching between 35
- exception-based processing 11
- Experts
  - and the Task Wizard 42
- expression builder 119

---

## F

file server 152  
    using to share files among nodes 151

files 13  
    backing up and restoring 155  
    saving backup 59  
    sharing among nodes 151

filtering data sources 120

finding data 125

folders 99

full screen 118

## G

GE Batch Execution 2  
    working with iFIX 2

GE Machine Edition 2

GE Plant Applications 3  
    working with iFIX 2

global security paths 151

globally translating picture text 115

## H

hiding the system tree 99

hiding toolbars 134

HMI 144

## I

I/O drivers 144  
    using the OPC Toolkit 8

iBatch 127

iClient 7  
    components 1

enabling technologies 3

enabling technologies, ActiveX 3

enabling technologies, OPC 3

plug-in components 2

iFIX WorkSpace 2

importing 141

importing a toolbar 141  
    electronic books 181

Internet 2

iWebServer 2

iVisualize 2  
    working with iFIX 2

iWebServer 2  
    working with iFIX 2

## K

keyless entry 24

## L

local node 6

Locate button 183

login, security 17

## M

message 15  
    routing 16  
    types 15

modifying  
    button properties 41

modifying a buttons properties 140

modifying a toolbars properties 137

modifying an OPC server 142

---

monitoring 145  
moving an object 99

## N

networking 12  
nodes 5  
    blind SCADA server 7  
    iClient 7  
    local 6  
    remote 6  
    run-time 7  
    SCADA server 6  
    stand alone 6

## O

ODBC 7  
OLE 7  
    using to access data 7  
OLE for Process Control (OPC) 3  
on-demand data transfer 13  
one-shot processing 11  
OPC 3  
    using with iFIX 3  
opc connection 121  
OPC connections 118  
OPC error preferences 118  
OPC server 60  
    customizing error strings 60  
OPC Toolkit 8  
open architecture 147  
Open Database Connectivity (ODBC) 8  
opening 37

---

opening backup files 101  
opening folders 99  
operator messages 15

## P

passwords 25  
    entering 24  
paths 152  
    specifying network path as iFIX path 151  
paths, global security 150  
picture caching 115  
picture text 115  
    translating 115  
pictures 59, 125  
    creating 37  
    setting preferences 59  
plug-in components, iFIX 2  
pop-up window 20  
preferences  
    animation error 60  
    charts 59  
    configuring run-time 59  
    drawing options 59  
    pictures 59  
    saving backup files 59  
    setting in WorkSpace 58  
    shapes 59  
    start-up environment 60  
primary blocks 9  
    electronic books 183  
process data flow 8  
process database 9

---

process databases 119

processing 11

    centralized 14

    exception-based 11

    one-shot 11

    time-based 11

Proficiency Historian

    disabling errors 36

    working with iFIX 2

## R

refresh rate 121

remote node 6

removing 40

    toolbar buttons 40

removing a button to a toolbar 135

renaming 41

    document in the system tree 37

    toolbar categories 41

renaming a category 139

renaming files 103

resetting a standard toolbar 136

resetting filters 122

restoring 155

    files 155

run-time environment 2, 106

    configuring preferences 59

    described 35

run-time node 7

running Experts 104

running schedules in the background 118

---

## S

SAC 10

save preferences 116

saving 37

    backup files 59

    document 37

saving backup files 116

saving files 102

saving files automatically 103

SCADA server 6

Scan, Alarm, and Control program 10

Scheduler 11

schedules 37, 125

    creating 37

scripting 4

    in iFIX 4

    using VBA 4

scripts 138

SCU 122, 150

    configuring your local computer 149

    path definitions for system tree 31

    starting 149

Search tab 181

    electronic books 181

searching data 125

secondary blocks 9

secure containment 4

security 16

    areas 16

security paths, global 150

---

- selecting a data source 119
- setting chart preferences 117
- setting drawing preferences 116
- setting OPC connection error preferences 118
- setting picture preferences 114
- setting preferences 58
- setting shape preferences 115
- setting up DCOM support in the  
    Workspace 143
- shape preferences 115
- shapes 59
  - setting preferences 59
- sharing 151
  - files among nodes 151
- sharing files 122
- showing the system tree 99
- showing toolbars 134
- sorting fields in the tag list 121
- specify the tolerance 121
- specifying 151
  - network path as iFIX path 151
- specifying the deadband 121
- specifying the refresh rate 121
- SQL 8
- stand alone node 6
- start-up 60
  - changing the environment 60
- starting iFIX applications 104
- starting in the configuration environment 106
- starting in the run-time environment 106
- Structured Query Language 8
- supervisory control 145

---

- switching 35
  - between Workspace environments 35
- switching environments 105
- system applications 149
- system messages 15
- system tree
  - described 23
  - displaying the path 31
  - dragging and dragging files 34
  - hierarchy 30
  - item description 30
  - navigating 32
  - paths 31
  - resizing 32
  - right-clicking 34
  - showing and hiding 32
  - starting an application 35

## T

- tag list 122
- Task Wizard 42, 104
- time-based processing 11
- tolerance 121
- toolbar buttons 135
- toolbar categories 41, 139
  - adding 41
  - adding buttons 41
  - copying 42
  - defined 40
  - deleting 41
  - renaming 41

---

- toolbars
  - adding buttons 40
  - adding categories 41
  - arranging buttons 40
  - configuring buttons 41
  - copying categories 42
  - creating buttons 41
  - deleting 40
  - deleting buttons from a category 41
  - deleting categories 41
  - importing 42
  - modifying a button's properties 41
  - modifying properties 40
  - owners 39
  - removing buttons 40
  - renaming categories 41
  - sharing 42
  - showing and hiding 39
- touch-screen environment 25
- translating picture text globally 115
- translations 115
- troubleshooting OPC server installations 142

## U

- Universal Data Access 7
- user applications 149
- user configuration applications 148

## V

- VBA 3
  - using the Visual Basic Editor 18
  - using with iFIX 4

---

- writing scripts 61
- VBE 4
- Visual Basic Editor 61, 104
  - described 18
  - displaying 61
- Visual Basic Editor (VBE) 4
- Visual Basic for Applications (VBA) 4

## W

- work area 24
  - described 24
- WorkSpace
  - configuring run-time preferences 59
  - copying objects 34
  - described 18
  - displaying full screen 35
  - enabling environment protection 36
  - moving objects 34
  - saving backup files 59
  - setting animation error preferences 60
  - setting user preferences 58
  - specifying an iBatch project 178
  - start-up options 60
  - starting 19
  - starting an application 35
  - system tree 23
  - working with documents 37
- WorkSpace command line parameters 20